

**GREENE COUNTY VOCATIONAL SCHOOL DISTRICT**

Regular Meeting Minutes

June 9, 2021

- 1-6/21 The meeting was called to order by Mrs. Reagan at 5:30 p.m.  
Present: Pam Callahan, Gail Martindale, Angela Reagan, Adam Remaly, Gene Taylor, Mike Uecker  
Absent: Steve McQueen  
Others Present: Dave Deskins, Eva Anderson, Rob Robison, Becky Bond, John Wilson, Michelle Martin
- 2-6/21 The Pledge of Allegiance was led by Mrs. Reagan
- 3-6/21 Public Participation – none
- 4-6/21 A motion was made by Mr. Uecker and seconded by Mrs. Martindale to approve the Regular Meeting Minutes of May 12, 2021  
The vote: Dr. Callahan, yes; Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes.  
Motion carried 6-0.
- 5-6/21 A motion was made by Dr. Callahan and seconded by Mr. Remaly to approve the Treasurer’s May 2021 Report  
The vote: Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes.  
Motion carried 6-0.
- 6-6/21 A motion was made by Mr. Taylor and seconded by Mr. Uecker to approve the following personnel items:
- A. Employment of Robert Robison, Director, two (2) year contract effective July 1, 2021, 232 days, Administrative Salary Schedule, Level MA+30, Step 7, contingent upon all ORC and ODE employment requirements
  - B. Employment of Kari Hawthorne-Fritz, Social Studies Instructor, one (1) year contract effective July 1, 2021, 184 days, Certified Salary Schedule, Level MA, Step 10, contingent upon all ORC and ODE employment requirements
  - C. Employment of Kristopher Doggett, Beaver Creek Middle School Engineering Technology Instructor, one (1) year contract effective July 1, 2021, 184 days, Certified Salary Schedule, Level MA, Step 6, contingent upon all ORC and ODE employment requirements
  - D. Resignation of Gregg Haines, Supervisor of Satellite Operations, effective conclusion of 2020-2021 contract year
  - E. Approval of the following extended service requests for the 2021-2022 school year:  
Kristopher Doggett, 3, new lab instructor  
Michael Hild, 10, complete adult ed academies  
Dr. Kelly Rickabaugh, 12 (10-Ag Science; 2 Saturday Lab)
  - F. Approval of the following CTSO Advisor for the 2021-2022 school year:  
TSA – Kristopher Doggett
  - G. Approval of the following Career-Technical Student Organization Days for the 2020-2021 school year:
- | Employee      | CTSO Days       |           | Purpose   |
|---------------|-----------------|-----------|---|
|               | Non School Days | Overnight |   |
| Doug Wickline | 1               | 0         | GCCC FFA Officer Retreat, Jamestown, OH 6/23/21 |
- H. Resignation of Jason Miller, Supervisor of Student Affairs, to accept the position of Supervisor of Satellite Operations Effective July 1, 2021
  - I. Employment of Jason Miller, Supervisor of Satellite Operations, three (3) year contract effective July 1, 2021, 232 days, Administrative Salary Schedule, MA+30, Step 6
  - J. Employment of Nathan Opicka, Supervisor of Student Affairs, two (2) year contract effective July 1, 2021, 232 days, Administrative Salary Schedule, MA+30, Step 0

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K. Approval of the following Career-Technical Student Organization Days for the 2021-2022 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Matt Lockwood	5	0	VEX Robotics Camp Fundraiser, Beavercreek, OH 7/12/21 - 7/16/21
Brian Stevenson	6	0	VEX Robotics Camp Fundraiser, Beavercreek, OH 7/12/21 - 7/17/21

L. Move in salary column for Laura McCabe, Business/Marketing Teacher, from BA/BS+ to MA, effective July 1, 2021

M. Addition of the following anticipated positions:

- Social Studies Instructor
- Teaching Assistant

The vote: Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes;  
Mrs. Martindale, yes.

Motion carried 6-0.

7-6/21 A motion was made by Mr. Remaly and seconded by Mr. Uecker to adopt the following Course of Study and

Revisions for the 2021-2022 school year:

Revisions:

- Natural Resources Technology
- Power Equipment Technology
- Veterinary Science
- Sports and Exercise Science
- Health Sciences
- Agriculture
  - o Xenia
  - o Cedarville
  - o Greenview
- Marketing
  - o Beavercreek
  - o Fairborn
- Biotechnology
  - o Bellbrook
  - o Xenia

New Programs:

- Robotics and Automation
- UAS and Drone Technology

The vote: Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes; Mrs. Martindale, yes;  
Mrs. Reagan, yes.

Motion carried 6-0.

8-6/21 A motion was made by Mr. Taylor and seconded by Dr. Callahan to adopt the following textbooks for the 2021-2022 school year:

Course/Program	Text/Resource
Marketing – Beavercreek and Fairborn	Clark, Basteri, Gassen, and Walker. <i>Marketing Dynamics, 4<sup>th</sup> Edition</i> . Goodheart Wilcox, 2019.
Marketing - Fairborn	Geringer, McNett, and Ball. <i>International Business, 2<sup>nd</sup> Edition</i> . McGraw Hill, 2020.
	Clark and Commers. <i>Entrepreneurship, 2<sup>nd</sup> Edition</i> . Goodheart Wilcox, 2018.
	Larson and Draper. <i>Digital Marketing Essentials</i> . Stukent, 2020.
Natural Resources Technology	Riedel and Driscoll. <i>Horticulture Today</i> . Goodheart Wilcox, 2017.
	Hart and Ivy. <i>Landscape Design, Installation, and Management</i> . Goodheart Wilcox, 2020.
	OCNT Core, <i>Landscape, Grower and Garden Center</i> . Ohio Nursery and Landscape Association, 2021.
Material Science II	Elliot P. Douglas. <i>Introduction to Materials Science and Engineering A Guided Inquiry</i> . Pearson, 2013.
Veterinary Science	Bassert, Beal, and Samples. <i>McCurnin's Clinical Textbook for Veterinary Technicians, 10<sup>th</sup> ed</i> . Elsevier, 2021.

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	Christenson. <i>Veterinary Medical Terminology, 3rd Ed.</i> Elsevier, 2020.
	Bassett and Colville. <i>Clinical Anatomy and Physiology for Veterinary Technicians, 3rd Edition.</i> Elsevier, 2016.
Math for Health Science	Lesmeister. <i>Math Basics for the Healthcare Professional.</i> Pearson, 2018.
Agriculture - Greenview	J.P. Hancock, Don W. Edgar Ph.D., Michael L. Pate Ph.D., Lori A. Dyer, and W. Brian Hoover Ph.D. <i>Agricultural Mechanics and Technology Systems.</i> Goodheart Wilcox, 2017.
Agriculture – Cedarville	Flanders and Gillespie. <i>Modern Livestock &amp; Poultry Production. 9th Edition.</i> Cengage, 2016.

The vote: Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes; Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes.

Motion carried 6-0.

9-6/21 A motion was made by Mr. Uecker and seconded by Mr. Taylor to approve the following Resolution:

**SELECTING THE CONTRACTOR FOR THE PARKING LOT PROJECT AND AUTHORIZING THE AGREEMENT WITH THE CONTRACTOR**

The Superintendent recommends Brumbaugh Construction, Inc. (“Brumbaugh”) as the contractor who is in the best interest of the Greene County Joint Vocational School District Board of Education (the “Board”) for the Parking Lot Project (the “Project”) and requests authority to negotiate an agreement with Brumbaugh based upon its proposal and to execute the agreement at the satisfactory conclusion of negotiations.

Rationale:

1. The Project is not subject to the bidding statute, R.C. 3313.46, because the scope of the Project falls outside the parameters of that statute, as it is not a “school building” as defined in Ohio Administrative Code Section 4101:1-2-01.
2. The Superintendent, working with other administrators and legal counsel, reviewed and evaluated Brumbaugh’s submitted proposal and determined that it was in the best interest of the Board.
3. The Superintendent recommends that the Board select Brumbaugh as the contractor who is in the best interest of the Board for the Project.
4. The Superintendent requests authority to negotiate an agreement with Brumbaugh for the Project and to execute the agreement at the satisfactory conclusion of negotiations in an amount not to exceed \$437,027.00.

The Greene County Joint Vocational School District Board of Education resolves as follows:

1. Based upon the recommendation of the Superintendent, the Board selects Brumbaugh as the contractor who is in the best interest of the Board for the Project.
2. The Board authorizes the Superintendent to work with legal counsel to negotiate an agreement with Brumbaugh for the Project, based upon Brumbaugh’s proposal, and execute the agreement at the satisfactory conclusion of the negotiations in an amount not to exceed \$437,027.00

The vote: Mr. Uecker, yes; Dr. Callahan, yes; Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes.

Motion carried 6-0

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10-6/21 A motion was made by Mr. Remaly and seconded by Dr. Callahan to approve the following fiscal items:  
A. Amended appropriations for FY21.

FY21 Final Appropriations						
Fund	Description	Amount	Prior Year Carryover	Additions	Reductions	Final
001	GENERAL	15,357,112.23	9,605.26		(1,643,525.12)	13,723,192.37
002	BOND RETIREMENT	4,176,875.00	-		-	4,176,875.00
003	PERMANENT IMPROVEMENT	4,704,316.11	2,834,039.44		(865,880.71)	6,672,474.84
004	BUILDING	7,000.00	2,702,801.84		(316.52)	2,709,485.32
006	FOOD SERVICE	377,083.00			(128,957.58)	248,125.42
007	SPECIAL TRUST	3,013.01			(3,013.01)	-
011	ROTARY-SPECIAL SERVICES	73,292.06			(29,783.93)	43,508.13
018	PUBLIC SCHOOL SUPPORT	9,000.00			(2,138.08)	6,861.92
019	OTHER GRANT	-			-	-
022	DISTRICT AGENCY	275,000.00			(110,660.00)	164,340.00
027	WORKMANS COMPENSATION	14,000.00			(3,735.42)	10,264.58
035	TERMINATION BENEFITS	60,000.00			(5,220.92)	54,779.08
200	STUDENT MANAGED ACTIVITY	158,551.20			(110,370.02)	48,181.18
300	DISTRICT MANAGED ACTIVITY	38,000.00			(37,055.00)	945.00
413	POST SECONDARY VOC EDUCATION	457,779.64			(42,943.76)	414,835.88
451	DATA COMMUNICATION FUND	1,800.00			-	1,800.00
461	VOCATIONAL EDUC. ENHANCEMENTS	34,151.75			(25,724.15)	8,427.60
467	STUDENT WELLNESS & SUCCESS FUNDS	199,158.75		21,301.66	(137,907.80)	82,552.61
499	MISCELLANEOUS STATE GRANT	-		7,515.11	-	7,515.11
508	GOVERNOR'S EMERGENCY EDUCATION RELIEF			312,500.72	-	312,500.72
510	CRF- CORONAVIRUS RELIEF FUNDS	47,802.11			-	47,802.11
524	VOC ED: CARL D. PERKINS	362,597.64			(86,245.96)	276,351.68
TOTAL		26,356,532.50	5,546,446.54	341,317.49	(3,233,477.98)	29,010,818.55

B. Temporary appropriations for 7/1/2021-6/30/2022 as provided (under separate cover)

The vote: Dr. Callahan, yes; Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes.

Motion carried 6-0.

11-6/21 A motion was made by Mr. Uecker and seconded by Dr. Callahan to approve the following donation:

Donor	Item	To Benefit	Estimated Value
Cathy Clark Lapworth	996 Jaguar XJ6	Auto Collision	1500

The vote: Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes.

Motion carried 6-0.

12-6/21 A motion was made by Mr. Taylor and seconded by Mrs. Martindale to approve the Activity Fund Purpose Statements for Fiscal Year 2022 (under separate cover)

The vote: Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes; Mrs. Martindale, yes.

Motion carried 6-0.

13-6/21 A motion was made by Mr. Remaly and seconded by Mr. Uecker to approve the following modification to the appropriations:

Fund #	Fund Description	Additional Appropriation	Reduction of Appropriation
499	Miscellaneous State Grant	2,750.00	
508	Governor's Emergency Education Relief	134,486.54	
	Total	137,236.54	

The vote: Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes; Mrs. Martindale, yes;

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Mrs. Reagan, yes.

Motion carried 6-0.

14-6/21 A motion was made by Mrs. Martindale and seconded by Mr. Taylor to approve the Memorandum of Understanding with Miami Valley Educational Computer Association regarding MVECA Motorcycle Rider Training facility usage (under separate cover)

The vote: Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes; Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes.

Motion carried 6-0.

15-6/21 A motion was made by Mr. Taylor and seconded by Dr. Callahan to approve the Confirmation of Sale Agreement for the property located at 551 Brush Row Road, Xenia, Ohio 45385 to Brush Row Farm LLC for the sum of \$1,000,000 (under separate cover)

The vote: Mr. Uecker, yes; Dr. Callahan, yes; Mrs. Martindale, abstain; Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes.

Motion carried 5-0-1

16-6/21 A motion was made by Mr. Taylor and seconded by Mrs. Martindale to approve the establishment of Fund 003-9022 for the purpose of accumulating funds for paying bonds at call

The vote: Dr. Callahan, yes; Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes.

Motion carried 6-0.

17-6/21 A motion was made by Mr. Taylor and seconded by Mr. Remaly to approve the revised Administrative Personnel Salary Schedule (under separate cover)

The vote: Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes.

Motion carried 6-0.

18-6/21 A motion was made by Mr. Remaly and seconded by Mr. Uecker to approve the transfer from General Fund (001) to the Food Service Fund (006) not to exceed \$50,000. No transfer needed.

The vote: Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes; Mrs. Martindale, yes.

Motion carried 6-0.

19-6/21 A motion was made by Mr. Taylor and seconded by Mr. Remaly to approve the Facility Usage Rental Fees (under separate cover)

The vote: Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes; Mrs. Martindale, yes; Mrs. Reagan, yes.

Motion carried 6-0.

20-6/21 A motion was made by Mr. Uecker and seconded by Dr. Callahan to approve the Advisory Committees for the 2021-2022 school year (under separate cover)

The vote: Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes; Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes.

Motion carried 6-0.

21-6/21 A motion was made by Mr. Uecker and seconded by Dr. Callahan to approve the Superintendent's Advisory Committee for the 2021-2022 school year (under separate cover)

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The vote: Mr. Uecker, yes; Dr. Callahan, yes; Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes.

Motion carried 6-0.

22-6/21 A motion was made by Mr. Taylor and seconded by Dr. Callahan to approve the Consent Agreement Release and Board Order between the Greene County Career Center Board of Education and Ohio State Cosmetology and Barber Board, to authorize the Board President and Legal Counsel to execute the Consent Agreement on behalf of the Board, which will be substantially be the same as the draft reviewed by the Board, and to authorize and direct the Superintendent and Treasurer to take the necessary steps, and expend the necessary resources, to implement the Consent Agreement. This Consent Agreement was proposed by the Ohio State Cosmetology and Barber Board to resolve issues related to the COVID-19 pandemic, relocation of the Greene County Career Center and resignation of the cosmetology instructor which impacted the operation of the cosmetology program during the 2020-2021 academic year

The vote: Dr. Callahan, yes; Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes.

Motion carried 6-0.

### 23-6/21 Reports

#### Board Members

- Mrs. Martindale (Cedar Cliff) – Year ended on a good note. Eight members of the track team went to state, one individual took 3 medals, with other state finishers; School Board will continue to honor students from this past school year at the June meeting. Fortunately, with so much good, the pandemic won't be why the year is remembered; Mandatory meeting last day of the year for staff, stipend was distributed in appreciation for the work through the pandemic; Actions taken to pay down debt.
- Mr. Taylor (Beavercreek) – Several sports teams attended state. Academic team made nationals; Graduation was divided over two nights; Looking forward to normalcy for next year. Will be glad to have no COVID and no levy.
- Mr. Uecker (Fairborn) – Air conditioning was out at Fairborn causing the meeting to be relocated; Formal groundbreaking for new high school was held on Monday. The new school is scheduled to open for the 2023-2024 school year.
- Mr. Remaly (Bellbrook) – Advisory council was formed by the superintendent to maintain engagement with the community; Graduation was successful on the football field; Everyone is glad to be getting back to normal.
- Dr. Callahan (Xenia) – Wonderful time attending graduations, staff breakfast at GCCC, and staff luncheon for Xenia; Meeting upcoming Monday. Also scheduling planning meeting for new school.
- Mrs. Reagan (Greeneview) – Very excited on the hire of Sabrina Woodruff as superintendent. She spent sometime in Xenia, before working up north; School year ended successfully with prom and graduation.

#### Administrators

- Eva Anderson, Treasurer – No report
- David Deskins, Superintendent – Update on incoming enrollment. Currently 433 juniors have been accepted for next year; Year in review statistics shared.

#### Adult Education Updates

- The 2nd Basic Peace Officer Academy BAS 20-074 started December 7, 2020. There are 17 cadets who will graduate on June 11th. This week they are receiving guidance from four different agencies about interviewing techniques and processes.
- Piqua PD and Port Williams were here to recruit in May.
- The Corrections Academy graduation was on May 7th with 22 students.
- The next Basic Peace Officer Academy will start on September 20, 2021. We currently have 11 students enrolled.

24-6/21 At 6:45 p.m., a motion was made by Mr. Uecker and seconded by Mr. Remaly to enter executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees.

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The vote: Mrs. Martindale, yes; Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes;  
Dr. Callahan, yes.

Motion carried 6-0.

25-6/21 At 8:00 p.m., all were in favor of returning to regular session

26-6/21 At 8:01 p.m., A motion was made by Mr. Uecker and seconded by Mr. Remaly to adjourn the meeting

The vote: Mrs. Reagan, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mr. Uecker, yes; Dr. Callahan, yes;  
Mrs. Martindale, yes.

Motion carried 6-0.

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_  
Treasurer Board President

Dated: 7/14/21