



MEMO TO: ONC BOCES Personnel
FROM: Joshua M. Reiss, Safety-Risk Officer/Program Coordinator
RE: Hepatitis B (HBV) Vaccines

As per ONC BOCES Board Policy #7025.1, “Employees in Categories I and II below will be offered preventative vaccines at the expense of the employer. Category III employees are **not** covered under the standards.”

CATEGORY I: School nurses, nurse’s aides. Certain special education teachers and assistants for pre-school, moderately and severely handicapped. Occupational education teachers in the areas of nursing or dental assistance. Employees named by the Board of Education to render first aid and medical assistance.

CATEGORY II: **Certain** special education teachers and LTA’s, special education counselors, special education supervisors, custodians, coaches, trainers and bus drivers.

CATEGORY III: All remaining school personnel.

If you are a Category I or II employee, and have been identified as a potential at-risk individual under the BOCES Blood-borne Pathogens policy, **please indicate on the attached *STATEMENT OF EMPLOYEE’S DECISION* whether you wish to receive or decline** the series of three (3) immunizations to protect you from Hepatitis B (HBV) virus, ***sign and return to the Safety Risk office no later than September 16th of the current year.*** There is no cost to Category I or II employees of the Otsego Northern Catskills BOCES. Again, you are reminded that our office needs the forms returned indicating your decision. If you decline, you may elect to receive this vaccine at a later date by submitting a request in writing, and it will be provided at no charge. Also, the injections are a series of three and you must receive all three to be properly protected. The immunizations will be available through the Bassett Healthcare Network, Family Practices in Stamford and Oneonta this year.

It is your responsibility to follow up with your supervisor for budgeting purposes.

