

GREENE COUNTY VOCATIONAL SCHOOL DISTRICT
 Regular Meeting Minutes
 June 12, 2024
 5:30 p.m.

- 1-6/24 The meeting was called to order by Mr. Remaly at 5:32 p.m.
- 2-6/24 Present: Suzanne Arthur, Brittnay Gillaugh, George Leightenheimer, Patrick McCoart, Steve McQueen, Adam Remaly and Gene Taylor.
Others Present: Georgia Lewis, David Deskins, Brian McKnight
- 3-6/24 The Pledge of Allegiance was led by Mr. Remaly.
- 4-6/24 Career Education in Action – Business Professionals of America Nationals
Presenters: Varun Verma, Landon Nipper and A.J. Anderson
- 5-6/24 Public Participation – None
- 6-6/24 A motion was made by Mr. Taylor and seconded by Mr. Leightenheimer to approve the Regular Meeting Minutes of May 8, 2024 Regular Meeting.

The vote: Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Taylor, yes.
Motion carried 7-0.

- 7-6/24 A motion was made by Mrs. Gillaugh and seconded by Mr. McQueen to approval the Treasurer’s May 2024 Report (under separate cover)

The vote: Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; and Mrs. Arthur, yes.
Motion carried 7-0.

8-6/24 The Superintendent recommends the first reading of the following board policy revisions/additions:

2623	Student Assessment	5310	Health Services
3120.04	Employment of Substitutes	6550	Travel Payment
3140	Termination and Resignation	8600.04	Bus Driver Certification
4124	Employment Contract	8640	Transportation for non-routine trips
4140	Termination and Resignation	8650	Transportation by vehicles other than buses
5136	Personal Communication Devices	8660	Incidental Transportation of Students by private vehicle

- 9-6/24 At 5:46 p.m., a motion was made by Mr. McCoart and seconded by Mr. Leightenheimer to enter executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees and consideration of the purchase of property for public purposes or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest

The vote: Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Mrs. Gillaugh, yes.
Motion carried 7-0.
- 10-6/24 At 6:40 p.m., all were in favor of returning to regular session.
- 11-6/24 A motion was made by Mr. McQueen and seconded by Mr. Leightenheimer to approve the following personnel items:

A. Approval of the following unpaid leave for May 2024:

Rebecca King, .25 day - 5/10/24

Anne Shell, 2.5 days - 5/9/24 (1 day), 5/16/24 (.5 day), 5/24/24 (1 day)

- B. Resignation of Benjamin Sumner, Information Technology Satellite Instructor, Xenia, effective the end of the 2023-2024 contract year
- C. Resignation of Anne Shell, Cosmetology Instructor, effective the end of the 2023-2024 contract year
- D. Resignation of Abby Barrett, Cosmetology Teaching Assistant, effective June 12, 2024
- E. Approval of the following Career-Technical Student Organization Days for the 2024-2025 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Linguist, Daniel	1	0	TSA Nationals, Orlando, 7/1
Oldiges, David	1	0	
Puckett, Rick	0	2	Skills State, Columbus, 3/17-3/19/2025
Wickline, Doug	3	2	FFA Camp, Carrollton, 7/1-7/3

- F. Approval of the following Career-Technical Student Organization Days for the 2023-2024 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Linguist, Daniel	6	5	TSA Nationals, Orlando, 6/25-6/30
Oldiges, David	6	5	
Rednour, Alexa	1	0	Officer Retreat, 6/12
Wickline, Doug	2	2	FFA Camp, Carrollton, 6/29-7/3
Sorice, Faith	7	6	HOSA Nationals, Houston, 6/24-6/30

- G. Approval of the following CTSO Advisor for the 2024-2025 school year:

SkillsUSA – Joslyn Miller

- H. Approval of the following extended days for the 2024-2025 school year:

Staff	# of days	Purpose
Barrett, Abby	12	Orientation (2), Salon Days (8), New Curriculum (2)
Doggett, Kris	2	New Curriculum Development
Hamdy, Khalid	2	Guard Care Prep
Lockwood, Matthew	2	New Curriculum Development
Martin, Brooke	6	New Lab
Stevenson, Brian	2	New Curriculum Development
Smith, Jeff	2	New Curriculum
Taylor, Jessica	2	RESA Facilitator Training
Torrence, Kimberly	2	New Curriculum
Norton, Harris	5	New Curriculum (2), new lab (1), orientation (2)
Cline, Elisabeth	5	New Curriculum

- I. Employment of Mary Langenfeld, Guidance Counselor, one (1) year contract effective July 1, 2024, Certified Salary Schedule, Level MA, Step 6, contingent upon all ORC and ODE employment requirements
- J. Employment of Erin Henry, Intervention Specialist, one (1) year contract effective July 1, 2024, Certified Salary Schedule, Level MA, Step 10, contingent upon all ORC and ODE employment requirements
- K. Employment of Cora Bair, Intervention Specialist, one (1) year contract effective July 1, 2024, Certified Salary Schedule, Level BA/BS, Step 2, contingent upon all ORC and ODE employment requirements
- L. Employment of Brooke Martin-Hentrich, Health Science Instructor, one (1) year contract effective July 1, 2024, Certified Salary Schedule, BA/BS, Step 2, contingent upon all ORC and ODE employment requirements
- M. Employment of Torrie Sever, Teaching Assistant Career X, one (1) year 191-day contract, 6 hours per day, effective July 1, 2024, Classified Salary Schedule, Level II, Step 6, contingent upon all ORC and ODE employment requirements

- N. Employment of Abby Barrett, Cosmetology Instructor, one (1) year contract effective July 1, 2024, Certified Salary Schedule, BA/BS, Step 7, contingent upon all ORC and ODE employment requirements
- O. Employment of Emily Sharpe, Cosmetology Teaching Assistant, one (1) year 191-day contract, 6 hours per day, effective July 1, 2024, Classified Salary Schedule, Level II, Step 9, contingent upon all ORC and ODE employment requirements
- P. Employment of Todd Brandenburg, Construction Technology Instructor, one (1) year contract effective July 1, 2024, Certified Salary Schedule, BA/BS, Step 10, contingent upon all ORC and ODE employment requirements
- Q. Employment of Harris Norton, Information Technology Instructor, Xenia, one (1) year contract effective July 1, 2024, Certified Salary Schedule, BA/BS, Step 2, contingent upon all ORC and ODE employment requirements
- R. Approval of Doug Picard as employment training staff for the 2023-2024 school year at the hourly rate of \$40.
- S. Approval of the revised Administrative Salary Schedule effective July 1, 2024 (under separate cover)
- T. Approval of the following as summer camp staff for the 2023-2024 school year at the hourly rate of \$40 not to exceed 30 hours per staff member:

Joseph Bargdill	Chasity Love	Christopher Rieser
Kayla Bruggeman	Doug Picard	Faith Sorice
Toni Dean	Alexa Rednour	Jessica Taylor
Jennifer Julian	Dr. Kelly Rickabaugh	Adrian Warfield

- U. Approval of the following as part-time Adult Education Criminal Justice Instructors on an as-needed basis for the 2024-2025 school year at the hourly rate of \$35 contingent upon all ORC and ODE employment requirements:

Kurt Althouse	Shaun Fleming	Zane Nickell
Kanasha Bradley	Brandan Holliday	William Peck
Blake Breazeale	Matthew Hunt	Michael Spitler
Alex Brennaman	Kraig Kirves	Jeffrey Thomas
Bradley Scott Brown	Timothy Littleton, Jr.	Eric Totel
Michael Brown	Jonathan McCoy	Nathan Tretiak
Penelope Cantrell	David Miller	Jamison Underwood
Wayne Dumolt	Joel Misirian	Randall Warren
Johnathan Emery	Michael Molchan	Richard Whalen
Lon Etchison	Christopher Mosley	William Wilson
Michael Farthing	Robert Naff	Stephen Wolaver

- V. Approval of Harris Norton as a BPA CTSO advisor for the 2024-2025 school year

The vote: Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; and Mr. McCoart, yes.
 Motion carried 7-0.

12-6/24 A motion was made by Mrs. Gillaugh and seconded by Mrs. Arthur to approve the following donations:

Donor	Item	To Benefit	Value
Puckett's Plumbing, Heating & Air, LLC	Cash	Auto Technology Student Activity Fund	\$400
Nancy Early	Cash	Prom	\$100

The vote: Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; and Mr. McQueen, yes.
 Motion carried 7-0.

13-6/24 A motion was made by Mr. Taylor and seconded by Mrs. Gillaugh to approve the following meal prices for the 2024-2025 school year:

Breakfast \$1.30 (reduced eligibility cost - \$.30)

Lunch \$3.25 (reduced eligibility cost - \$.40)

The vote: Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; and Mr. McQueen, yes, Mr. Remaly, yes.

Motion carried 7-0.

14-6/24 A motion was made by Mrs. Arthur and seconded by Mr. McCoart to approve the Activity Fund Purpose Statements for the Fiscal Year 2025 (under separate cover)

The vote: Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Taylor, yes.

Motion carried 7-0.

15-6/24 A motion was made by Mr. Leightenheimer and seconded by Mr. McQueen to approve the following fiscal items:

A. Amended appropriations for FY24. Preliminary appropriations (under separate cover)

Final appropriations will be reflected in the June Minutes and June Treasurer's Report

B. Authorize the Treasurer to amend appropriations for FY24 as of June 30, 2024

C. Temporary appropriations for 7/1/2024-6/30/2025 (under separate cover)

The vote: Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; and Mr. Taylor, yes, Mrs. Arthur, yes.

Motion carried 7-0.

16-6/24 A motion was made by Mrs. Gillaugh and seconded by Mr. McQueen to approve the following transfers:

Amount	From	To
\$5,000,000	001 - General Fund	070 - Capital Projects
\$2,000,000	001 - General Fund	003 - Early Bond Pay Off

The vote: Mr. Leightenheimer, yes; Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; and Mrs. Gillaugh, yes.

Motion carried 7-0.

17-6/24 The Superintendent recommends the first reading of the following Curriculum Review and Course of Study updates for the 2024-2025 school year:

Program	Textbook
Cybersecurity	Tomsho, Greg. <i>Guide to Networking Essentials, 8th Edition</i> . Cengage Learning, 2020.
Cybersecurity	Lavender, Linda K. <i>Principles of Cybersecurity</i> . Goodheart-Willcox, 2024.
Cybersecurity/ Information Technology	Hayes, Jim. <i>FOA Reference Guide to Fiber Optics: Study Guide to FOA Certification</i> . BookSurge Publishing, 2019.
HVAC-R	Silberstein, Eugene, et al. <i>Refrigeration & Air Conditioning Technology</i> (9th Edition). Cengage Learning, 2021.
CBI	Lorenz, James, et al. <i>School to Career</i> (12 th edition). Goodheart-Willcox, 2023.
<i>Updated versions of previously approved textbooks</i>	
Information Technology	Andrews, Jean, Joy Shelton, and Nicholas Pierce. <i>CompTIA A+ Guide to Information Technology Technical Support</i> (11th Edition). Cengage Learning, 2022.
Information Technology	Zak, Diane. <i>Programming With Microsoft Visual Basic</i> (9th Edition). Cengage Learning, 2022.
Information Technology	Carey, Patrick M. <i>New Perspectives on HTML 5 and CSS: Comprehensive</i> (8th Edition). Cengage Learning, 2021.

18-6/24 A motion was made by Mrs. Arthur and seconded by Mrs. Gillaugh to approve the following out-of-state field trips:

TSA National Conference, Orlando, Florida 6/26/24-6/30/24, 8 students, 2 staff, 1 administrator
Estimate of costs:

Hotel	5 rooms		\$ 4,500.00
Plane Tickets	7 tickets		\$ 2,545.40
Meals	12 bkfst @ \$10, 15 lunch @ \$15, 12 dinners @ \$22	x 3 staff	\$ 609.00

CTSO Costs	3 CTSO days, 4 overnights depending on staff member	\$ 2,969.48
Airport Transfer		\$ 165.00
Registration	\$125 per participant, \$70 per guest	\$ 570.00
Total Est.		\$ 11,358.88

HOSA Nationals, Houston, Texas 6/24/24-6/30/24, 1 student, 1 staff
Estimate of costs:

Hotel	2 rooms	\$ 3,580.00
Plane Tickets		\$ 1,435.90
Airport Transfer		\$ 115.40
Registration		\$ 100.00
Meals	6 bkfst @ \$10, 7 lunch @ \$15, 6 dinners @ \$22	\$ 297.00
CTSO Costs	5 CTSO days, 6 CTSO overnights per staff	\$ 2,358.11
Student Costs	Hotel = \$1,263.24, Registration = \$375.00	\$ 1,638.24
Total Est.		\$ 8,247.99

The vote: Mr. McCoart, yes; Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes.

Motion carried 7-0.

19-6/24 A Motion was made by Mr. Taylor and seconded by Mr. McQueen to approve the 2024-2025 Student Handbook (under separate cover)

The vote: Mr. McQueen, yes; Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; and Mr. McCoart, yes.

Motion carried 7-0.

20-6/24 Reports

Board Members:

Mr. McCoart (Fairborn) – Movers are transporting items to the new building. The Junior High will occupy the old High School for the next 3-4 years while their new building is under construction. The current Junior High will be demolished and sold this fall. The High School Open House will be hosted next month.

Mrs. Gillaugh (Cedar Cliff) – A report was given on graduation; The Strategic Plan was discussed; A report was given on the High School students who participated in the Miami Valley High School Theatre Awards at the Schuster Center; Hiring of staff is still in process; They will be contracting a new elementary principal for the upcoming school year.

Mr. Taylor (Beavercreek) – The end of the school year was successful; Presented that the first phase of their strategic plan will include a new board office.

Mr. Leightenheimer (Xenia) – Xenia has finished their curriculum audit; Strategic planning will start in August; Phase two of the new stadium will start tomorrow, June 13th.

Mr. McQueen (Yellow Springs) – The graduation ceremony, consisting of 54 students, went well. Every student has expressed their plan to continue their education post-graduation; Renovations on school buildings will start at the end of this month.

Mrs. Arthur (Greeneview) – Their High School Baseball team was the OHC South Champs; Girls Wrestling won the State Championship; Three students have signed to play sports in college; It was a busy end of the year; State test scores look good; The Summer Boost program is underway; A multi-purpose space is to be built at the High School; The district has hired a new Middle School Principal and a new Assistant Superintendent.

Mr. Remaly (Bellbrook-Sugarcreek) – Air Force JROTC received the Distinguished Unit Award for Community Work; Drone Team claimed third consecutive national title; On August 10th there will be a 5K to raise funds for the EagleLand 2 playground.

Administrators

Georgia Lewis (Treasurer) – The office is preparing for fiscal year end. Received the Auditor of State Award at the Legislative Breakfast on June 7th. This recognition is for the 2022-2023 school year.

David Deskins (Superintendent) – An update was given on the legislative breakfast; Back to School Night will be August 8th; An update was presented on Guard Care.

Adult Education

They just wrapped up a 2-week evidence technician class for police officers. There were 10 total participants and they have received great reviews! One officer said it was the best training he has ever received in 13 years as a police officer! Special Evidence Technician School will be held. With the cooperation of the Greene County Criminal Justice Academy, Sirchie is offering a 2-week (80-hr) comprehensive hands-on Forensic Investigation Training at the Greene County Criminal Justice Academy, 532 Innovation Drive (Door 7), Xenia, OH 45385. This 80-hour course covers state-of-the-art methods of identifying, recording, processing and preserving various types of evidence found at the scene of the crime. The program is geared for Hands-on use of equipment, materials and supplies necessary for a thorough and comprehensive evidence collection mission; They are actively recruiting for Peace Officer Basic Training which will begin in September

21-6/24 A motion was made by Mr. McCoart and seconded by Mr. Leightenheimer to adjourn the meeting at 7:08 p.m.

The vote: Mr. Remaly, yes; Mr. Taylor, yes; Mrs. Arthur, yes; Mrs. Gillaugh, yes; Mr. Leightenheimer, yes; Mr. McCoart, yes; and Mr. McQueen, yes.
Motion carried 7-0.

Signature: _____
Treasurer

Signature: _____
Board President

Dated June 12th, 2024