

**Lorain High School Student Policies, Procedures and Expectations  
2019-2020 School Year**

**EVERY MINUTE COUNTS**



**FOR EVERY SCHOLAR'S SUCCESS**

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## **Entrance Procedures**

- Scholars who walk, ride or drive will enter through the cafeteria door
- Bus riders will enter through side bus entrance
- All scholars will go directly to the cafeteria for breakfast
- Scholars are to remain in the cafeteria until they are released from the cafeteria at 7:20 a.m.
- Scholars will be in their 1st period class at 7:25 to begin instruction

### **Success Academy:**

- Scholars will enter the building through the west B Building entrance. Scholars may enter at 8:45 a.m.
- They will tap in with Mrs. Skaggs and use stairs on west end of B building
- Scholars will eat their breakfast in their classroom, with class starting at 9:03 a.m.

### **Tardy and late arrival students:**

- Scholars before 9:03 a.m. will enter through the cafeteria doors and tap in at the kiosk. They will take their pass from the kiosk and present it to their teacher in the classroom.
- Scholars who arrive before 9:03 a.m. are permitted to get breakfast and eat it in the cafeteria. They will tap in when they arrive and receive their pass from the kiosk. When they finish eating, a staff member will adjust the time and initial the scholar's pass. Staff on duty will monitor the students eating breakfast.
- After 9:03 a.m., students will enter through the west B building entrance (back of Lorain High). They will take their pass from the kiosk and present it to their teacher in the classroom.

## **Early Dismissals**

### **Prior notification by the parent:**

- If the office is notified that a scholar has an early dismissal at a future time, the office staff will create a call slip for the scholar to report to the office at the time of the dismissal.
- Scholars will ONLY be released to individuals stated on the EMA.
- All individuals picking up students for early dismissals MUST present a photo ID.

## **Hall Passes**

- If the need arises for a student to leave the classroom, they will be required to use the available hall pass.
- Time in class is the number one priority at LHS, therefore, students will only be permitted to leave class if necessary

### **Student needs with counselors/social workers**

- Students who need to meet with counselors/social workers/paras etc. are to complete a request form and will be called when the counselor or social worker is available.

### **Scholar ID Cards and Lockers**

- At the beginning of the school year, every scholar who has a picture in PowerSchool will be issued a scholar ID.
- Scholars will need to have their ID's to attend athletic events, no exceptions
- If a scholar loses their ID, they must complete a lost ID form and put it in the box outside Sgt. Small's office
- Replacement IDs will only be made on Tuesdays

### **Bookbags, Food, Celebrations**

- Bookbags are not permitted in classrooms.
- Delivered lunches or food brought in is not allowed. This includes Uber Eats, Door Dash etc. Students may pack lunches.
- Food (breakfast, lunches) must be consumed in the cafeteria, unless given permission.
- Items brought in for birthdays, celebrations etc. must remain in the office until dismissal

### **Tardies and Cuts**

- Students will receive 4 minutes between class period bells. Once the class bell rings you have a 5-minute grace period where you will be considered late to class. If you report to class beyond the 5-minute grace period, you will be considered cutting class.

### **Cell Phones**

- Cell phone procedures and policies are at the discretion of the teacher in the classroom. Scholars who do not comply with the teacher's classroom policies and procedures will be considered as defiant.

### **Absences**

- Attendance is critical to your success! If you are going to be absent, make sure to have a parent or guardian contact the office. You are responsible for asking for, and getting all work missed, during your absence. You have as many days to make up the work as you were absent.

## **Scholar Behavior**

Your high school career should be one of the best times of your life. We all want to make sure LHS is a safe, fun and a great place to be while preparing you for college or career after high school. Lorain Scholars are expected to be respectful, timely, caring, prepared and ready to learn.

- Dress code is to be followed. The following will be cause for removal from class:
  - No hoods, hats, or other head coverings on the head
  - No slide, flip flops, slippers, etc - shoes must have backs
  - No visible undergarments or inappropriate showing of skin
  - No rips or tears in clothing
- There will be no tolerance for verbal confrontations or fighting. These behaviors will result in immediate removal from school.
- Your work must be your own! Copying of someone else's work is plagiarism and may result in a failing grade or score.
- Any form of bullying will not be tolerated. This includes any form of social media which causes a disturbance during school.

**Bullying:** Any intentional written, verbal, electronic, or physical act that a student has exhibited toward another particular student more than once and the behavior both:

- (i) Causes mental or physical harm to the other student;
- (ii) Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student.

Any updates or changes to LHS policies or procedures will be communicated.

## **LHS Administrative Staff**

Rae Bastock - Executive Director [rbastock@loraincsd.org](mailto:rbastock@loraincsd.org)  
Mic Becerra - Director of Career Tech and Success Academy [mbecerra@loraincsd.org](mailto:mbecerra@loraincsd.org)  
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Jackie Zeigler - Dean of Scholar and Family Engagement [jzeigler@loraincsd.org](mailto:jzeigler@loraincsd.org)

## **LHS Guidance Counselors**

9th grade - Missy Clark [mclark@loraincsd.org](mailto:mclark@loraincsd.org)  
10th grade - Mark Stimecz [mstimecz@loraincsd.org](mailto:mstimecz@loraincsd.org)  
11th grade - Dennis Owen [dowen@loraincsd.org](mailto:dowen@loraincsd.org)  
12th grade - Trina Falenski [tfalenski@loraincsd.org](mailto:tfalenski@loraincsd.org)  
Early College - Stacy Danso [sdanso@loraincsd.org](mailto:sdanso@loraincsd.org)

Lorain High 440-233-2200

Lorain High Attendance 440-233-2204