



CENTRAL CONSOLIDATED SCHOOL DISTRICT

NASCHITTI • NEWCOMB • SHIPROCK • KIRTLAND • OJO AMARILLO

WHAT IS CHRONIC ABSENTEEISM?

Definition: A student missing 10% or more of the school year - for any reason, whether excused or unexcused.

When a student misses this much school, it usually means absences are starting to build up into a habit, going well beyond a normal sick day or family emergency. Over time, these lost days create missing pieces in their learning, making it harder to keep up in class. It also pulls them away from their friends and teachers, which can make them feel disconnected from the school community.

Attendance Definitions

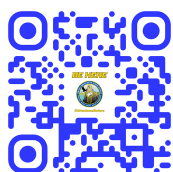
Present: Your child is physically in the classroom or participating in an exciting school-sponsored event or activity.

Absent: Your child is missing classroom learning and school activities for the day.

	CHRONIC ABSENCE	MISSING 9+ DAYS PER SEMESTER
	WARNING SIGNS	3-8 DAYS PER SEMESTER
	SATISFACTORY	0-2 DAYS PER SEMESTER

WHAT CAN YOU DO?

- Check Powerschool daily or weekly for absences and grades for your student.
- Talk to your child about the importance of showing up and building lasting habits.
- Connect with CCSD resources if you are experiencing a hardship or need support.
 - We always encourage families to report absences to the teacher and front office so everyone stays connected. However, it helps to understand a common misunderstanding: letting us know your child is absent does not automatically "excuse" the absence or erase it from their record. Even with a phone call or an Edia message, the missed day still counts toward your child's total attendance.
 - So why do we still ask you to reach out? It ensures your child is safe and allows us to update our records. Your call or text changes a generic Absent (A) code to a verified code like Illness (I), letting us know your child is accounted for and that we are partnering together.
- Turn in excuse notes or reply to Edia text messages. CCSD uses Edia, an automated AI support tool. When your child is absent, Edia will automatically reach out to the primary guardian via text message. This allows you to instantly let us know why your child is missing school and tell us exactly how we can help you overcome any hurdles.



PARENT INFORMATION

Follow CCSD on social media for the latest updates!  ccsdnm.org/Attendance
Contact: Tia Johnson, CCSD Attendance Coordinator at johnti@centralschools.org



CENTRAL CONSOLIDATED SCHOOL DISTRICT

NASCHITTI • NEWCOMB • SHIPROCK • KIRTLAND • OJO AMARILLO

ATTENDANCE PROCEDURES AND INTERVENTION

At Central Consolidated School District (CCSD), we believe every school day is an opportunity for your child to learn, grow, and thrive. Regular attendance builds a strong foundation for academic success. We want to partner with your family to ensure every student feels supported, motivated, and excited to come to school!

Tier 1: Prevention & Community (For All Students)

We work hard to build **safe, welcoming classrooms** where your child feels cared for and excited to learn. Our teachers and staff focus on **positive, daily interactions** with every student—ensuring your child feels **seen, heard**, and valued the moment they walk through our doors. To encourage their efforts, we also celebrate attendance success with praise, certificates, and positive rewards!

Tier 1	Tier 2	Tier 3	Tier 4
On Track	At-Risk	Chronic	Critical

1 Absence: Our attendance platform, Edia, will send a friendly text message to notify you of a student absence.

Parents/Guardians can reply back with the reason for absence. Content teachers will make a reasonable effort to conference with the student and/or guardian regarding their absences and excessive tardies.

3-5 Absences: Our Attendance Secretary and/or School Counselor will reach out to you with a **friendly letter** or possibly an invitation to set up a **supportive meeting** to see how we can help.

7 Absences: Our Principal will send a letter and request a meeting to discuss your child's progress. The Attendance Coordinator may collaborate with the school attendance team for ongoing support.

Tier 2: Target Support (Personalized Family Support)

If absences start to add up, we bring in dedicated team members—like our **district liaisons, social workers, and behavioral health support**—to provide **specialized care** for your family. We will use the information you share through Edia and your direct updates to the teacher to better understand the **specific challenges** your family is facing, ensuring our team is ready to help the moment we talk.

8-12 Absences: We will team up with you to create a personalized **Attendance Success Plan** to help monitor **progress** and connect your family with school **resources**. We will review the plan together to see what is working and what needs to change. A **home visit** may be recommended to follow-up.

Tiers 3 & 4: Deep Community Connection

We treat every family's situation uniquely. A dedicated team member will coordinate directly with you to uncover and address the root causes of severe absenteeism. When a student has missed significant time, returning to a normal classroom schedule can feel overwhelming. We explore **alternative, creative educational pathways** and **credit-recovery** options to make catch-up achievable.

16+ Absences: For families facing complex obstacles, we don't expect you to solve major challenges alone. We coordinate with trusted community networks, including Navajo Nation Social Services and the San Juan County Department of Children, Youth, and Families, to provide comprehensive, wrap-around care.



CENTRAL CONSOLIDATED SCHOOL DISTRICT
NASCHITTI • NEWCOMB • SHIPROCK • KIRTLAND • OJO AMARILLO

HOME STRATEGIES: PARTNERING FOR SUCCESS

Parents/Guardians make the biggest difference! Here are practical things you can do at home to foster great attendance habits. Please check off 2 or 3 strategies you want to try this year:



ESTABLISH STRONG ROUTINES

- ☐ I will set a regular bedtime and morning routine so my child gets enough sleep and wakes up ready.
- ☐ I will try to schedule non-urgent doctor and dentist appointments after school hours or during school breaks.
- ☐ I will avoid checking my child out early before 2:30 PM unless absolutely necessary.
- ☐ I will keep my child home only if they are truly sick (fever, vomiting, contagious). If they complain of headaches or stomach aches, I'll talk to them about anxiety or school stress.



BUILD A CULTURE OF BELONGING & CONNECTION

- ☐ I will talk to my child daily about how much their school community misses them when they are gone, and how showing up helps them reach their dreams.
- ☐ I will track our progress with an attendance chart at home and celebrate a full week of attendance with a special reward (like a trip to the park, a new book, or a break from chores).
- ☐ I will ask my child if they feel safe, happy, and connected to friends and teachers at school.



KEEP COMMUNICATION OPEN

- ☐ I will make sure the school always has my current phone number and email address.
- ☐ I will contact the teacher immediately if my child is absent to find out what they missed, or if my child seems bored or disconnected.
- ☐ I will create a "back-up plan" with a neighbor, family member, or older sibling to help get my child to school if an emergency comes up.

MY ATTENDANCE COMMITMENT

By working together, we ensure your child has the brightest future possible!

To support my child's attendance and belonging, I commit to the strategies checked above.

Parent/Guardian Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Counselor/Coordinator Signature: _____ Date: _____