

**GREENE COUNTY VOCATIONAL SCHOOL DISTRICT**  
532 Innovation Drive, Xenia, Ohio 45385

Board of Education  
Regular Meeting  
June 14, 2023  
5:30 p.m.

**MEETING TO BE HELD IN THE MEDIA CENTER**

Addendum items in green

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Participation**
5. **Approval of Regular Meeting Minutes – May 10, 2023**
6. **Treasurer’s Report** (under separate cover) – May 2023

**New Business**

7. **The Superintendent and Treasurer recommend a second reading and approval of the following board policy revision** (under separate cover):
  - po 6423 Credit Cards
8. **The Superintendent and Treasurer recommend approval of the revised Administrative Salary Schedule to include a BA/BS column** (under separate cover)

**Personnel**

9. **The Superintendent recommends approval of the following personnel items:**
  - A. Employment of Sarah Buck, Math Instructor, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level MA, Step 8, contingent upon all ORC and ODE employment requirements
  - B. Employment of Kaylani DeSanctis, Science Instructor, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level MA, Step 9, contingent upon all ORC and ODE employment requirements
  - C. Employment of Carri Davis, English Instructor, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level MA, Step 9, contingent upon all ORC and ODE employment requirements
  - D. Employment of Adrian Warfield, Sports & Exercise/Health Science Instructor, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level BA/BS+, Step 8, contingent upon all ORC and ODE employment requirements
  - E. Employment of Daniel Hellmund, Engineering Satellite Middle School Instructor, Beavercreek, one (1) year contract effective July 1, 2023, Certified Salary Schedule, Level MA, Step 9, contingent upon all ORC and ODE employment requirements
  - F. Employment of Karen Karhoff, Teaching Assistant, Multiple Labs, one (1) year contract effective July 1, 2023, 191 days, 6 hours per day, Classified Salary Schedule, Level II, Step 9, contingent upon all ORC and ODE employment requirements
  - G. Employment of Dirk Webb, Teaching Assistant, Aviation, one (1) year contract effective July 1, 2023, 191 days (prorated to 184 days), 6 hours per day, Classified Salary Schedule, Level II, Step 9, contingent upon all ORC and ODE employment requirements
  - H. Resignation of Richard Mack, Digital Media Instructor and BPA Advisor, effective June 30, 2023
  - I. Employment of Richard Mack, Work Based Learning Coordinator, one (1) year contract effective July 1, 2023, Administrative Salary Schedule, Level BA/BS, Step 8, contingent upon all ORC and ODE employment requirements
  - J. Approval of the following unpaid leave for May 2023:
    - Frankie Travis – May 4, 5, 8 (3 days)

\_\_\_ S. Arthur  
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\_\_\_ A. Remaly  
\_\_\_ M. Sheridan  
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\_\_\_ G. Taylor

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K. Approval of the following Career-Technical Student Organization Days for the 2023-2024 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Alexa Rednour	5	4	Ohio FFA Camp, July 5-9, Muskingum
Alexa Rednour	1	0	Officer Retreat/Leadership, July 15, Cedarville/Waynesville
Khalid Hamdy	1	0	FCCLA Competition, 2/24/24, Columbus

L. Approval of the following Career-Technical Student Organization Days for the 2022-2023 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Kris Doggett	2 7	0	Vex Robotics Camp Fundraiser, June 4 & - June 10, Xenia

M. Approval of the following extended day requests for the 2023-2024 school year:

Staff	# of days for board	Purpose
Barnes, Blake	2	Saturday Labs (2)
Buck, Sarah	6	Training for Quantitative Reasoning/Data Science Course (4), Orientation (2)
Conrad, Kathy	4	Training for Quantitative Reasoning/Data Science Course (4)
Davis, Carri	2	Orientation (2)
DeSanctis, Kaylani	7	Material Science Certification (5), Orientation (2)
Hodgson, Joanne	3	Meet with students/parents (1), Meet with employers (1), Curriculum development (1)
<del>Hawthorne-Fritz, Kari</del>	4	<del>Six Sigma Training, Aug 9</del>
Hellmund, Daniel	20	PLTW training (15), New lab instructor (1), Saturday Labs (2), Orientation (2)
Lockwood, Matthew	2	Saturday Labs (2)
Marino, Christine	3	Edmentum training (1), Edmentum course creation (2)
Matheny, Christy	5	Training for Quantitative Reasoning/Data Science Course (5)
Oldiges, David	2	Saturday Labs (2)
Patton, Adam	5	Training for Quantitative Reasoning/Data Science Course (5)
Warfield, Adrian	3	Set up class/lab for start of year (1), Orientation (2)

N. Approval of the following extended day requests for the 2022-2023 school year:

Staff	# of days for board	Purpose
Hawthorne-Fritz, Kari	2	Six Sigma Training, June 12 & 13
Marino, Christine	3	Classroom relocation (1), Edmentum training (2)

O. Approval of the following as part-time Adult Education Criminal Justice Instructors on an as-needed basis for the 2023-2024 school year at the hourly rate of \$30 contingent upon all ORC and ODE employment requirements:

Kurt Althouse	Brandan Holliday	<del>Beth Prall</del>
Blake Breazeale	Matthew Hunt	Johnathan Rodgers
Bradley Scott Brown	Kraig Kirves	Anthony Scott
Michael Brown	Timothy Littleton	Michael Spitler
Penelope Cantrell	Jonathan McCoy	Jeffrey Thomas
Wayne Dumolt	David Miller	Eric Totel
Johnathan Emery	Joel Misirian	Jamison Underwood
Lon Etchison	Michael Molchan	Randall Warren
Michael Farthing	Christopher Mosley	Richard Whalen
Shaun Fleming	Robert Naff	William Wilson
Jason Harget	Zane Nickell	Stephen Wolaver
Randall Hawley, Jr.	William Peck	

P. Approval of the following Department Chairs for the 2023-2024 school year:

- Career Technical Trades and Industry – Andy Stephens
- Career Technical Health and Human Services – Faith Sorice

- Q. Employment of the Wyatt Morgan, student worker, on an as needed basis at an hourly rate of \$12 effective May 30, 2023. Contingent upon all ORC and ODE employment requirements
- R. Approval of the separation agreement with Terri Mountjoy, Intervention Specialist
- S. Resignation of Terri Mountjoy, Intervention Specialist, effective the end of the day June 30, 2023
- T. Resignation of Jamie Adams, Cosmetology Instructor, effective June 30, 2023

S. Arthur  
 P. Callahan  
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 G. Taylor

**Curriculum**

- 10. **The Superintendent recommends the second reading and approval of the following Curriculum Review and Course of Study updates for the 2023-2024 school year:**

Course/ Program	Text/Resource
Integrated Math II	Kennedy, D. Milou, E. Thomas D. Zbiek, R. <i>evVision Integrated Mathematics II</i> . 2 <sup>nd</sup> Edition. Savvas Learning Company. 2024.
Algebra II	Kennedy, D. Milou, E. Thomas D. Zbiek, R. <i>evVision Integrated Algebra 2</i> . 2 <sup>nd</sup> Edition. Savvas Learning Company. 2024.
Precalculus	Hornsby, A. Lial, M. Rockswold, G. <i>Graphical Approach to Precalculus with Limits</i> . 7th edition. 2019
Math for Technologists	Peterson, J. Smith, R. <i>Mathematics for Machine Technology</i> . 8 <sup>th</sup> Edition. Cengage. 2020.

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- 11. **The Superintendent recommends the first reading of the following Curriculum Review and Course of Study updates for the 2023-2024 school year:**

Revisions:

- English Language Arts
- Engineering Technology
- Mathematics

**Fiscal**

- 12. **The Treasurer recommends approval of the following donations:**

Donor	Item	To Benefit	Value
Greene County FFA Alumni	Cash	FFA Programs \$1000 each	\$ 4,000.00
OASBO/Mentoring Program	Cash	Student Assistance Fund	\$ 500.00

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- 13. **The Treasurer recommends approval of the Activity Fund Purpose Statements for Fiscal Year 2024 (under separate cover)**

S. Arthur  
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- 14. **The Treasurer recommends approval of the following meal prices for the 2023-2024 school year:**

- Breakfast \$1.30 (reduced eligibility cost - \$.30)
- Lunch \$3.25 (reduced eligibility cost - \$.40)

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- 15. **The Treasurer requests the authorization to transfer the actual balances from the Student Activity Accounts listed below at fiscal year-end, to the district associated to the account. Balances as of June 9, 2023 shown for reference.**

District	Account Name	Fund Balance	Encumbrance	Unencumbered Balance	Fund	SCC
Beavercreek	ROBOTICS - ANK	14517.32	250	14267.32	200	9003
Beavercreek	ROBOTICS - COY	14959.46	450.01	14509.45	200	9602
Beavercreek	Ferguson	4326.69	0	4326.69	200	9272
Beavercreek	MARKETING - BEAVERCREEK	467.97	0	467.97	200	9201
Bellbrook	Bellbrook HS Engineering	2028.53	0	2028.53	200	9110
Bellbrook	ROBOTICS - BB - MS	4165.53	0	4165.53	200	9004
Bellbrook	BIOMED BB	28.61	0	28.61	200	9002
Bellbrook	FCCLA - Bellbrook	530.6	0	530.6	200	9096
Cedar Cliff	FFA - CEDAR CLIFF	15260.63	2230	13030.63	200	9631
Fairborn	MARKETING - FAIRBORN	602.19	0	602.19	200	9202
Fairborn	FCCLA - Fairborn	481.62	0	481.62	200	9097
Greeneview	FFA - GREENEVIEW	11532.91	2310.6	9222.31	200	9611
Xenia	Info Tech Xenia - SA	569.01	0	569.01	200	9013
Xenia	FFA - XENIA	2578.32	210	2368.32	200	9601
Xenia	Engineering Xenia - SA	199.36	0	199.36	200	9011
Xenia	BIOTECHNOLOGY	1101.42	0	1101.42	200	9883
Yellow Springs	Engineering Yellow Springs - SA	135	0	135	200	9012

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**16. The Treasurer recommends approval of the following fiscal items:**

- A. Amended appropriations for FY23. Preliminary appropriations (under separate cover)  
Final appropriations will be reflected in the June Minutes and June Treasurer's Report
- B. Temporary appropriations for 7/1/2023-6/30/2024 (under separate cover)

\_\_\_ S. Arthur  
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**17. The Treasurer recommends the following transfers:**

Amount	From	To
\$1,150,000	001 - General Fund	003-9022 Early Bond Pay Off
\$3,000,000	003 - Permanent Improvement	003-9022 Early Bond Pay Off

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**18. The Superintendent and Treasurer recommend approval of the contract with Miami Valley Education Computer Services for Voice over Internet Protocol (VoIP) services for the 2023-2024 school year (under separate cover)**

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**19. The Treasurer recommends waiving the current and delinquent taxes on the parcels listed below so the City of Xenia may return to productive tax-paying use:**

M40000200120022700                      271 E Second St., Xenia  
M40000100100004800                      469 Chestnut St, Xenia  
M40000100100000300                      422 S Detroit St, Xenia

\_\_\_ S. Arthur  
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**Other**

**20. The Superintendent recommends approval of the Adult Education Criminal Justice Advisory Committee for the 2023-2024 school year (under separate cover)**

\_\_\_ S. Arthur  
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**21. The Superintendent recommends approval of the Adult Education Student Handbook for the 2023-2024 school year (under separate cover)**

**22. Reports**

- Board Members
- Administrators
- Treasurer
- Superintendent
- Adult Education Updates (under separate cover)

\_\_\_ S. Arthur  
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**23. The Superintendent recommends entering executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees**

**24. All in favor of returning to regular session. Those opposed**

\_\_\_ S. Arthur  
\_\_\_ P. Callahan  
\_\_\_ S. McQueen  
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**25. The Board President recommends scheduling the following dates and times as Special Meetings for interviews for the Treasurer position.**

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**26. Adjournment**

\_\_\_ S. Arthur  
\_\_\_ P. Callahan  
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**Memo:**

- July 19, 2023 – Board Meeting
- August 9, 2023 – Board Meeting
- August 10, 2023 – Professional Development Day
- August 10, 2023 – Back to School Night
- August 11, 2023 – Teacher Work Day
- August 14, 2023 – First Day for Students
- September 13, 2023 – Board Meeting

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This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated.

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Director if they require a reasonable accommodation.