

**Thursday, March 23, 2023  
Regular Meeting Agenda**

**The West Mifflin Area School District Regular Board Meeting is held in the West Mifflin Borough Building Council Chambers, 1020 Lebanon Road, West Mifflin, PA. Meeting begins at 7:00 p.m.**

**1. OPENING EXERCISES**

- A. Pledge to the Flag
- B. Roll Call

**2. PRESENTATIONS**

- A. Student Board Representative Report

**3. ADDENDUM**

**4. HEARING OF CITIZENS**

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person

**5. INFORMATION ITEMS**

- A. Congratulations to Mrs. Haney for securing a Hi5! Grant from the Allegheny Intermediate Unit for kindergarten transition.

**6. BOARD SECRETARY/BUSINESS MANAGER'S REPORT**

- A. Board of Directors  
*Board action to approve/ratify\* items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. February 9, 2023 – Discussed Personnel and Legal Issues
- b. February 16, 2023 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. February 9, 2023 – Work Session
- b. February 16, 2023 – Regular Board Meeting

3. Updates to the following policies, First Reading:

- a. #137 Home Education Programs
- b. #137.1 Extracurricular Participation by Home Education Students

- c. #137.2 Participation in Cocurricular Activities and Academic Courses by Home Education Students
  - d. #137.3 Participation in Career and Technical Education Programs by Home Education Students
4. Permission to advertise and explore staffing options as presented in the 2023-2024 staffing plan.
  5. Permission to advertise for Summer Help positions.
  6. The Valley Mirror will replace the Pittsburgh Post-Gazette as the West Mifflin Area School District's Official Newspaper of Record effective immediately.
  7. Permission to advertise the following RFP's:
    - a. Carpet Replacement
    - b. Cafeteria Equipment
    - c. Sanitation Services
    - d. Fitness Center
    - e. Auditorium Upgrades
    - f. Garment Printer
  8. Collective Bargaining Agreement with the West Mifflin Area Federation of Teachers covering the period of July 1, 2023 through June 30, 2028

B. Finance

*Board action to approve/ratify\* items under Finance, as listed/presented.*

1. December real estate tax refunds due for 2021 and 2022 to specified property owners of West Mifflin and Whitaker Borough in the amount of \$1,538.47 as presented by the respective tax collectors. The refunds are the result of changes in real estate tax assessment values established by Allegheny County
2. Acceptance of the following grant from the Allegheny Intermediate Unit #3.
  - a. Hi5 Grant \$500
3. Authorize the Solicitor's office to settle the tax appeal docketed at BV-21-1101 at an assessed value amount of \$1,662,500 for 2021
4. Authorize the Solicitor's office to settle the tax appeal docketed at BV-21-1292 at an assessed value amount of \$1,350,000 for 2021, \$1,301,250 for 2022 and \$1,103,460 for 2023

C. Purchasing/Contracting

*Board action to approve/ratify\* items under Purchasing/Contracting, as listed/presented.*

1. Proposed 2023/2024 Allegheny County Intermediate Unit Program of Services Budget in the amount of \$2,235,963.00. The Allegheny County (AIU3) school districts' total contribution to the budget is \$1,899,026.00. The West Mifflin Area School District contribution to the Program of Services Budget is estimated to be \$27,584.00 and will be determined by PDE according to District Aid Ration and Weighted Average Daily Membership (WADM).
2. Agreement with Crossroads Speech and Hearing, Inc. to provide Speech/Language, Occupational, and Physical Therapy services as ordered by the district. The term of this agreement shall be from August 31, 2023 through July 31, 2025 per the fee schedule as presented.

3. Agreement Advowaste Medical Services LLC for removal and disposal service for all treated and non-treated Regulated Medical Waste as presented.
4. Proposal from TMR Roofing for roof drain maintenance at the Middle School at of cost of \$2,325.00
5. Proposal from Johnson Controls for installation of a 12 count Sprinkler Cabinet, 8 spare TYCO Sprinkler Heads with two wrenches and 12 Viking Sprinkler Heads with one wrench at a cost of \$1,498.71.
6. Quote from Michigan Environmental Controls, Inc. for BMS Software Version Upgrades and Maintenance Agreement from May 1, 2023 through April 30, 2026 at a cost of \$8,900.00
7. Quote from Michigan Environmental Controls, Inc. to provide, install and calibrate 4 (four) Freezer and 4 (four) Walk-in Cooler Thermobuffer sensors at a cost of \$3,600.00. Payable from the cafeteria fund.
8. Incident IQ Subscription Renewal for Enhanced Approval Workflow and Platform with Ticketing from July 1, 2023 through June 30, 2024 at a cost of \$5,983.53.
9. BrainPOP School Subscription Renewal Grades 3 through 8 from March 20, 2023 through May 31, 2026 at a cost of \$7,480.00.
10. Proposal from the Madison National Life Insurance Company for Group Term at a rate of \$0.182 per thousand and AD&D Insurance at a rate of \$0.02 per thousand from July 1, 2023 through June 30, 2025.
11. Purchase supplies from various sources for Drone Curriculum at a price not to exceed \$22,000
12. Quote from CB Orange Athletic Solutions for a Jaypro Sports Big League Bomber Pro Elite Batting cage with installation services at an estimated cost of \$9,900.00
13. Quote from NEVCO for (2) two 10-foot rear-lit static scorer's table with (1) one possession indicator at a cost of \$10,472.20
14. Quote from CB Orange Athletic Solutions for 42 padded logo chairs and double tier hanging storage cart at an estimated cost of \$9,060.00

## **7. FINANCIAL REPORTS**

*Board action to approve Financial Reports, as listed/presented*

### **A. Secretary Receipts**

1. February - \$3,424,574.73

### **B. Student Activities**

1. February - \$195,766.84

### **C. Treasurer's Report**

1. February - \$17,407,688.73

D. Refunds Subtracted from Expenditures

1. February

Account Description	Received From	Amount
Due To/From Cafeteria	FNS – Lunch	\$3,644.90
Due To/From Cafeteria	FNS – Breakfast/Needy	\$1,282.10
Due To/From Cafeteria	Lunch Hi/Low	\$114,730.68
Due To/From Cafeteria	Reg/Ndy/Breakfast	\$32,437.48
Due To/From Cafeteria	State Breakfast Initiative	\$1,794.59
Due To/From Cafeteria	Fresh Fruit & Vegetables	\$5,511.75
Insurance Copay	Pay Date – 02/24/23	\$29,041.86
Insurance Copay	Individuals	\$469.27
Early Retirement Benefits	AMCA	\$4,552.88
Supplies – MS	Sandy Hook T-Shirts	\$892.67
Regular Programs – Technology	Student Obligation – HS	\$50.00
Regular Programs – Technology	Student Obligation – MS	\$165.00
Special Ed – Titan Shoppe	Merchant CD	\$2,326.09
Library – Books & Periodicals	Library Obligations	\$37.95
Custodian / Maintenance OT	Community Basketball	\$180.00
Security/Safety Services – HM	Community Basketball	\$1,066.00
Security/Safety Services – MS	Community Basketball	\$1,066.00
Internet Connection	USAC 310 Treasury	\$2,644.38
Spring Musical	Stripe Revenue	\$473.62
Insurance Claim – CB Stage	Liberty Mutual	\$3,094.73

E. Tax Collector's Report

1. February

Tax Type	Received From	Amount	Commission
Earned Income Tax – West Mifflin	Jordan Tax Service	\$380,484.41	\$6,515.33
Earned Income Tax – Whitaker	Jordan Tax Service	\$17,909.18	\$309.92
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$10,866.86	\$217.34
Realty Transfer Tax – Whitaker	V. McDonald Roberts	\$400.00	\$8.00
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$30,560.39	\$4,518.75
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$100.00	\$5.04
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$200.00	\$11.00
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$99,843.58	\$5,491.40
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$154.36	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$0.53	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$39,476.39	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$303.34	N/A

8. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

*Board Action to approve/ratify\* Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Services	WSD-240	Filing & Bank Fees, Postage, Parking and Notary Expenses	\$1,292.54
2. Andrews and Price	3842	February Monthly Retainer	\$1,000.00

3. Andrews and Price	3851,3893,3847,3838, 3836,3837	February Real Estate Related Services	\$1,700.00
4. Andrews and Price	3843	February Middle School Litigation	\$1,120.00
5. Andrews and Price	3841,3845,3849,3848, 3846,3852,3850,3840, 3844	January Other Professional Services	\$4,452.00
6. Legal Tax Service	WSD-241	Filing Fees	\$405.21
7. Jonathan R. Hess		1 <sup>st</sup> , 2 <sup>nd</sup> 3 <sup>rd</sup> Installments	\$4,128.00
8. Patricia A. Pasquantonio	12-2022	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> Installments & Postage	\$399.75

B. All Bills, P-Cards, Purchase Orders and Cash Disbursement Reports

## 9. DISTRICT OPERATIONS

*Board Action to approve/ratify\* items under District Operations, as listed/presented.*

- A. 2023-2024 School Calendar, as presented
- B. 2023 Summer Music Program, as presented
- C. 2023-2024 High School Course of Studies, as presented
- D. Naming School Police Officer Paul Eagle, Officer in Charge

## 10. SUPERINTENDENT'S REPORTS

*Board Action to approve/ratify\* Superintendent's Reports, as listed/presented.*

- A. Home & School Visitor's Report – February 2023
- B. Student Activities

ID	Staff/Bldg.	Activity/Location	#Students	Grade(s)	Date
15221J	Christine O'Lare/HS	Creek Connections Student Research Symposium/Camp Kon-O-Kwee, Zelienople	30	9	4/14/2023
15238M	Chris Capozzoli/HS	Carlow University Visit/Carlow University	10	11-12	4/21/2023
*15240N	Stacy Galiyas/MS	Dave & Buster's Reward Field Trip/Homestead	60	4-8	3/23/2023
15241J	Kristin Wilson/CB	Carnegie Science Center Field Trip/Pittsburgh	40	K	4/14/2023
15246L	Glenn Gougler/MS	French and Indian War Field Trip/Ohio pyle, surrounding area	80	8	5/20/2023
*15256T	Deana Wallace/HS	Sensor Friendly presentation of HS Musical "Matilda"/Baldwin HS	25	9-12	3/21/2023
15276M	Anita Smith/HM	Field Trip/PNC Park	105	3	4/14/2023
*15281J	Jeffrey Kesser/HS	PMEA Region Orchestra/ State College	1	11	3/8/2023-3/10/2023
15290L	Deana Wallace/HS	Project Prom/Penn Hills	5	11-12	3/27/2023
15296T	Lauren Rowe/HS	Art Club Field Trip/Warhol Museum	40	9-12	4/20/2023
15303B	Kristen Bonacci/HS	Pre-K Field Trip/Pittsburgh Zoo	37	Pre-K, 11-12	4/13/2023
15314M	Tricia Hopchak/MS	Fun Fore All Family Center/Cranberry	145	6	5/18/2023
15317J	Tricia Hopchak/MS	Steelers STEM Day/Acrisure Stadium	30	6	4/11/2023
*15321B	Oreste DiCerbo/HS	Homeville Presentation/Homeville	25	9-12	3/15/2023
15325D	Megan Reynolds/CB	CBI Field Trip/Round Hill Farm	13	K-2	5/11/2023
15326F	Ashley Dreistadt/MS	CBI Field Trip/Ham n' Eggers	30	4-8	3/30/2023
15330N	Jennifer Zitelli/CB	Field Trip/National Aviary, Pgh	62	1	5/12/2023
15332A	Jeffrey Kesser/HS	PMEA All State Orchestra/Poconos	1	11	4/19/2023-4/22/2023

15341J	April Nicotero/MS	Carpet Slide Part/North Hills	137	4	5/23/2023
15352M	Oreste DiCerbo/HS	KC 135 Orientation Flight/Pgh Air National Guard Base	15	11-12	4/28/2023
15354R	Craig Stanley/HM	School Time Concerts/Heinz Hall	100	2	5/4/2023
15355D	Ellen Deasy/HM	Field Trip/Phipp's Conservatory	113	1	4/5/2023

C. Student Fundraising Activities

Club	Sponsor	Fundraiser	Use of Funds	Date(s)
*CB Kindness	Heather Vidic, Megan Reynolds	Coin Wars	Club Activities	3/21/2023 – 3/24/2023
*CB Kindness	Heather Vidic, Megan Reynolds	Jeans Days	Club Activities	Non-payday Fridays remainder of school year
*CB Kindness	Heather Vidic, Megan Reynolds	Read Across America Theme Week	Club Activities	2/27/2023 – 3/3/2023
HS Art	Lauren Rowe	Ice Cream Pops	Club Activities	Once a week until end of school year

D. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant
72	HS Auditorium	June 7 (3:00 PM – 11:00 PM) June 9 (3:00 PM – 11:00 PM)	Dance Rehearsal/ABC Dance Studio by JoAnn (JoAnn Missig)
*100	HS Cafeteria, Main Gym, LGI Room	March 16 (2:30 PM – 8:00 PM)	Activity Night/HS AFJROTC (Sgt. DiCerbo)
102	HS Main Gym	May 2, 3 (2:30 PM – 5:15 PM)	Cheer Try-Outs/HS Cheerleading (Kristina DeBartolo)
103	HS Main Gym, Aux Gym	May 5 (2:30 PM – 7:00 PM)	Cheer Try-Outs/HS Cheerleading (Kristina DeBartolo)
106	HS Weight Room	March 1, 3, 6, 8, 10, 13, 15, 17, 20, 22, 24, 27, 29, 31; April 3, 5, 12, 14, 17, 19, 21, 24, 26, 28; May 1, 3, 5, 8, 10, 12, 15, 17, 19, 22, 24, 26 (3:00 PM – 5:00 PM)	Conditioning/HS Football (Rodney Steele)
107	HM Gym	March 27, 28, 29, 31; April 3, 4, 5, 6, 11, 12, 13, 14, 17, 18, 19, 20, 21, 24, 25, 26, 27, 28; May 1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 15, 17, 18, 19, 22, 23, 24, 25, 26 (5:00 PM – 8:00 PM)	Basketball Practice/Pittsburgh Buckets (Justin Walther)
108	ST Practice Field	April 11, 13, 18, 20, 25, 27; May 2, 4, 9, 11, 16, 18, 23, 25, 30 (5:00 PM – 7:30 PM)	Conditioning/HS Football (Rodney Steele)
110	HS Auditorium, Band Room, Aud Lobby	March 29 (3:00 PM – 11:00 PM)	MIOSM Concert/Music Department (Devon Smeal)
111	ST Turf Field	March 28, 30; April 6, 11, 13, 20, 27; May 4, 9, 11, 16, 18, 30; June 1, 6, 8, 13, 15, 20, 22, 27, 29 (5:30 PM – 7:30 PM)	Conditioning/HS Girls Soccer (Molly Resnik)
112	ST Practice Field	April 3, 17, 24; May 1 (5:30 PM – 7:30 PM)	Conditioning/HS Girls Soccer (Molly Resnik)
113	FH Soccer Field	April 5, 12, 14, 19, 21, 26, 28 May 3, 5, 10, 12, 17, 19, 31 June 2, 7, 9, 14, 16 (5:30 PM – 7:30 PM)	Soccer Practice/WM Soccer Club (Eric Zablocki)
114	HS Pool	April 4, 13, 20, 27 (5:15 PM – 8:00 PM)	Swim Lessons/WM Pool & Aquatics (Laura Dolton)

115	HS Pool	April 3, 5, 12, 17, 19, 24, 26 (6:30 PM – 7:30 PM)	Zumba Classes/WM Pool & Aquatics (Laura Dolton)
116	HS Pool	April 11, 18, 25 (5:00 PM – 8:00 PM)	Open or Adult Swim/WM Pool & Aquatics (Laura Dolton)
117	HS Pool	April 3, 5, 12, 17, 19, 24, 26 (7:30 PM – 9:00 PM)	Open or Adult Swim/WM Pool & Aquatics (Laura Dolton)
118	ST Turf Field	April 16, 23, 30; May 7, 14 June 4 (9:30 AM – 3:00 PM)	Soccer Games/WM Soccer Club (Eric Zablocki)
119	MS Auditorium, Cafeteria	July 25 (7:00 AM – 4:00 PM)	ServSafe Presentation & Testing/WM Food Service (Jason Piel)
120	MS Front Patio	April 15, 29; May 13, 27; June 10, 24 (12:00 PM – 4:00 PM)	Youth Football & Cheer Registration/WM Youth Football (Jim Gatewood)
649	MS Auditorium	May 19 (5:00 PM – 10:00 PM)	Dance Rehearsal/The Dance Co for the Performing Arts (Breanne Angelo-Watters)
652	MS Auditorium	May 21 (12:00 PM – 7:00 PM)	Dance Recital/ The Dance Co for the Performing Arts (Breanne Angelo-Watters)
661	HS Auditorium	June 10 (3:00 PM – 10:00 PM)	Dance Recital/ABC Dance Studio by JoAnn (JoAnn Missig)
*924	HS Cafeteria	March 8 (3:30 PM – 5:00 PM)	Fundraiser Delivery/WM Titan Band Boosters (Bill Bennett)
*925	HS Batting Cages	March 10 (3:00 PM – 4:30 PM)	Conditioning/Batting Cages/MS Softball (Chad Navarro)
997	HS Auditorium	April 21 (6:00 PM – 9:00 PM)	Mr. Casanova/HS STUCO (Alexis Zywan)
1232	FH Track	July 27 (8:30 AM – 1:00 PM)	Summers Best 2 Weeks Camp/Lebanon Church (Jennifer Costa)

#### E. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
*15263J	Jessica Galata/HM	Improve Your Learning Environment/AIU Waterfront	3/8/2023 1 day	\$0	Yes
*15264R	Jessica Galata/HM	Improve Your Learning Environment/AIU Waterfront	3/22/2023 1 day	\$0	Yes
15265D	Jessica Galata/HM	Student Focused SEL: It's Not Just One More Thing/ AIU Waterfront	3/29/2023- 3/30/2023 2 days	\$0	Yes
15272T	Greg Obsincs/MS	Light, Color and Spectroscopy for Kids/Penn Center East	4/20/2023 1 day	\$20	Yes
15273R	Lee Piccioni/MS	Light, Color and Spectroscopy for Kids/Penn Center East	4/20/2023 1 day	\$20	Yes
15274F	Tricia Hopchak/MS	Light, Color and Spectroscopy for Kids/Penn Center East	4/20/2023 1 day	\$20	Yes
*15288T	Tiffany Kosht/MS	Supporting Students: Vocabulary & Reading Comprehension/AIU Waterfront	3/14/2023 1 day	\$0	Yes
15289J	Tiffany Kosht/MS	Supporting Students: Vocabulary & Reading Comprehension/AIU Waterfront	3/28/2023 1 day	\$0	Yes
*15291R	Lynn Kerr/MS	Reading Comprehension and Vocabulary Support for Autistic Learners/AIU Waterfront	3/14/2023 1 day	\$0	Yes

15293J	Lynn Kerr/MS	Reading Comprehension and Vocabulary Support for Autistic Learners/AIU Waterfront	3/28/2023 1 day	\$0	Yes
15333M	Jeffrey Kesser/HS	PMEA All State Conference/Poconos	4/19/2023- 4/22/2023 4 days	\$900	Yes

**11. PROFESSIONAL PERSONNEL**

*Board Action to approve/ratify\* items under Professional Personnel, as listed.*

A. Other

1. Graduate Credit Reimbursements, as per the WMFT Collective Bargaining Agreement:

Desiree Cherepko	Five Credits	Fall 2022	\$1,250.00
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**12. NON-CERTIFIED PERSONNEL**

*Board action to approve/ratify\* items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

1. \*Employee #3304, Unpaid days on Friday, February 17, 2023; Tuesday, February 21, 2023 through Friday, February 24, 2023; Wednesday, March 15, 2023
2. \*Employee #3441, Unpaid days on Thursday, February 23, 2023; Wednesday, March 1, 2023
3. \*Employee #3617, Unpaid days on Thursday, February 9, 2023; Friday, February 24, 2023; Friday, March 10, 2023
4. \*Employee #3699, Unpaid days on Friday, February 17, 2023; Monday, February 27, 2023 through Wednesday, March 1, 2023
5. \*Employee #1619, Unpaid days on Thursday, March 23, 2023; Friday, March 24, 2023
6. \*Employee #3684, Unpaid day on Monday, March 20, 2023
7. \*Employee #3724, Unpaid days on Thursday, March 16, 2023 (half-day PM); Friday, March 17, 2023
8. \*Employee #1669, Unpaid days beginning Friday, January 13, 2023 through an indefinite period of time
9. \*Employee #3387, according to the provisions of the Family Medical Leave Act (FMLA), beginning Tuesday, March 14, 2023 through Monday, June 5, 2023

B. Resignations/Terminations

1. Employee #3736, declined employment offer
2. Employee #3559, termination effective Friday, March 24, 2023

C. Retirements

1. Lorrie Axelson, Homeville Cafeteria Manager, effective Wednesday, May 31, 2023



D. Hires

1. \*Christopher Abraham, Full Time Police Officer (199 days per year), at an annual salary of \$46,000 with benefits effective Monday, March 6, 2023
2. Lucas Krajack, District Part-time (3 days/week) Paraeducator, pending receipt of final paperwork

E. Other

1. Additional Security Staff for the 2022-2023 school year:

Ernest Sanders	Latasha Jones
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**13. ATHLETIC PERSONNEL**

*Board action to approve/ratify\* items under Athletic Personnel, as listed.*

A. Resignations

1. Marc Gambino, High School Assistant Track Coach, effective Thursday, March 2, 2023

B. Hires

1. Rick Frisco, High School Assistant Varsity Outdoor Track and Field Coach, effective March 24, 2023
2. 2023-2024 Football Coaching Staff:

<b>High School</b>	
Rodney Steele	Head Coach
Joseph Golden	First Assistant Coach
John Fulmore	Second Assistant Coach
Sean Zeiler	Third Assistant Coach
Shane Yuhas	Fourth Assistant Coach
John Vaughan	Fifth Assistant Coach
Rodney Euwer	Equipment Manager
Mike Todd	Volunteer Assistant Coach
Malik Johnson	Volunteer Assistant Coach
Joe Sedlak	Volunteer Assistant Coach
Vincenzo Steele	Volunteer Assistant Coach
Paul Ciccone	Volunteer Assistant Coach
<b>Middle School</b>	
Vincenzo Steele	Head Coach
Joe Sedlak	Assistant Coach
Brian Nesky	Assistant Coach
Luke Nasiadka	Assistant Coach

C. Other

1. Matthew Dobnak, Middle School Volunteer Softball Coach, effective Friday, March 24, 2023

**14. BOARD PRESIDENT'S CORRESPONDENCE**

**15. EXECUTIVE SESSION DISCUSSION**

**16. BOARD REPORTS**

- A. Committees
- B. Steel Center

**17. SOLICITOR'S REPORT**

**18. OLD BUSINESS**

**19. NEW BUSINESS**

**20. ADJOURNMENT**