

**GREENE COUNTY VOCATIONAL SCHOOL DISTRICT**

532 Innovation Drive, Xenia, Ohio 45385

Board of Education  
Regular Meeting  
March 6, 2024  
5:30 p.m.

**Addendum items in green text**

**MEETING TO BE HELD IN THE MEDIA CENTER**

1. **Call to Order**
2. **Roll Call**
3. **Suzanne Arthur will act as President Pro Tem to preside over the March meeting in the President's absence**
4. **Pledge of Allegiance**
5. **Career Education in Action – Drone Competition**
6. **Administrator Presentation – Nathan Opicka, Supervisor of Student Affairs, Lean Six Sigma: Yellow Belt**
7. **Public Participation**
8. **Approval of Meeting Minutes – Regular Meeting, February 7, 2024**
9. **Approval of Treasurer's Report (under separate cover) – February 2024**

**New Business**

10. **The Superintendent recommends approval of the revised Administrative Salary Schedule to include Community Outreach Coordinator (under separate cover)**

**Personnel**

11. **The Superintendent recommends approval of the following personnel items:**

A. Approval of the following Career-Technical Student Organization Days for the 2023-2024 school year

Employee	CTSO Days Non School Days	Overnight	Purpose
Erbaugh, Steven	0	2	SkillsUSA State, Columbus, 4/8-4/10
Downing, Tyler	0	2	
McCabe, Laura	1	1	DECA State, Columbus, 3/8-3/9
Nelson, Russell	1	0	Drone Competition, GCCC, 2/24
Rieser, Christopher	1	0	
Spahr, Michael	0	1	FFA State CDE, Wooster, 4/17-4/18
Spahr, Michael	0	1	FFA State Mech Skills, Wooster 4/3-4/4
Goodwin, Rebecca	0	1	HOSA State, Toledo, 4/10-4/11
McKinley, Lyna	0	1	
Warfield, Adrian	0	1	
Sorice, Faith	0	1	
Wavra, Molly	0	1	
Rednour, Alexa	1	0	
Warfield, Adrian	0	1	HOSA State, Oregon, 4/9-4/10
Wickline, Doug	1	0	Quality Assurance, Xenia, 4/6
Nelson, Jacob	0	1	BPA State, Columbus, 3/7-3/8
Doggett, Kris	0	1	VEX State, Marion, 3/7-3/8
Puckett, Rick	0	1	SkillsUSA State, Columbus, 4/8-4/9 (additional night added – approved 1 <sup>st</sup> night in February)

B. Approval of the following unpaid leave for February 2024:

Maurice Harden, 2/16/24 (1 day)

Mary Jo Hines, 2/28-29/24 (2 days)

C. Approval of the following unpaid leave for March 2024:

Mary Jo Hines, 3/1/24 (1 day)

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___ Gillaugh
___ Leightenheimer
___ McCoart
___ McQueen
___ Remaly
___ Taylor

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___ Remaly
___ Taylor

- D. Addition of the following anticipated positions for the 2024-2025 school year:  
Health Science Instructor
- E. Reassignment of Adrian Warfield from Sports & Exercise Science/Health Science Instructor to Sports & Exercise Science Instructor effective 2024-2025 school year
- F. Reassignment of Melanie Wavra from Biotechnology Instructor Xenia High School to Biotechnology Instructor Beaver Creek High School effective 2024-2025 school year
- G. Employment of Keshia Harper, Community Outreach Coordinator, one year two month contract effective May 1, 2024, Administrative Salary Schedule, Level MA, Step 0, contingent upon all ORC and ODE employment requirements
- H. Employment of Martha Rutan, Biotechnology Instructor, Xenia High School, one (1) year contract, effective 2024-2025 school year, Certified Salary Schedule, Level MA+30, Step 10, contingent upon all ORC and ODE employment requirements
- I. Employment of Don Fuson, Jr., Maintenance A Second Shift, one (1) year 260-day contract, prorated for 2023-2024, 8 hours per day, effective February 12, 2024, Classified Salary Schedule, Level II, Step 7, contingent upon all ORC and ODE employment requirements
- J. Employment of Jeffrey Grice, Airframe Maintenance Teaching Assistant, one (1) year 191-day contract, prorated for 2023-2024, 6 hours per day, effective February 20, 2024, Classified Salary Schedule, Level II, Step 9, contingent upon all ORC and ODE employment requirements
- K. Approval of anticipated Childcare Leave for Kaylani DeSanctis from April 22, 2024 through May 24, 2024
- L. **Resignation of Jennifer Hall, Teaching Assistant, effective March 8, 2024**

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**Fiscal**

**12. The Treasurer recommends approval of the following donations:**

Donor	Item	To Benefit	Value
Mills Park Hotel	Cash	Skills Student Activity Account	\$250
Charles Hughart	2005 Chevrolet Impala	Auto Collision/Auto Technology	\$467
Five Star Home Services	10 HVAC Systems	HVAC	\$200,000

- 13. **The Treasurer recommends approval of the Assignment and Assumption of and Amendment to Economic Development Grant Agreement with Russ Research Center LLC (under separate cover)**
- 14. **The Treasurer recommends approval of the following rates and amounts as determined by the Budget Commission, authorizing the necessary tax levies, and certifying them to the County Auditor for the calendar year 2025**

Fund	Mills	Amounts
General Fund	2.70	13,286,000
Bond Fund	0.67	4,118,000
Permanent Improvement Fund	0.75	2,498,000

- 15. **The Superintendent and Treasurer recommend approval of the Service Agreement with Kettering Health (under separate cover)**
- 16. **The Treasurer recommends approval of the Resolution and 2024 Master Supply Agreement with Southwestern Ohio Educational Purchasing Council (EPC) (under separate cover)**
- 17. **The Treasurer recommends approval of the following Supplemental Appropriation modifications:**

Fund #	Fund Description	Additional Appropriation	Reduction of Appropriation
499	MISC STATE GRANT	405,962.00	
	<b>Total</b>	<b>405,962.00</b>	

- 18. **The Treasurer recommends approval of the Service Agreement for transportation services with First Student for the 2024-2025 school year (under separate cover)**
- 19. **The Superintendent and Treasurer recommend approval of the Agreement for Services with Greene County ESC for the 2024-2025 School Year (under separate cover)**

**Other**

**20. Reports**

- Board Members
- Administrators
- Treasurer
- Superintendent
- Adult Education Updates (under separate cover)

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<input type="checkbox"/> McCoart
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**21. The Superintendent recommends entering executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees and consideration of the purchase of property for public purposes or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest**

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**22. All in favor of returning to regular session. Those opposed**

**23. Adjournment**

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**Memo:**

- March 25-29, 2024 – Spring Break
- April 10, 2024 – Board Meeting
- May 8, 2024 – Board Meeting
- May 14, 2024 – Senior Recognition
- May 23, 2024 – Last day for Juniors
- May 24, 2024 – Last day for Teachers

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated.

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Director if they require a reasonable accommodation.