

GREENE COUNTY VOCATIONAL SCHOOL DISTRICT  
Regular Meeting Minutes – Media Center  
September 13, 2023  
5:30 p.m.

- 1-9/23 The meeting was called to order by Mr. McQueen at 5:33 p.m.
- 2-9/23 Present: Suzanne Arthur, Pam Callahan, Steve McQueen, Adam Remaly, Matt Sheridan, Tim Steininger, and Gene Taylor  
Others Present: Eva Anderson, David Deskins, Georgia Lewis, Tammy Osburn, Doug Picard, Erin Monroe, Adrian Warfield, Kimberly Leonard, Sara Buck, Carri Davis, Daniel Hellmund, Karen Karhoff, Kayla DeSanctis, Marissa Couch, Sarah McCarty.
- 3-9/23 The Pledge of Allegiance was led by Mr. McQueen
- 4-9/23 Career Education in Action – Introduction of New Staff
- 5-9/23 Public Participation – None
- 6-9/23 A motion was made by Mr. Remaly and seconded by Dr. Callahan to approve the Regular Meeting Minutes of August 9, 2023 and the Special Meeting Minutes of August 15, 2023.  
  
The vote: Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; and Mr. Taylor, yes.  
Motion carried 7-0.
- 7-9/23 A motion was made by Mr. Taylor and seconded by Mr. Sheridan to approve the Treasurer's August 2023 Report (under separate cover)  
  
The vote: Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.  
Motion carried 7-0.
- 8-9/23 A motion was made by Mr. Remaly and seconded by Mr. Steininger to approve the following Board Policy revisions/additions (under separate cover).
- 0131.1 Technical Corrections
  - 0131.1 Legislative Programs (rescind)
  - 0164 Notice of Meetings
  - 1615 Tobacco Use Prevention
  - 2271 College Credit Plus
  - 2412 Homebound Instruction Program
  - 3120.09 Volunteers (rescind)
  - 3215 Tobacco Use Prevention
  - 4120.09 Volunteers (rescind)
  - 4215 Use of Tobacco by Classified Staff
  - 5310 Health Services
  - 5512 Tobacco Use Prevention
  - 5610 Suspension, Expulsion, Permanent Exclusion of Students
  - 6325 Procurement – Federal Grants/Funds
  - 7434 Tobacco Use Prevention
  - 7540 Technology
  - 7540.01 Technology Privacy
  - 7540.02 Web Accessibility, Content, Apps, and Services
  - 7540.03 Student Technology Acceptable Use and Safety
  - 7540.04 Staff Technology Acceptable Use and Safety

- 8120 Volunteers
- 8300 Continuity of Organizational Operations Plan
- 8305 Information Security
- 8315 Information Management
- 8390 Animals on District Property
- 8400 School Safety
- 8420 Emergency Situations at Schools
- 8462 Student Abuse and Neglect
- 9160 Public Attendance at School Events
- 9700.01 Advertising and Commercial Activities

The vote: Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Dr. Callahan, yes.

Motion carried 7-0.

9-9/23 At 5:47 p.m. a motion was made by Mr. Remaly and seconded by Mrs. Arthur to enter executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees.

The vote: Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; and Mr. McQueen, yes.

Motion carried 7-0.

10-9/23 At 5:58 p.m., all were in favor of returning to regular session.

11-9/23 A motion was made by Mr. Remaly and seconded by Dr. Callahan to approve the following personnel item:

A. Employment of Georgia Lewis, Treasurer, 2-year 7-month contract effective January 1, 2024 (under separate cover)

The vote: Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Sheridan, yes.

Motion carried 7-0.

12-9/23 A motion was made by Mrs. Arthur and seconded by Mr. Steininger to approve the following personnel items:

A. Approval of the following Career-Technical Student Organization Days for the 2023-2024 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Wickline, Doug	1	0	Fall Festival Float FFA, 9/16 - Jamestown
Wuebben, Jake	2	2	Greenhand Camp, 9/22-9/24, Carrollton
Wuebben, Jake	0	2	National FFA Convention, 11/1-11/3, Indianapolis
Rednour, Alexa	0	2	National FFA Convention, 11/1-11/3, Indianapolis
Wickline, Doug	0	2	National FFA Convention, 11/1-11/3, Indianapolis

B. Approval of the following unpaid leave for August 2023:

Kate Bowers: August 1-25 (19 days)

C. Resignation of Kate Bowers, Maintenance, effective August 29, 2023

D. Resignation of Melanie Raudenbush, Career X Instructor, effective August 12, 2023

E. Resignation of Kimberly Hanks, Cosmetology Instructor, effective August 18, 2023

F. Employment of Kimberly Hanks as an as-needed Cosmetology Lab Support Specialist for the 2023-2024 school year, \$40 per hour, not to exceed 52 hours

- G. Reassignment of Christine Marino from Enrichment/Credit Recovery Instructor to Career X Instructor effective August 21, 2023
- H. Employment of Anastasia Chappell, Cosmetology Instructor, one (1) year contract pro-rated to 162 days effective September 5, 2023, Certified Salary Schedule, Level BA/BS, Step 3, contingent upon all ORC and ODE employment requirements
- I. Employment of Kimberly Leonard, Enrichment Instructor, one (1) year contract prorated to 158 days effective September 25, 2023, Certified Salary Schedule, Level MA, Step 7, contingent upon all ORC and ODE employment requirements
- J. Approval of the following LPDC members for the 2023-2024 school year:  
Cathy Mullen (chair), Becky Covey, Faith Sorice, Jessica Taylor, Nathan Opicka, Brett Doudican, Brian McKnight

The vote: Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; and Mr. Steininger, yes.  
Motion carried 7-0.

- 13-9/23 A motion was made by Dr. Callahan and seconded by Mr. Remaly to approve the Change Order 1 with Bilbrey Construction for the Green House Project, not to exceed \$3050.00 (under separate cover).

The vote: Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; and Mr. Taylor, yes.  
Motion carried 7-0.

- 14-9/23 A motion was made by Mr. Taylor and seconded by Mr. Sheridan to approve the permanent appropriations for the fiscal year

Greene County Career Center		
Permanent Appropriations		
13-Sep-23		
Fiscal Year 2024		
Fund	Description	Amount
001	GENERAL	19,923,231.09
002	BOND RETIREMENT	4,178,750.00
003	PERMANENT IMPROVEMENT	3,394,968.24
006	FOOD SERVICE	456,946.33
007	SPECIAL TRUST	2,086.01
011	ROTARY-SPECIAL SERVICES	98,649.15
018	PUBLIC SCHOOL SUPPORT	9,500.00
019	OTHER GRANT	8,000.00
022	DISTRICT AGENCY	200,000.00
027	WORKMANS COMPENSATION	14,000.00
035	TERMINATION BENEFITS	155,000.00
200	STUDENT MANAGED ACTIVITY	54,500.00
300	DISTRICT MANAGED ACTIVITY	26,950.00
413	POST SECONDARY VOC EDUCATION	520,211.33
451	DATA COMMUNICATION FUND	1,846.10
461	VOCATIONAL EDUC. ENHANCEMENTS	16,513.73
499	MISCELLANEOUS STATE GRANT	5,906.48
524	VOC ED: CARL D. PERKINS	376,711.37
<b>TOTAL</b>		<b>29,443,769.83</b>

2024.

The vote: Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.  
Motion carried 7-0.

- 15-9/23 A motion was made by Mr. Remaly and seconded by Mr. Steininger to approve a "then and now" certificate for SOCHE, for obligations for fiscal year 2023 for which invoicing was not received in a timely manner in the amount of \$4648.13.

The vote: Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; and Mr. McQueen, yes.  
Motion carried 7-0.

- 16-9/23 A motion was made by Mr. Sheridan and seconded by Mr. Remaly to approve the following out of state field trip:  
44 students from FFA to 2023 FFA National Convention, Indianapolis, IN  
November 1-3, 2023  
Chaperones: J. Wuebben, A. Rednour, D. Wickline, M. Spahr, K. Rickabaugh  
Cost Estimate: Hotel - \$2691; Meals for Chaperones - \$545; Transportation - \$4845  
Students cover own meals and hotel costs
- The vote: Mr. McQueen, yes; Mr. Remaly, yes; Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Dr. Callahan, yes.  
Motion carried: 7-0.
- 17-9/23 A motion was made by Mr. Taylor and seconded by Mr. Remaly to approve the Career Tech Advisory Committees for the 2023-2024 school year (under separate cover)
- The vote: Mr. Sheridan, yes; Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; and Mr. Remaly, yes.  
Motion carried: 7-0.
- 18-9/23 A motion was made by Mrs. Arthur and seconded by Dr. Callahan to approve the Superintendent's Advisory Committees for the 2023-2024 school year (under separate cover)
- The vote: Mr. Steininger, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Sheridan, yes  
Motion carried: 7-0.

19-9/23 Reports

**Board Members**

Mr. Steininger (Fairborn) – Cellphone lock up bags are going very well so far. The district is planning to have a district with the OFCC to discuss possibly getting some funds refunded.

Dr. Callahan (Xenia) – cellphone bags were implemented in the district with mixed opinions. The football team is currently undefeated, and the game against Sidney last week was surprisingly respectful. An official request has been submitted from Dr. Callahan to continue her time on the Greene County Career Center's Board. Phase 2 of the stadium renovation is underway, and the design phase has started for the 10,000 square foot sports facility. Donations and fundraisers have already raised over \$700,000 for the facility. November 3<sup>rd</sup> Buccaneer Bingo is taking place to raise money for the Xenia Community Schools Foundation.

Mrs. Arthur (Greeneview) – The Fall Festival was held this past weekend. There were school booths, as well as, levy booths since there is a PI levy and bond levy coming up on the ballot. The football team is currently 1-3. High school boys' soccer is 2-0 in the OHC and girls are 4-0. Golf is 12-3 and Tennis is 5-7. The district is looking into possibly re-keying. Updates are being made to the facility usage agreement and to the minimum salary schedule for teachers.

Mr. Taylor (Beavercreek) – The school year has started off really well. The district needs bus drivers. The popcorn festival was held last weekend with a high attendance. Coffee discussions with the Superintendent have started back up, with the major topic being the guest that will be allowed to attend the Homecoming Dance. On September 11<sup>th</sup>, first responders were invited to have lunch with students. The district plans to have a 1 mil PI levy on the ballot.

Mr. Remaly (Bellbrook) – The middle school claimed its 27<sup>th</sup> consecutive Governor's Thomas Edison Award for Excellence in STEM Education and Student Research. Three Middle School students earned the title of National Champions after winning the Heavy Lift Challenge. The competition involved modifying a ready-to-fly model aircraft to carry water to a fictitious fire-fighting scenario. Fall sports are going well in the district.

Mr. Sheridan (Cedar Cliff) – The Superintendent search is going well. Had a Labor Day celebration, with the Board participating in the parade. The high school football and volleyball teams are currently undefeated, and the tennis team is first in the district.

Mr. McQueen (Yellow Springs) – The elementary has started a STEM class. On September 27<sup>th</sup> the district is hosting a meeting to discuss the potential use of phone bags. Will hopefully have a new board member by the next meeting. There is a levy on the ballot. All the 8<sup>th</sup> graders had an opportunity to participate in the Into the Wild event where they bicycled to Cincinnati. The E-Sports program is trying to get more participation.

**Administrators**

Eva Anderson (Treasurer) – The office is getting ready for this year's audit and interviews are underway for the Assistant to the Treasurer position.

Adult Education Updates – The student from the December class who was on a medical extension completed his training and passed the state test. The September Basic Police Academy started September 11th. We currently have 20 students enrolled and 2 prior-equivalent enrollments (individuals who were police officers in other states) for a total of 22 cadets. Nine of our cadets are sponsored by either Centerville PD, Warren County SO, Miamisburg PD, University of Dayton PD, Xenia PD, or Greene County SO. The first Advisory meeting is September 21, 2023. Field Training Course starts October 2<sup>nd</sup> and ends on the 5<sup>th</sup>. The Corrections Academy will begin on October 10<sup>th</sup>, currently 20 have enrolled. Our First Line Supervision Class is November 27- 30.

Dave Deskins (Superintendent) – Looking to fill the district’s empty lab with an HVAC program that will be coming soon. The virtual reality training equipment has had continued discussion, and it looks like it may get funded through a grant. On August 25<sup>th</sup> the district hosted a site visit for an unknown entity that is looking to build across the street, which could bring close to 200 jobs to the area. They also toured the building and were very impressed by the students and the programs that were offered.

20-9/23 At 7:01 p.m. a motion was made by Mr. Sheridan and seconded by Dr. Callahan to adjourn the meeting.

The vote: Mr. Taylor, yes; Mrs. Arthur, yes; Dr. Callahan, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Sheridan, yes; Mr. Steininger, yes.

Motion carried 7-0

Signature: \_\_\_\_\_  
Treasurer

Signature: \_\_\_\_\_  
Board President

Dated October 11, 2023