

**GREENE COUNTY VOCATIONAL SCHOOL DISTRICT**

532 Innovation Drive, Xenia, Ohio 45385

Board of Education  
Regular Meeting  
September 13, 2023  
5:30 p.m.

**MEETING TO BE HELD IN THE MEDIA CENTER**

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Career Education in Action** – Introduction of New Staff

5. **Public Participation**

6. **Approval of Meeting Minutes** – Regular Meeting, August 9, 2023 and Special Meeting, August 15, 2023

7. **Treasurer's Report** (under separate cover) – August 2023

**New Business**

8. **The Superintendent and Treasurer recommend the second reading and approval of the following policy revisions/additions:** (under separate cover)

- 0131.1 Technical Corrections
- 0131.1 Legislative Programs (rescind)
- 0164 Notice of Meetings
- 1615 Tobacco Use Prevention
- 2271 College Credit Plus
- 2412 Homebound Instruction Program
- 3120.09 Volunteers (rescind)
- 3215 Tobacco Use Prevention
- 4120.09 Volunteers (rescind)
- 4215 Use of Tobacco by Classified Staff
- 5310 Health Services
- 5512 Tobacco Use Prevention
- 5610 Suspension, Expulsion, Permanent Exclusion of Students
- 6325 Procurement – Federal Grants/Funds
- 7434 Tobacco Use Prevention
- 7540 Technology
- 7540.01 Technology Privacy
- 7540.02 Web Accessibility, Content, Apps, and Services
- 7540.03 Student Technology Acceptable Use and Safety
- 7540.04 Staff Technology Acceptable Use and Safety
- 8120 Volunteers
- 8300 Continuity of Organizational Operations Plan
- 8305 Information Security
- 8315 Information Management
- 8390 Animals on District Property
- 8400 School Safety
- 8420 Emergency Situations at Schools
- 8462 Student Abuse and Neglect
- 9160 Public Attendance at School Events
- 9700.01 Advertising and Commercial Activities

9. **The Superintendent recommends entering executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of employees**

10. **All in favor of returning to regular session. Those opposed**

___ S. Arthur
___ P. Callahan
___ S. McQueen
___ A. Remaly
___ M. Sheridan
___ T. Steining
___ G. Taylor

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___ G. Taylor

**Personnel**

**11. The Board President recommends approval of the following personnel item:**

- A. Employment of Georgia Lewis, Treasurer, 2 year 7 month contract effective January 1, 2024 (under separate cover)

**12. The Superintendent recommends approval of the following personnel items:**

- A. Approval of the following Career-Technical Student Organization Days for the 2023-2024 school year:

Employee	CTSO Days Non School Days	Overnight	Purpose
Wickline, Doug	1	0	Fall Festival Float FFA, 9/16 - Jamestown
Wuebben, Jake	2	2	Greenhand Camp, 9/22-9/24, Carrollton
Wuebben, Jake	0	2	National FFA Convention, 11/1-11/3, Indianapolis
Rednour, Alexa	0	2	National FFA Convention, 11/1-11/3, Indianapolis
Wickline, Doug	0	2	National FFA Convention, 11/1-11/3, Indianapolis

- B. Approval of the following unpaid leave for August 2023:  
Kate Bowers: August 1-25 (19 days)
- C. Resignation of Kate Bowers, Maintenance, effective August 29, 2023
- D. Resignation of Melanie Raudenbush, Career X Instructor, effective August 12, 2023
- E. Resignation of Kimberly Hanks, Cosmetology Instructor, effective August 18, 2023
- F. Employment of Kimberly Hanks as an as-needed Cosmetology Lab Support Specialist for the 2023-2024 school year, \$40 per hour, not to exceed 52 hours
- G. Reassignment of Christine Marino from Enrichment/Credit Recovery Instructor to Career X Instructor effective August 21, 2023
- H. Employment of Anastasia Chappell, Cosmetology Instructor, one (1) year contract pro-rated to 162 days effective September 5, 2023, Certified Salary Schedule, Level BA/BS, Step 3, contingent upon all ORC and ODE employment requirements
- I. Employment of Kimberly Leonard, Enrichment Instructor, one (1) year contract prorated to 158 days effective September 25, 2023, Certified Salary Schedule, Level MA, Step 7, contingent upon all ORC and ODE employment requirements
- J. Approval of the following LPDC members for the 2023-2024 school year:  
Cathy Mullen (chair), Becky Covey, Faith Sorice, Jessica Taylor, Nathan Opicka, Brett Doudican, Brian McKnight

\_\_\_ S. Arthur  
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**Fiscal**

**13. The Superintendent and Treasurer recommend approval of Change Order 1 with Bilbrey Construction for the Green House Project, not to exceed \$3050.00 (under separate cover)**

**14. The Treasurer recommends approval of the permanent appropriations for fiscal year 2024:**

Greene County Career Center		
Permanent Appropriations		
13-Sep-23		
Fiscal Year 2024		
Fund	Description	Amount
001	GENERAL	19,923,231.09
002	BOND RETIREMENT	4,178,750.00
003	PERMANENT IMPROVEMENT	3,394,968.24
006	FOOD SERVICE	456,946.33
007	SPECIAL TRUST	2,086.01
011	ROTARY-SPECIAL SERVICES	98,649.15
018	PUBLIC SCHOOL SUPPORT	9,500.00
019	OTHER GRANT	8,000.00
022	DISTRICT AGENCY	200,000.00
027	WORKMANS COMPENSATION	14,000.00
035	TERMINATION BENEFITS	155,000.00
200	STUDENT MANAGED ACTIVITY	54,500.00
300	DISTRICT MANAGED ACTIVITY	26,950.00
413	POST SECONDARY VOC EDUCATION	520,211.33
451	DATA COMMUNICATION FUND	1,846.10
461	VOCATIONAL EDUC. ENHANCEMENTS	16,513.73
499	MISCELLANEOUS STATE GRANT	5,906.48
524	VOC ED: CARL D. PERKINS	376,711.37
<b>TOTAL</b>		<b>29,443,769.83</b>

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15. The Treasurer requests approval of a “then and Now” certificate for SOCHE, for obligations for fiscal year 2023 for which invoicing was not received in a timely manner in the amount of \$4648.13

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16. The Superintendent and Treasurer recommend approval of the following out of state field trip:

44 students from FFA to 2023 FFA National Convention, Indianapolis, IN  
November 1-3, 2023

Chaperones: J. Wuebben, A. Rednour, D. Wickline, M. Spahr, K. Rickabaugh

Cost Estimate: Hotel - \$2691; Meals for Chaperones - \$545; Transportation - \$4845

Students cover own meals and hotel costs

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**Other**

17. The Superintendent recommends approval of the Career Tech Advisory Committees for the 2023-2024 school year (under separate cover)

\_\_\_ S. Arthur  
\_\_\_ P. Callahan  
\_\_\_ S. McQueen  
\_\_\_ A. Remaly  
\_\_\_ M. Sheridan  
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18. The Superintendent recommends approval of the Superintendent’s Advisory Committee for the 2023-2024 school year (under separate cover)

\_\_\_ S. Arthur  
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\_\_\_ M. Sheridan  
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\_\_\_ G. Taylor

**19. Reports**

- Board Members
- Administrators
- Treasurer
- Superintendent
- Adult Education Updates (under separate cover)

**20. Adjournment**

\_\_\_ S. Arthur  
\_\_\_ P. Callahan  
\_\_\_ S. McQueen  
\_\_\_ A. Remaly  
\_\_\_ M. Sheridan  
\_\_\_ T. Steininginger  
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**Memo:**

- October 11, 2023 – Board of Education Meeting
- October 20, 2023 – Professional Development Day – No School for Students
- November 2, 2023 – Parent-Teacher Conferences
- November 8, 2023 – Board of Education Meeting
- November 20-24, 2023 – Thanksgiving Break
- Nov. 29 - Dec. 1, 2023 – Career Awareness Days

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated.

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Director if they require a reasonable accommodation.