

GREENE COUNTY VOCATIONAL SCHOOL DISTRICT

532 Innovation Drive, Xenia, Ohio 45385

Board of Education

Regular Meeting

May 8, 2024

5:30 p.m.

Addendum items in green text

MEETING TO BE HELD IN THE MEDIA CENTER

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Career Education in Action** – Global Leadership
5. **Administrator Presentation** – Jason Miller, Supervisor of Satellite Operations
6. **Public Participation**
7. **Approval of Meeting Minutes** – Regular Meeting, April 10, 2024
8. **Approval of Treasurer’s Report** (under separate cover) – April 2024

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| ___ Leightenheimer |
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| ___ McQueen |
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Personnel

9. **The Superintendent recommends approval of the following personnel items:**
 - A. Approval of the following Career-Technical Student Organization Days for the 2023-2024 school year:

| Staff | CTSO Days Non School Days | Overnight | Purpose |
|----------------|------------------------------|-----------|---------------------------------|
| Rednour, Alexa | 2 | 2 | FFA Camp, Carrollton, 6/29-6/30 |

- B. Approval of the following Career-Technical Student Organization Days for the 2024-2025 school year:

| Staff | CTSO Days Non School Days | Overnight | Purpose |
|----------------|------------------------------|-----------|-------------------------------|
| Rednour, Alexa | 3 | 2 | FFA Camp, Carrollton, 7/1-7/3 |

- C. Approval of the following extended days for the 2024-2025 school year:

| Staff | # of days | Purpose |
|---------------------|-----------|---|
| Barnes, Blake | 2 | STEAM nights |
| Benton, Luke | .5 | Proctor test |
| Bruggeman, Kayla | 2 | STEAM nights |
| Burton, Rick | 8 | Curriculum Development |
| Calhoun, Beth | 6 | Parent meetings |
| Cline, Elisabeth | 4 | Fulfill Project Search requirements |
| Colman, Lynn | 4 | Curriculum Development |
| Cook, Bryan | 10 | Drug take back (2), Professional training (4), OPOTC (4) |
| Covey, Rebecca | 2 | Curriculum Development |
| Davis, Carri | 2 | Curriculum Development |
| Doggett, Kris | 2 | Open lab days |
| Goodwin, Rebecca | 2 | STEAM nights |
| Grimes, Jessica | 2 | Curriculum Development |
| Hamdy, Khalid | 9 | Salon Days (7), Guard Care (2) |
| Hellmund, Dan | 2 | Open lab days |
| Hines, Mary Jo | 6 | Parent meeting (4), Student employer contact (2) |
| Hodgson, Joanne | 2 | Parent meeting (1), Student employer contact (1) |
| Julian, Jennifer | 2 | STEAM nights |
| Kleinhenz-Ott, Anne | 12 | Saturday labs (2), Clark State Curriculum Development (10) |
| Linguist, Daniel | 2 | Saturday labs |
| Lockwood, Matt | 2 | Open lab days |
| Love, Chasity | 5 | Clinical duties |
| Marino, Christine | 4 | Curriculum development (2), work placement (2) |
| McKinley, Lyna | 11 | STNA calendar and curriculum (2), Program Coordinator meeting (1), NATP (2), STNA test scheduling (2), data entry (1), lab set up/tear down (1), labs (2) |

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|---------------------------------|----|--|
| Meek, Laura | 4 | Admissions |
| Miller, Lisa | 2 | Curriculum Development |
| Miller, Joslyn | 2 | Curriculum Development |
| Mitchell, Rob | 5 | Manufacturing Foundations |
| Morris, Cynthia | 8 | Transition from VOSE to Intervention Specialist, Peer Coaching |
| Mullen, Cathy | 2 | Place order/unpack/barcode |
| Oldiges, David | 2 | Open lab days |
| Patterson, John | 8 | Transition from VOSE to Intervention Specialist |
| Picard, Doug | 3 | Mastercam training |
| Prather, Brandon | 13 | Scheduling (10), Financial Aide POBT (3) |
| Rednour, Alexa | 4 | Summer Open Shops |
| Richardson, Andrea | 8 | Scheduling |
| Rickabaugh, Dr. Kelly | 5 | Saturday labs (2), home visits (3) |
| Rutan, Martha | 27 | PLTW training (25), New teacher orientation (2) |
| Scarbro, Lindsay | 8 | Scheduling |
| Shell, Anne | 10 | Salon Days (7), intern visits (3) |
| Sorice, Faith | 5 | Meet with new teacher (1), Clark State and Sinclair meetings (2), curriculum development (2) |
| Spahr, Michael | 8 | Home visits (3), Summer Conference (5) |
| Sproull, David | 3 | Orientations and home visits |
| Sproull, Heather | 6 | Parent meeting (4), Student employer contact (2) |
| Stevenson, Brian | 2 | Open lab days |
| Tarantelli, Susan | 4 | Curriculum development (2), work placement (2) |
| Wavra, Molly | 2 | New lab setup |
| Wickline, Doug | 4 | Summer Shop days |
| Wuebben, Jacob | 4 | Open Shop days |
| New Guidance Counselor | 10 | Scheduling (8), new teacher orientation (2) |
| New HVAC Instructor | 4 | Lab set up (2), New teacher orientation (2) |
| New Health Science Instructor | 4 | Lab set up (2), New teacher orientation (2) |
| New Construction Instructor | 3 | Lab set up (1), New teacher orientation (2) |
| New Intervention Specialist x 2 | 4 | New teacher orientation (2 each) |

D. Approval of the following CTSO Advisors for the 2024-2025 school year:

- TSA – Anne Kleinhenz-Ott, David Oldiges, Blake Barnes, Daniel Linqvist, Steve Bleything
- FFA – Michael Spahr, Jake Wuebben, Doug Wickline, David Sproull, Alexa Rednour
- HOSA – Dr. Kelly Rickabaugh, Molly Wavra, Faith Sorice, Adrian Warfield, Lyna McKinley, Martha Rutan, Rebecca Goodwin
- SkillsUSA – Rick Puckett, Doug Picard, Steven Erbaugh, Steve Krekus
- BPA – Jacob Nelson, Joseph Bargdill, JoAnne Hodgson, P.R. Frank, Richard Kayser, Ben Sumner
- FCCLA – Nancy Pederson, Khalid Hamdy, Jessica Gibson
- DECA - Heather Hutson

E. Employment of Social Studies Additional Class: The Global Leadership Project Instructor for the 2024-2025 school year not to exceed 150 hours:

- John Wilson

F. Employment of the following Morning Monitors as needed for the 2024-2025 school year:

- Melissa King
- Jacob Nelson
- Dr. Kelly Rickabaugh

G. Approval of the following Department Chairs for the 2024-2025 school year:

- Social Studies – John Wilson
- English – Rebecca Covey
- Math – Rebecca King
- Science – Lynn Colman
- Special Education – Cynthia Morris
- Student Services – Brandon Prather
- CTE Health & Human Service – Faith Sorice
- CTE Trade & Industry – Steve Erbaugh
- CTE IT & Engineering – Doug Picard

- H. Employment of the following Resident Educator Mentors for the 2024-2025 school year:
 - Toni Dean
 - Jessica Taylor
- I. Addition of the following anticipated certified position for the 2024-2025 school year:
 - Intervention Specialist
- J. Resignation of Tyler Downing, Construction Technology Instructor, effective the end of the 2023-2024 contract
- K. Movement on certified salary schedule for Kimberly Leonard from MA to MA+30 effective July 1, 2024
- L. **Movement on certified salary schedule for Barbara Ward from BA/BS+ to MA effective July 1, 2024**
- M. Change in contract for Brian McKnight, Director, from 245 days to 260 days effective July 1, 2024
- N. Change in contract for Brett Doudican, Curriculum Specialist, 220 days to Curriculum Supervisor, 232 days effective July 1, 2024
- O. **Change in contract for Grace Hague, Supervision Secretary, from 217 days to 260 days effective July 1, 2024**
- P. Employment of Abby Barrett, Cosmetology Teaching Assistant, one (1) year 191 day, 6 hours per day contract effective July 1, 2024, Classified Salary Schedule, Level II, Step 9, contingent upon all ORC and ODE employment requirements
- Q. **Employment of Jeffrey Smith, HVAC Instructor, one (1) year contract effective July 1, 2024, Certified Salary Schedule, BA/BS, Step 8, contingent upon all ORC and ODE employment requirements**
- R. **Employment of Molly Corrado, Supervisor of Student Affairs, two (2) year contract, Administrative Salary Schedule, MA, Step 3, contingent upon all ORC and ODE employment requirements**

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10. The Superintendent recommends the following certified staff contract renewals effective July 1, 2024:

Three (3) Year Limited Contract

- Joseph Bargdill
- Kayla Bruggeman
- Kristopher Doggett
- Kari Fritz
- Jennifer Julian
- Melissa King
- Daniel Linquist
- Christine Marino
- Lyna McKinley
- Robert Mitchell
- Cynthia Morris
- Russell Nelson
- Brandon Prather
- Kelly Rickabaugh
- Christopher Rieser
- Brian Stevenson
- Susan Tarantelli
- Barbara Ward
- Doug Wickline

Two (2) year Limited Contract

- Kasey Bottorff
- Sarah Buck
- Carri Davis
- Kaylani DeSanctis
- Jessica Gibson
- Daniel Hellmund
- Kimberly Leonard
- Sara McCarty
- Anne Shell

Two (2) year Limited Contract (continued)

Benjamin Sumner
Adrian Warfield

One (1) year Limited Contract

Nolan Allbritain

Continuing Contract

Katherine Conrad
Jacob Wuebben

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11. The Superintendent recommends the following classified staff contract renewals effective July 1, 2024:

Two (2) year Limited Contract

Kelsey Belguesmi
Tracey Cassel
Karen Karhoff
Hunter O’Cull

One (1) year Limited Contract

Donald Fuson
Jeffrey Grice

12. The Superintendent recommends the following classified exempt staff contract renewal effective July 1, 2024:

Two (2) year Limited Contract

Cheryl Sims

13. The Superintendent recommends the following administrative contract renewals effective July 1, 2024:

Three (3) year Administrative Contract

Jill Anon, Supervisor of Student Services
Brian Hall, Information Technology Supervisor
Rick Mack, Work Based Learning Coordinator
Brian McKnight, Director of Secondary Education
Jason Miller, Supervisor of Satellite Operations
Bill Wagner, Supervisor of Operations – Maintenance

Fiscal

14. The Treasurer recommends approval of the following donations:

| Donor | Item | To Benefit | Value |
|------------------------|-----------------------|------------------------------------|-------|
| Justin & Sara Shiveley | 2003 Dodge Neon | Auto Technology/Auto Collision | \$475 |
| Litford Puckett | 1994 Pontiac Firebird | Auto Technology/Auto Collision | \$100 |
| Alliance Electric | Cash | SkillsUSA Student Activity Account | \$250 |

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15. The Treasurer recommends approval of the Five-Year Forecast which is to be filed with the Ohio Department of Education by May 31, 2024 (under separate cover)

16. The Treasurer recommends approval of the Member Agreement for Services with Miami Valley Educational Computer Association for the 2024-2025 school year (under separate cover)

17. The Superintendent and Treasurer recommend approval of the School Fee Schedule for the 2024-2025 school year (under separate cover)

18. The Superintendent and Treasurer recommend approval of the Resolution to Approve Contract with Becker Construction for the HVAC Lab project (under separate cover)

Other

19. The Superintendent recommends approval of the Adult Education Criminal Justice Advisory Committee for the 2024-2025 school year (under separate cover)

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20. **The Superintendent recommends approval of the Ohio HS Internship IT Agreement with SOCHE**
(under separate cover)

21. **Reports**

- Board Members
- Administrators
- Superintendent
- Adult Education Updates (under separate cover)

22. **Adjournment**

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Memo:

- May 9, 2024 - Lt. Gov. Husted visit
- May 14, 2024 – Senior Recognition
- May 23, 2024 – Last day for Juniors
- May 24, 2024 – Last day for Teachers/Staff Recognition Breakfast