

The regular monthly meeting of the Board of Cooperative Educational Services, Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties was held on Wednesday, August 22, 2018, at 11:45 am at the Otsego Area Occupational Center, Milford, New York.

**Roll Call & Quorum Check**

MEMBERS PRESENT: Joseph Ballard, Paul Beisler, Robert Calloway, Barbara Ann Heegan, Kurt Holcherr and Antoinette Hull.

MEMBERS ABSENT: Marcy Birch

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton, Joseph Boan, Lynn Chase and Alyssa Oliveri

**Call to Order**

At 12:07 p.m. Board President, Paul Beisler, called the meeting to order with a quorum present.

**Pledge of Allegiance**

Mr. Beisler opened the meeting with the Pledge of Allegiance and asked for a moment of silence to recognize and honor the men and women serving in the Armed Forces.

**Additions to Agenda**

There were no additions.

**Approval of Consent Agenda**

Antoinette Hull informed the Board that there was an error on the annual reorganization meeting minutes; the resolution to approve the dates, times and locations of the 2018-2019 meetings lacked a second. Alyssa Oliveri will consult the supplemental minutes and make a correction.

Joseph Ballard and Kurt Holcherr moved to approve the Consent Agenda as amended.

1. Minutes from the Annual Reorganization Meeting and the regular July 11, 2018 Board Meeting ]
2. Monthly Reports -  
Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial

- Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers
  4. Claims Auditor Report - July 2018 (Copy filed in the Clerk's office).

Motion was approved unanimously.

#### **Warrants**

The warrants were presented for examination (as previously approved by the Claims Auditor).

#### **Public Comments**

There were no public comments.

#### **Appointment of Board Members**

Mr. Savin thanked Mr. Johnnie Nemec, Ms. Jacqueline Parry and Ms. Carol Krause-Nealis for their interest in serving on the ONC BOCES Board of Education. Mr. Savin took a minute to explain the BOCES organization and the region it serves. Mr. Savin welcomed each candidate to introduce themselves and answer questions from the Board.

Ms. Jacqueline Parry shared that she is a resident of the Laurens Central School District. She works as a special education teacher for DCMO BOCES. In the past she worked for Springbrook in special education, information technologies and human resources. She noted that she had been involved in a big buddy program and youth soccer. She enjoys volunteering and would like to learn more about how public schools operate.

Ms. Carol Krause-Nealis has been a resident of Morris Central School District since 2007. She is retired after twenty years in the ministry. She explained that she likes to learn and to help youth in her community. She has been involved in the scouts and a community reading group. She indicated that she saw the press release in the paper and thought it was a good opportunity to contribute to the community.

Ms. Johnnie Nemec is a resident of Cherry Valley-Springfield Central School District and a former ONC BOCES Board Member. Mr. Nemec explained that he was unable to attend meetings the past few months because of work related circumstances. He shared that one of the most important things in his life is education; much of his professional life has been dedicated to education. He indicated that he enjoyed being a board member and would like to be on the board again.

Ms. Hull announced that there was a fourth candidate, Mr. Greg Cross, resident of Gilboa-Conesville Central School District. Ms. Hull is also a resident of Gilboa-Conesville Central School District. She acknowledged that the board does not generally contain two

members from the same component district, but suggested that the board consider Mr. Cross given his continued interest and background. Mr. Savin informed the Board that, per the board attorney, there cannot be two board members from the same component school district unless there are no other options.

A brief discussion ensued. Ms. Heegan expressed that she did not feel prepared to vote and would like additional information.

**Tabled- Appointment of Board Members**

Antoinette Hull moved to table the appointment of board members until the September 12, 2018 board meeting. Barbara Ann Heegan seconded the motion.

The motion was approved unanimously.

Discussion continued. Ability to attend meetings emerged as a primary concern.

**Appointment of Board Members**

Antoinette Hull and Joseph Ballard moved to take the appointment of board members from the table.

The motion was approved unanimously.

Antoinette Hull and Kurt Holcherr moved to appoint Carol Krause-Nealis to the ONC BOCES Board of Education.

The motion was approved by a vote of 5, yes; 1 no (Joseph Ballard, yes; Paul Beisler, yes; Robert Calloway, yes; Kurt Holcherr, yes; Antoinette Hull, yes; Barbara Ann Heegan, no).

Barbara Ann Heegan and Joseph Ballard moved to appoint Jacqueline Parry to the ONC BOCES Board of Education.

The motion was approved by a vote of 5, yes; 1 abstained (Joseph Ballard, yes; Paul Beisler, yes; Robert Calloway, yes; Barbara Ann Heegan, yes; Kurt Holcherr, yes; Antoinette Hull, abstained).

**District Superintendent Report**

**DISTRICT SUPERINTENDENT REPORT**

**Superintendent Conference Days:** Mr. Savin informed the Board that the 2018-2019 school year will begin with a series of conference days. New employee orientation will be held on Tuesday, August 28th, followed by a teachers' conference day on the 29th, an all

staff conference day on the 30th and an instructional staff conference day on Tuesday, September 4th.

**Superintendent Search Update:** Mr. Savin announced that Mr. Timothy Gonzales, recently hired to become the Worcester Central School District Superintendent, is settling in well. He is currently working on his NYS Certification and will officially be appointed when he earns his certificate. In the meantime, he is working under Interim Superintendent, Mr. Edmund Shultis. The Schenevus search is underway; Mr. Savin will keep the Board updated as the search progresses.

**Board Meeting Locations:** Mr. Savin asked the Board if they would like to amend the board meeting location schedule in light of the location change for the August 22, 2018 meeting. Ms. Hull indicated that she is comfortable leaving the schedule as it is; the board agreed.

**50th Anniversary Celebration:** Ms. Hull shared updates from the NCOC 50th Anniversary Celebration planning committee. She shared that lawn signs will be distributed to advertise the event and that flyers will be sent home with students. The committee is seeking advertisers for the 50th Anniversary tee shirts; profits will be applied to the extra class activities funds. Speakers will include Jhone Ebert, Senior Deputy Commissioner for Education Policy, Assemblyman Chris Tague, former NCOC Principal John Butler, Mr. Savin and Board President, Paul Beisler. Former District Superintendent, Dr. Marie Wiles, plans to attend. Alyssa Oliveri has sent a press release to the local papers.

#### **Deputy Superintendent Report**

#### DEPUTY SUPERINTENDENT REPORT:

Safety Plans: Dr. Bolton introduced Mr. Joshua Reiss, Safety Risk Management Coordinator. She announced that he will review both the district level and building level safety plans for ONC BOCES, OAOC and NCOC, which are on the agenda for their annual adoption. Mr. Reiss distributed copies of the plans, noting that the building level plans are confidential and must be returned upon completion of the review. He explained that the district level plan is a general plan used BOCES-wide; it is public information and is available on our website. The building level plans follow the district level plan, but are more detailed and specific to each building. He noted that the only change on the district level plan is updating the name of the NCOC principal. Changes to the building level plans were minimal; he reviewed the changes.

#### **Withdrawal for Board Consideration**

Dr. Bolton announced that Alyssa Oliveri, Board Clerk, had received correspondence from Carol Krause-Nealis via email, indicating that she would like to withdraw her

name for consideration to serve on the Board of Education. Mr. Savin will attempt to reach Ms. Krause-Nealis to inform her that she was formally appointed and discuss how she would like to proceed.

**Assistant Superintendent Report**

JOSEPH BOOAN, ASSISTANT SUPERINTENDENT, STUDENT PROGRAMS

Mr. Booan reviewed agenda and personnel items.

He informed the board that Basic Life Skills/Career Pathways 3 / 4 will be located at Center Street School in Oneonta for the 2018-2019 school year. This will allow growth on the NCOC side of the BOCES, as Oneonta is centrally located. Transportation for OAOC BLS/CP students presented challenges, so ONC BOCES is looking to contract with Birnie Bus to provide transportation for these students; the transportation contract is on the agenda for approval.

Mr. Booan shared that ONC BOCES plans to contract with Otsego County to secure a School Resource Officer (SRO) for OAOC during the 2018-2019 school year. A suitable officer has been identified and will begin work the first day of school. The officer will receive School Resource Officer training.

**Director Report**

ANNE PALLISCHECK, DIRECTOR, INSTRUCTIONAL SUPPORT SERVICES;  
INTERIM ITINERANT SUPERVISOR

Ms. Pallischeck was not in attendance, as she was providing Lead Evaluator training to new administrators. Dr. Bolton presented in her absence. She communicated that Ms. Pallischeck thanks the board for their support of the new Instructional Support Services Center in Oneonta. ONC BOCES is awaiting the certificate of occupancy from NYSED. Dr. Bolton shared that there have been some resignations in both Instructional Support Services and Itinerant Services, but also some growth areas and the plans for recruitment.

**Approval of Personnel**

Antoinette Hull and Joseph Ballard moved to approve personnel as presented:

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

<b>UNCLASSIFIED APPOINTMENT APPOINTMENTS</b>							
<b>Name</b>	<b>Dept.</b>	<b>Position</b>	<b>Appointment</b>	<b>Effective</b>	<b>Tenure Area</b>	<b>Certification</b>	<b>Salary</b>
Mitchell Rapp	Student Programs	Principal - NCOC	Full-time, 12-month, 7.5 hour day, Administrative Unit, 4-year Probationary Appointment	*7/30/2018 - 7/29/2022	Administration: Principal	School Building Leader - Initial	\$78,000.00 prorated to effective date
John Taylor	Student Programs	Dean of Students	Full-time, 10-month, 7.5 hour day, Non-Unit Administrative, 4-year Probationary Appointment	*8/29/2018 - 8/28/2022	Administration: Dean of Students	School District Administrator: Permanent	\$65,000.00 plus up to 3 days per diem
Nicole Lawton	CTE	New Visions Health Occupations Teacher	Full-time, 10-month, Teacher Unit Position, 4-year Probationary Appointment	*8/29/2018 - 8/28/2022	Academic Subject: Science	Biology, Supplementary - pending	\$51,148.00 plus up to 12 summer per diem dates effective June 9, 2018 through August 27, 2018
Megan McGinnis	IT	Speech and Language Disabilities Teacher/Speech Language Pathologist	Full-time, 10-month, Teacher Unit Position, 4-year Probationary Appointment	*9/17/2018 - 9/16/2022	Special Subject: Education of Children with Handicapping Conditions - Education of Speech and Hearing Handicapped Children	Speech and Language Disabilities - Professional	\$53,308.00 prorated to the effective date
Dylan Howell	IT	School Media Specialist	Temporary, Part-time, .5 FTE, 10-month, Teacher Unit Appointment	8/29/2018 - 6/30/2019	N/A	School Media Specialist - Permanent	\$48,598.00 prorated to 50% plus up to 2 summer per diem days

\*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012<sup>3</sup> of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant

to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

<b>UNCLASSIFIED APPOINTMENT - SUPPORT APPOINTMENTS</b>							
Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Chin-Hao Lee	IP	Licensed Teaching Assistant	Full-time, 10-month, 6 hour day, ESPA Unit Position, 4-year Probationary Appointment	*8/30/2018 - 8/29/2022	Special Subject: Licensed Teaching Assistant	Teaching Assistant, Level I	\$14,820.00
Lisa Natale	IP	Licensed Teaching Assistant	Full-time, 10-month, 6 hour day, ESPA Unit Position, 4-year Probationary Appointment	*8/30/2018 - 8/29/2022	Special Subject: Licensed Teaching Assistant	Teaching Assistant, Level III	\$14,620.00
Kimberly Carr	IP	Licensed Teaching Assistant	Full-time, 10-month, 6 hour day, ESPA Unit Position, 4-year Probationary Appointment	*8/30/2018 - 8/29/2022	Special Subject: Licensed Teaching Assistant	Teaching Assistant, Level I	\$14,820.00

\*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012<sup>3</sup> of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time. *Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

UNCLASSIFIED APPOINTMENT - NON-UNIT SUPPORT APPOINTMENTS							
Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Robert Hage	Student Programs	Student Programs Instructional Coach	Temporary, Part-time, .4 FTE, 10-month, Non-Unit Support Position	8/29/2018 - 6/30/2019	N/A	Guidance - Permanent Certificate	\$54,636.00 prorated to 40% plus up to 5 per diem days

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

CLASSIFIED APPOINTMENTS					
Name	Dept.	Position	Appointment Type	Effective	Salary
Shellie Blevins	CASEBP/ Admin (records)	Health Benefits Claim Clerk	Full-time, 12-month, 7.5 hour day, Non-Unit Support, Provisional, Competitive Civil Service position	9/4/2018	\$32,835.00 prorated to the effective date

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

MISCELLANEOUS APPOINTMENTS				
Name	Appointment	Position	Effective	Compensation
IBuran Doyon	Casual Employee	Forensics Speech & Debate Program - Program Coordinator	9/3/2018 - 6/30/2019	\$200.00/tournament Max. of \$600.00
Sebastian Muzeja	Casual Employee	Enrichment Seminar Program Instructor	10/13/2018 - 11/10/2018	\$60.00/Saturday Prep work \$100.00 Max. of \$340.00
Katherine McMichael	Casual Employee	Presenter for Student Leadership	9/1/2018 - 4/24/2019	\$150.00/Presentation Max. of \$300.00



<b>MISCELLANEOUS APPOINTMENTS</b>				
<b>Name</b>	<b>Appointment</b>	<b>Position</b>	<b>Effective</b>	<b>Compensation</b>
Bonnie Johnson	Casual Employee	Network Team/Staff Developer	8/10/2018 - 8/31/2018	\$46.15/hour Max. of \$2,000.00
Jacqueline Frederick	Casual Employee	District Data Coordination	8/20/2018 - 8/31/2018	\$43.86/hour Max. of \$700.00
Faith Tiemann	Casual Employee	Common Ground Dialogue Training	8/30/2018	\$250.00
Caren Kelsey	Casual Employee	CPR Instructor	9/1/2018 - 6/30/2019	\$125.00/day Max. of 30 days
		Clinical Instructor Assistant	9/1/2018 - 6/30/2019	\$15.00/hour Max. of 6 hours/day Max. of 180 days
Suzanne Czechowski	Temporary	Long Term Special Education Teacher Substitute	8/29/2018 - 6/30/2019	As per policy or rate per contract
Alyson Monahan	Temporary	Long Term Special Education Teacher Substitute	8/29/2018 - 6/30/2019	As per policy or rate per contract
Jane Simpson	Temporary	Substitute	8/30/2018 - 8/31/2019	As per policy or rate per contract
		TCI Training - Max. of 4 days	8/13/2018 - 8/16/2018	
Elva Manee	Temporary	Substitute	8/30/2018 - 8/31/2019	As per policy or rate per contract
Joyce Peckham	Temporary	Substitute	8/30/2018 - 8/31/2019	As per policy or rate per contract
Marie Schwarzkopf	Temporary	Substitute	8/30/2018 - 8/31/2019	As per policy or rate per contract

Torrey Robinson	Temporary	Long Term Special Education Teacher Substitute	8/29/2018 - 6/30/2019	As per policy or rate per contract
Veronica O'Brien	Temporary	Long Term Special Education Teacher Substitute	8/29/2018 - 6/30/2019	As per policy or rate per contract

*Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

<b>MISCELLANEOUS SUMMER APPOINTMENTS</b>			
<b>Name</b>	<b>Position</b>	<b>Days</b>	<b>Compensation</b>
Serafina Breslawski	Special Education Teacher	Max. of 7 days (2 Curriculum, 1 Per Diem, 4 Workshop) Updated from the June 13, 2018 board	Curriculum \$200.00/day Per Diem \$85.00/workshop day
Kelsey Eckler	School Counselor	Max. of 33 days (3 Curriculum, 30 Per Diem) Updated from the June 13, 2018 board	Curriculum \$200.00/day Per Diem up to a maximum of \$250.00/day
Jody Albano	Culinary Arts Teacher	Max. of 5 days Updated from the June 13, 2018 board	Curriculum \$200.00/day
Maizy Jaklitsch	Network Team/Staff Developer	Max. of 13 days Updated from the July 11, 2018 board	Per Diem

<b>MISCELLANEOUS SUMMER APPOINTMENTS</b>			
<b>Name</b>	<b>Position</b>	<b>Days</b>	<b>Compensation</b>
Laura Bouton	School Counselor	Max. of 6 days (3 Curriculum, 2 Per Diem, 1 Workshop) Updated from the July 11, 2018 board	Curriculum \$200.00/day Per Diem \$85.00/workshop day
Jennifer Calhoun	Speech Therapist	Max. of 25 days Updated from the June 13, 2018 board	Per Diem up to a maximum of \$250.00/day
David Morell	New Vision Engineering Teacher	Max. of 8 days	Per Diem
Elizabeth Forster	CROP Program Manager	Max. of 6 days Updated from the June 13, 2018 board	Per Diem
Megan McGinnis	Speech and Language Disabilities Teacher/Speech Language Pathologist	Max. of 2 days	Per Diem
Ashley Palmatier	Substitute	TCI Training - Max. of 4 days	As per board policy or rate per contract
Rosemary Powers	Substitute	TCI Training - Max. of 4 days	As per board policy or rate per contract
Meredith Rider	Substitute	TCI Training - Max. of 4 days	As per board policy or rate per contract
Stephanie Gill	Substitute	TCI Training - Max. of 4 days	As per board policy or rate per contract
Jocelyn Reeves	Substitute	TCI Training - Max. of 4 days	As per board policy or rate per contract
Lisa Chapman	Substitute	TCI Training - Max. of 4 days	As per board policy or rate per contract

Lisa Natale	Licensed Teaching Assistant	TCI Training - Max. of 4 days	As per board policy or rate per contract
Chin-Hao Lee	Licensed Teaching Assistant	TCI Training - Max. of 4 days	As per board policy or rate per contract
Kimberly Carr	Licensed Teaching Assistant	TCI Training - Max. of 4 days	As per board policy or rate per contract
Marc LaSalle	Licensed Teaching Assistant	TCI Training - Max. of 4 days	As per board policy or rate per contract
Torrey Robinson	Long Term Special Education Substitute	TCI Training - Max. of 4 days	\$85.00/day

<b>CHANGE IN POSITION</b>					
<b>Employee</b>	<b>Title</b>	<b>Dept.</b>	<b>Current FTE</b>	<b>New FTE</b>	<b>Effective</b>
Erin Darran	Licensed Teaching Assistant	IP	.5	1.0	8/30/2018
Jennifer Flores	Network Team/Staff Developer	ISS	1.0	.6 Voluntary Reduction	8/29/2018

<b>2018 - 2019 RE-APPOINTMENTS - ADULT EDUCATION &amp; PART-TIME 10 MONTH STAFF</b>				
<b>Name</b>	<b>Dept.</b>	<b>2018 -2019 FTE</b>	<b>Position</b>	<b>Effective</b>
Regina Pasa	Adult Education	1.0	PN & Adult Health Services  Coordinator Coordination of CNA/HHA Program	2018 - 2019 School Year  \$3,000 Stipend for 2018 - 2019 School year
Liecha Wilson-Collins	Adult Education	1.0	PN Instructor	2018 - 2019 School Year

James Cimko	Adult Education	1.0	GED/Literacy Adult Education Instructor	2018 - 2019 School Year
Patricia Verlaan	Adult Education	.3067	GED/Literacy Adult Education Instructor	2018 - 2019 School Year
Cynthia Struckle	Adult Education	.5	Adult Education Instructor/Data Coordinator	2018 - 2019 School Year
Suzanne Swantak-Furman	CASSC	.3	CASSC Coordinator	2018 - 2019 School Year
Marc LaSalle	IP	.5	Licensed Teaching Assistant	2018 - 2019 School Year
Anna Ader	IT	.8	Visual Impaired Teacher	2018 - 2019 School Year
James Bercovitz	IT	.5	Clinical Psychologist	2018 - 2019 School Year
Peter Pollock	IT	.8	Science Enrichment Teacher	2018 - 2019 School Year
Martha Kilbridge Bischoff	IT	.5	ESOL Teacher	2018 - 2019 School Year
Larry Davis	Media Library	.8	Van Driver	2018 - 2019 School Year

**CHANGE IN CIVIL SERVICE STATUS**

Name	Dept.	Position	Appointment	Effective
Natasha Nirschl	IP	Keyboard Specialist	Probationary	7/19/2018 - 4/18/2019

**LEAVE OF ABSENCES**

Name	Position	Reason	Effective
Jennifer Bolton	Deputy Superintendent	Medical	9/4/2018 - 11/4/2018

<b>RESIGNATIONS/RETIREMENTS</b>			
<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective</b>
Damon Jeffres	Computer Technician Assistant	Resignation	8/18/2018
Elizabeth Finocchiaro	Special Education Teacher	Resignation	8/10/2018
Charlene Doherty-Bucking	Licensed Teaching Assistant	Resignation	8/8/2018
Patricia McGrath (French)	Licensed Teaching Assistant	Resignation	8/17/2018
Bonnie Johnson	Network Team/Staff Developer	Resignation	8/10/2018
Jacqueline Frederick	Network Team/Staff Developer	Resignation	8/17/2018
Cheryl Miller	Automation System Coordinator	Retirement	8/31/2018
Shellie Blevins	Claims Examiner/Processor	Resignation to accept the Health Benefits Claim Clerk position at ONC BOCES	9/4/2018
Christopher Fatta	Dean of Students	Resignation	8/20/2018
Amanda Haig	Occupational Therapist	Resignation	9/3/2018

<b>TENURE APPOINTMENTS</b>		
<b>Name</b>	<b>Tenure Area</b>	<b>Effective</b>
Robin Bush	Special Subject: General Special Education	11/16/2018

The motion was approved unanimously.

**Approval of Consent Agenda**

Joseph Ballard and Barbara Ann Heegan moved to approve the Consent Agenda as presented:

**Designation of Chief Information Officer- Maizy Jaklitsch**

Whereas, the Otsego Northern Catskills BOCES Board of Education does hereby designate Maizy Jaklitsch, Network Team/Staff Developer, as the Chief Information Officer (CIO) for the BOCES.

**Designation of Medicaid Compliance Officer- Anne Pallischeck**

Whereas, the Otsego Northern Catskills BOCES Board of Education does hereby designate Anne Pallischeck, Director, Instructional Support Services, as the Medicaid Compliance Officer for the BOCES.

**Resolution to Accept Corning Incorporated Foundation Donation- Information Technology**

Whereas, the Otsego Northern Catskills BOCES received a charitable contribution from Corning Incorporated Foundation, Corning, NY, and

Whereas, the donation is in the amount of \$7,500 for the purchase of computers for the Information Technology program for student use, and

Resolved, the Otsego Northern Catskills BOCES Board of Education approves the acceptance of this donation in the amount as indicated above

**Approval of Resolution for Participation in the Eastern Suffolk BOCES Cooperative Bidding Program for 2018-19**

JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the ONC BOCES, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program for the 2018-19 school year.

**Resolution to Participate in Additional Erie #1 NYSITCC Consortium for 2018-19 - ISS**

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for Tech4Learning, Legends of Learning, Type to Learn, TEQ, VidCode, Typing

WHEREAS, The Otsego Northern Catskills BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning



packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Otsego Northern Catskills BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and,

BE IT FURTHER RESOLVED, That the Otsego Northern Catskills BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Otsego Northern Catskills BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards;  
(2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;  
(3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

**Resolution To Appoint Bernier, Carr & Associates as Architect  
of Record and Accept 2018 Hourly Rates and Fees**

Whereas, the Otsego Northern Catskills BOCES desires to employ the services of an Architect for current and/or future building projects and to perform various duties associated with buildings and grounds, and

Whereas, Bernier, Carr & Associates of 401 East State Street, Ithaca, NY 13807 has agreed to provide said services in accordance with their 2017-18 standard hourly rates and fees outlined in their contract;

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the continuation of architectural contracts with Bernier, Carr and Associates and agree to reimburse for 2018-19 at the same rates as contained in the 2017-18 rates schedule and contracts as billed.

**Resolution To Award Bid – Culinary Arts Program  
Supplies and Equipment**

Whereas, the Otsego Northern Catskills BOCES has solicited bids for the Culinary Arts Program Supplies and Equipment for the Occupational Centers, and

Whereas, bids were duly advertised and opened on August 10, 2018 by Annette Hinkley, witnessed by Patricia Powell Wagner. One bid was received, and the bidder has met the specifications contained within the bid.

Whereas, the bid was reviewed by Joe Boonan, and it is recommended that the bid be awarded to the Ginsberg's Institutional Foods, Inc., Hudson, NY on a line by line item basis for the period of August 23, 2018 – January 31, 2019.

Therefore, be it resolved, that the Otsego Northern Catskills BOCES does hereby award the bid to the vendor indicated above.

**Revised Resolution And Declaration Of Official Intent For  
Installment Purchase Agreement**

Lessee: Otsego Northern Catskills BOCES

WHEREAS, the Board has determined that in order for the Municipal Corporation to better accomplish its public purposes, the Municipal Corporation needs to acquire the use of the Equipment described in the schedule attached to or set forth in the Lease attached hereto, and

WHEREAS, the Municipal Corporation has determined that the most economical and efficient means of acquiring the use of said Equipment is pursuant to a lease purchase or installment purchase of the Equipment for the period of August 23, 2018 to June 30, 2019 pursuant to the General Municipal Law of the State of New York;

NOW, THEREFORE, be it RESOLVED, that the Municipal Corporation is hereby authorized to enter into a Master Equipment Lease Purchase Agreement and Equipment Schedule thereunder (Lease) between the Municipal Corporation as lessee and M&T Bank as lessor, with all riders, certificates, schedules, and amendments thereto, substantially in the form attached to the signed agreement board approved on March 14, 2018; and it is further

RESOLVED, that in furtherance of the accomplishment of the Lease, the ONC BOCES BOE President or Vice President, and each and any of them without the others is hereby authorized to execute and deliver on behalf of the Municipal Corporation such agreements, indemnities, purchase orders, leases, bills of sale, certificates or other instruments or obligations as they or any one of them, with the advice of counsel, may deem necessary or appropriate to the accomplishment of the Lease, and the execution and delivery of any such agreement, instrument or obligation prior to the date hereof by any such officer is in all respects hereby confirmed, ratified and approved; and be it further

RESOLVED, that the proper officers of the Municipal Corporation are authorized and directed to do or cause to be done all such other acts and things, to make all payments, including rent payments, required pursuant to the Lease and related documents, and to execute all such documents, certificates and instruments which in his, her or their judgment may be necessary or advisable in order to carry out the foregoing Resolutions

and the Municipal Corporation's obligations under the Lease, or any amended, renewed or supplemental lease; and all actions heretofore taken by the officers of the Municipal Corporation in connection with the acquisition of the Equipment and negotiation of the Lease are hereby approved, ratified and confirmed in all respects.

**Financing Of Technology Equipment – Andes CSD**

Resolved that ONC BOCES authorizes the financing of technology equipment through an Installment Purchase Agreement that is in compliance with General Municipal Law 109-b, with M & T Bank and/or wholly owned subsidiaries of Manufacturers and Traders Trust Company (its nominees, assigns or affiliates). The length of the agreement would be for a period of 3 years at an estimated total cost of \$62,385.00 (This total cost will include the purchase price (\$58,695.00) and estimated financing cost (\$3,690.00).)

**Resolution To Accept - 2018-19 District And Building Level  
Emergency Response Plans (BLERP)**

Whereas, ONC BOCES is required to update and adopt their district and building level emergency response plans by September 1st, and

Whereas, copies of the District and Building Level Emergency Response Plans have been reviewed by Administrators and the Board of Education for the following locations: Northern Catskills Occupational Center and the Otsego Area Occupational Center, and

Be it resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and adopt these updated emergency response plans.

**Resolution To Declare Surplus Equipment**

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the following list of equipment or components below, as the items are obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the following equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

OAOC:

TAG #	DESCRIPTION	ACQUISITION DATE
013989	IMAC 27 INCH UAD-CORE INTEL CORE I5 WITH APPLE PROTECTION PLAN	9/30/2013

013990	IMAC 27 INCH UAD-CORE INTEL CORE I5 WITH APPLE PROTECTION PLAN	9/30/2013
014075	IMAC COMPUTER	2/20/2014
014076	IMAC COMPUTER	2/20/2014
014077	IMAC COMPUTER	2/20/2014
014078	IMAC COMPUTER	2/20/2014
014079	IMAC COMPUTER	2/20/2014
014080	IMAC COMPUTER	2/20/2014
014082	IMAC COMPUTER	2/20/2014
014084	IMAC COMPUTER	2/20/2014
014085	IMAC COMPUTER	2/20/2014
014086	IMAC COMPUTER	2/20/2014

NCOC:

TAG #	DESCRIPTION	ACQUISITION DATE
005462	WASHER-DRYER COMB HOUSEHOLD	1/1/1992
005463	DRYER CLOTHES	7/1/2008
015306	WORKSTATION DESK	7/1/2010

The motion was approved unanimously.

**First Reading Of Board Policy #0110, Sexual Harassment And  
Accompanying Regulation- Attachment #6**

The Board conducted a first reading of Board Policy #0110, Sexual Harassment and the accompanying regulation.

**First Reading Of Board Policy #2340, Notice Of Meetings-  
Attachment #7**

The Board conducted a first reading of Board Policy #2340, Notice of Meetings- Attachment #7.

**First Reading & Adoption Of Board Policy #8332-E, Authorized Personnel  
Cell Phone Use- Attachment #8**

The Board conducted a first reading of Board Policy #8332-E, Authorized Personnel Cell Phone Use- Attachment 8.

Antoinette Hull and Joseph Ballard moved to approve Board Policy #8332-E, Authorized Personnel Cell Phone Use, as presented.

The motion was approved unanimously.

**First Reading Of Board Policy #4311.1, Display Of The Flag  
Resolution- Attachment #9**

The Board conducted a first reading of Board Policy #4311.1, Display Of The Flag Resolution- Attachment #9

**First Reading Of Board Policy #6700, Boces Personal  
Property Accountability- Attachment #10**

The Board conducted a first reading of Board Policy #6700, Boces Personal Property Accountability- Attachment #10.

**Resolution To Approve Atlantic Testing Laboratories Agreement**

Joseph Ballard and Barbara Ann Heegan moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES wishes to enter into an agreement with Atlantic Testing Laboratories (ATL). ATL will provide bulk sampling and analysis services for the OAOC Mechatronics Project at estimated fees as outlined in the scope of services included within the agreement. For technical personnel, miscellaneous reports, and travel estimated fees are \$2,147, and for laboratory analysis estimated fees are \$1,805; and

Whereas, Atlantic Testing Laboratories, Limited, Canton, NY has agreed to provide said services as indicated above for the period of August 23, 2018 to December 31, 2019, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve this agreement at the rate and terms indicated above.

The motion was approved unanimously.

**Resolution to Approve 2018-19 Transportation Contract- Birnie**

Joseph Ballard and Robert Calloway moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES desires to provide transportation for students enrolled in the Special Education Programs at classrooms in the Oneonta CS Center Street Elementary location, and

Whereas, Birnie Bus Service, Rome, NY has agreed to provide transportation from the Otsego Area Occupational Center to the Center Street location under The State Education Department, Transportation Unit contract TC, effective September 1, 2018 through June 30, 2019 at the rate of \$75.32/day, with the total anticipated annual cost equal to \$14,010, and

Whereas, Birnie Bus Service has agreed to adhere to provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law for the purpose of providing transportation, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the transportation contract for the rate and terms shown above.

The motion was approved unanimously.

**Public Comments**

There were no public comments.

**Adjournment**

Joseph Ballard and Antoinette Hull moved to adjourn the meeting at 2:30 p.m.

The motion was approved unanimously.

Respectfully Submitted,

Alyssa Oliveri  
Board Clerk