

River Islands Academies

RIHS Athletic Clearance Process Instructions

Online Athletic Clearance Process:

1. Visit www.AthleticClearance.com and click on CA.
2. **Register.** (First time visit to site) Parents register with a valid email address, username, and password (*if the student's email is used, they will not be cleared*). You will be asked to type in a code to verify you are human. (*If this step is skipped, your account will not activate*) **OR**
3. **Login.** (If you already have an account)
4. **Select “Start Clearance”** to start the process, upper left side.
5. **Choose** the appropriate school year which the student plans to participate in. Example: Girls Swimming in January of 2024 would be the 2023-2024 school year.
6. **Choose** River Islands High School (CIF-SJS) as the school the student will compete for.
7. **Choose** any, and all, sports the student may wish to participate in throughout the school year (this will save you time in the future).
8. **Complete** any, all required fields for your student’s information, educational history, medical history, and electronic signatures.
9. **Upload** (scan or take a picture) the River Islands High School Physical Form (No other physical forms will be accepted), Release of Liability, Social Media Agreement, Parent Code of Conduct, and Insurance Card. Using a physical form other than the RIHS form, will result in immediate denial, NO EXCEPTIONS. RIHS form must include physician’s signature and stamp, and no chiropractors. Physicals are good for one calendar year.
10. **Print, Sign, and Upload** the last page “confirmation page” to your Athletic Clearance page.
11. All of this data will be electronically filled with River Islands High Schools Athletic Department for review. Please note that the system does not clear students automatically. When the student has been cleared for participation, you will receive an email notification.

Athletic Clearance packets may be downloaded at Step 1 or can be picked up from the office. Valid and up to date physicals will need to be uploaded through this process as well. If you have any questions or should need assistance, please contact the office at 209-717-6715

This process needs to be completed with each recurring school year.

