

**GREENE COUNTY VOCATIONAL SCHOOL DISTRICT**

532 Innovation Drive, Xenia, Ohio 45385

Board of Education

Regular Meeting

June 12, 2024

5:30 p.m.

**MEETING TO BE HELD IN THE MEDIA CENTER**

Addendum items in green text

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Career Education in Action – BPA Nationals**
5. **Public Participation**
6. **Approval of Meeting Minutes – Regular Meeting, May 8, 2024**
7. **Approval of Treasurer’s Report (under separate cover) – May 2024**

<input type="checkbox"/>	Arthur
<input type="checkbox"/>	Gillaugh
<input type="checkbox"/>	Leightenheimer
<input type="checkbox"/>	McCoart
<input type="checkbox"/>	McQueen
<input type="checkbox"/>	Remaly
<input type="checkbox"/>	Taylor

<input type="checkbox"/>	Arthur
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<input type="checkbox"/>	McQueen
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<input type="checkbox"/>	Taylor

**New Business**

8. **The Superintendent recommends the first reading of the following board policy revisions/additions:**

2623	Student Assessment	5310	Health Services
3120.04	Employment of Substitutes	6550	Travel Payment
3140	Termination and Resignation	8600.04	Bus Driver Certification
4124	Employment Contract	8640	Transportation for non-routine trips
4140	Termination and Resignation	8650	Transportation by vehicles other than buses
5136	Personal Communication Devices	8660	Incidental Transportation of Students by private vehicle

<input type="checkbox"/>	Arthur
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9. **The Superintendent recommends entering executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees and consideration of the purchase of property for public purposes or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest**
10. **All in favor of returning to regular session. Those opposed**

<input type="checkbox"/>	Arthur
<input type="checkbox"/>	Gillaugh
<input type="checkbox"/>	Leightenheimer
<input type="checkbox"/>	McCoart
<input type="checkbox"/>	McQueen
<input type="checkbox"/>	Remaly
<input type="checkbox"/>	Taylor

**Personnel**

11. **The Superintendent recommends approval of the following personnel items:**

A. Approval of the following unpaid leave for May 2024:

Rebecca King, .25 day - 5/10/24

Anne Shell, 2.5 days - 5/9/24 (1 day), 5/16/24 (.5 day), 5/24/24 (1 day)

B. Resignation of Benjamin Sumner, Information Technology Satellite Instructor, Xenia, effective the end of the 2023-2024 contract year

C. Resignation of Anne Shell, Cosmetology Instructor, effective the end of the 2023-2024 contract year

D. Resignation of Abby Barrett, Cosmetology Teaching Assistant, effective June 12, 2024

E. Approval of the following Career-Technical Student Organization Days for the 2024-2025 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Linguist, Daniel	1	0	TSA Nationals, Orlando, 7/1
Oldiges, David	1	0	
Puckett, Rick	0	2	Skills State, Columbus, 3/17-3/19/2025
Wickline, Doug	3	2	FFA Camp, Carrolton, 7/1-7/3

F. Approval of the following Career-Technical Student Organization Days for the 2023-2024 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Linguist, Daniel	6	5	TSA Nationals, Orlando, 6/25-6/30
Oldiges, David	6	5	
Rednour, Alexa	1	0	Officer Retreat, 6/12
Wickline, Doug	2	2	FFA Camp, Carrolton, 6/29-7/3
Sorice, Faith	7	6	HOSA Nationals, Houston, 6/24-6/30

G. Approval of the following CTSO Advisor for the 2024-2025 school year:  
SkillsUSA – Joslyn Miller

H. Approval of the following extended days for the 2024-2025 school year:

Staff	# of days	Purpose
Barrett, Abby	12	Orientation (2), Salon Days (8), New Curriculum (2)
Doggett, Kris	2	New Curriculum Development
Hamdy, Khalid	2	Guard Care Prep
Lockwood, Matthew	2	New Curriculum Development
Martin, Brooke	2	New lab
Stevenson, Brian	2	New Curriculum Development
Smith, Jeff	2	New Curriculum
Taylor, Jessica	2	RESA Facilitator Training
Torrence, Kimberly	2	New Curriculum
Norton, Harris	5	New Curriculum (2), new lab (1), orientation (2)
Cline, Elisabeth	5	New Curriculum

- I. Employment of Mary Langenfeld, Guidance Counselor, one (1) year contract effective July 1, 2024, Certified Salary Schedule, Level MA, Step 6, contingent upon all ORC and ODE employment requirements
- J. Employment of Erin Henry, Intervention Specialist, one (1) year contract effective July 1, 2024, Certified Salary Schedule, Level MA, Step 10, contingent upon all ORC and ODE employment requirements
- K. Employment of Cora Bair, Intervention Specialist, one (1) year contract effective July 1, 2024, Certified Salary Schedule, Level BA/BS, Step 2, contingent upon all ORC and ODE employment requirements
- L. Employment of Brooke Martin-Hentrich, Health Science Instructor, one (1) year contract effective July 1, 2024, Certified Salary Schedule, BA/BS, Step 2, contingent upon all ORC and ODE employment requirements
- M. Employment of Torrie Sever, Teaching Assistant Career X, one (1) year 191-day contract, 6 hours per day, effective July 1, 2024, Classified Salary Schedule, Level II, Step 6, contingent upon all ORC and ODE employment requirements
- N. Employment of Abby Barrett, Cosmetology Instructor, one (1) year contract effective July 1, 2024, Certified Salary Schedule, BA/BS, Step 7, contingent upon all ORC and ODE employment requirements
- O. Employment of Emily Sharpe, Cosmetology Teaching Assistant, one (1) year 191-day contract, 6 hours per day, effective July 1, 2024, Classified Salary Schedule, Level II, Step 9, contingent upon all ORC and ODE employment requirements
- P. Employment of Todd Brandenburg, Construction Technology Instructor, one (1) year contract effective July 1, 2024, Certified Salary Schedule, BA/BS, Step 10, contingent upon all ORC and ODE employment requirements

- Q. Employment of Harris Norton, Information Technology Instructor, Xenia, one (1) year contract effective July 1, 2024, Certified Salary Schedule, BA/BS, Step 2, contingent upon all ORC and ODE employment requirements
- R. Approval of Doug Picard as employment training staff for the 2023-2024 school year at the hourly rate of \$40.
- S. Approval of the revised Administrative Salary Schedule effective July 1, 2024 (under separate cover)
- T. Approval of the following as summer camp staff for the 2023-2024 school year at the hourly rate of \$40 not to exceed 30 hours per staff member:

Joseph Bargdill	Chasity Love	Christopher Rieser
Kayla Bruggeman	Doug Picard	Faith Sorice
Toni Dean	Alexa Rednour	Jessica Taylor
Jennifer Julian	Dr. Kelly Rickabaugh	Adrian Warfield

- U. Approval of the following as part-time Adult Education Criminal Justice Instructors on an as-needed basis for the 2024-2025 school year at the hourly rate of \$35 contingent upon all ORC and ODE employment requirements:

Kurt Althouse	Shaun Fleming	Zane Nickell
Kanasha Bradley	Brandan Holliday	William Peck
Blake Breazeale	Matthew Hunt	Michael Spittler
Alex Brennaman	Kraig Kirves	Jeffrey Thomas
Bradley Scott Brown	Timothy Littleton, Jr.	Eric Totel
Michael Brown	Jonathan McCoy	Nathan Tretiak
Penelope Cantrell	David Miller	Jamison Underwood
Wayne Dumolt	Joel Misirian	Randall Warren
Johnathan Emery	Michael Molchan	Richard Whalen
Lon Etchison	Christopher Mosley	William Wilson
Michael Farthing	Robert Naff	Stephen Wolaver

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- V. Approval of Harris Norton as a BPA CTSO advisor for the 2024-2025 school year

**Fiscal**

- 12. The Treasurer recommends approval of the following donations:

Donor	Item	To Benefit	Value
Puckett's Plumbing, Heating & Air, LLC	Cash	Auto Technology Student Activity Fund	\$400
Nancy Early	Cash	Prom	\$100

<input type="checkbox"/> Arthur
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- 13. The Treasurer recommends approval of the following meal prices for the 2024-2025 school year:

Breakfast \$1.30 (reduced eligibility cost - \$.30)  
 Lunch \$3.25 (reduced eligibility cost - \$.40)

<input type="checkbox"/> Arthur
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- 14. The Treasurer recommends approval of the Activity Fund Purpose Statements for the Fiscal Year 2025 (under separate cover)

- 15. The Treasurer recommends approval of the following fiscal items:

- A. Amended appropriations for FY24. Preliminary appropriations (under separate cover)  
 Final appropriations will be reflected in the June Minutes and June Treasurer's Report
- B. Authorize the Treasurer to amend appropriations for FY24 as of June 30, 2024
- C. Temporary appropriations for 7/1/2024-6/30/2025 (under separate cover)

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- 16. The Treasurer recommends the following transfers:

Amount	From	To
\$5,000,000	001 - General Fund	070 - Capital Projects
\$2,000,000	001 - General Fund	003 - Early Bond Pay Off

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**Curriculum**

17. **The Superintendent recommends the first reading of the following Curriculum Review and Course of Study updates for the 2024-2025 school year:**

Program	Textbook
Cybersecurity	Tomsho, Greg. <i>Guide to Networking Essentials, 8th Edition</i> . Cengage Learning, 2020.
Cybersecurity	Lavender, Linda K. <i>Principles of Cybersecurity</i> . Goodheart-Willcox, 2024.
Cybersecurity/ Information Technology	Hayes, Jim. <i>FOA Reference Guide to Fiber Optics: Study Guide to FOA Certification</i> . BookSurge Publishing, 2019.
HVAC-R	Silberstein, Eugene, et al. <i>Refrigeration &amp; Air Conditioning Technology</i> (9th Edition). Cengage Learning, 2021.
CBI	Lorenz, James, et al. <i>School to Career</i> (12 <sup>th</sup> edition). Goodheart-Willcox, 2023.
<i>Updated versions of previously approved textbooks</i>	
Information Technology	Andrews, Jean, Joy Shelton, and Nicholas Pierce. <i>CompTIA A+ Guide to Information Technology Technical Support</i> (11th Edition). Cengage Learning, 2022.
Information Technology	Zak, Diane. <i>Programming With Microsoft Visual Basic</i> (9th Edition). Cengage Learning, 2022.
Information Technology	Carey, Patrick M. <i>New Perspectives on HTML 5 and CSS: Comprehensive</i> (8th Edition). Cengage Learning, 2021.

**Other**

18. **The Superintendent and Treasurer recommend approval of the following out-of-state field trips:**

TSA National Conference, Orlando, Florida 6/26/24-6/30/24, 8 students, 2 staff, 1 administrator  
 Estimate of costs:

Hotel	5 rooms		\$ 4,500.00
Plane Tickets	7 tickets		\$ 2,545.40
Meals	12 bkfst @ \$10, 15 lunch @ \$15, 12 dinners @ \$22	x 3 staff	\$ 609.00
CTSO Costs	3 CTSO days, 4 overnights depending on staff member		\$ 2,969.48
Airport Transfer			\$ 165.00
Registration	\$125 per participant, \$70 per guest		\$ 570.00
<b>Total Est.</b>			<b>\$ 11,358.88</b>

HOSA Nationals, Houston, Texas 6/24/24-6/30/24, 1 student, 1 staff

Estimate of costs:

Hotel	2 rooms		\$ 3,580.00
Plane Tickets			\$ 1,435.90
Airport Transfer			\$ 115.40
Registration			\$ 100.00
Meals	6 bkfst @ \$10, 7 lunch @ \$15, 6 dinners @ \$22		\$ 297.00
CTSO Costs	5 CTSO days, 6 CTSO overnights per staff		\$ 2,358.11
Student Costs	Hotel = \$1,263.24, Registration = \$375.00		\$ 1,638.24
<b>Total Est.</b>			<b>\$ 8,247.99</b>

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19. **The Superintendent recommends approval of the 2024-2025 Student Handbook**  
 (under separate cover)

**20. Reports**

- Board Members
- Administrators
- Superintendent
- Adult Education Updates (under separate cover)

Arthur  
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**21. Adjournment**

**Memo:**

- August 8 – Professional Development Day & Back to School Night
- August 9 – Teacher Work Day
- August 10 & 11 - GuardCare Event @ GCCC
- August 12 – First Day for Students
- September 2 – Labor Day – No School
- October 18 – Professional Development Day

Arthur  
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This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated.

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Director if they require a reasonable accommodation.