Board of Trustees Meeting
June 24, 2020
12-1:30 p.m.
Virtual Meeting via Zoom
Register in advance for this meeting

Chair: Debbie Feldman
Note Taker/Time Keeper: Barbara Elrod

Members Expected to Attend:
☐ PJ Brafford
☐ Debbie Feldman
☐ Anissa Lumpkin
☐ Jane McGee-Rafal
☐ Jamie Rippey
☐ Angeline Washington

Members Expected Absent:

Guests:

Vision: All Montgomery County children are ready for kindergarten and have the foundation needed for success in school and life.

Mission: Because Preschool is an important building block for a child’s success, we will promise every child in Montgomery County the opportunity to attend at least one year of affordable, high quality Preschool. That commitment requires providing tuition assistance to families and helping Preschools continuously improve the quality of their programs.

Goal: Increase the percentage of children in High Quality Preschool.

CALL TO ORDER/EXECUTIVE DIRECTOR REPORT

1) Call to Order
2) Approval of Minutes from May 13, 2020 meeting
   Action Needed: Approval of minutes
   Debbie Feldman
   Attachment
   Action to Approve

3) Executive Director Report
   • Introduce Debra Brathwaite
   • Racial Equity
   • Continued COVID-19 response
   • Office move
   Robyn Lightcap

ACTION ITEMS

4) Financials Review & Approval
   Action Needed: Approval of Financials
   Robyn Lightcap
   Marie Giffen
   Attachments
   Action to Approve
<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
<th>Approver</th>
<th>Attachments</th>
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<tbody>
<tr>
<td>5)</td>
<td>Recommend approval to a contract with 4C for Children for coaching to improve quality and support teachers and Directors in Preschool Promise classrooms in the 2019-20 school year and to improve the Star Rating of childcare sites in Montgomery County.</td>
<td>Latoria Marcellus</td>
<td>Action to Approve</td>
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<td><strong>Action Needed:</strong> Approval of Contract</td>
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<td>6)</td>
<td>Recommend approval of contract renewal with University of Dayton Research Group for the 2020-21 school year to continue to have data analysis and evaluation conducted by Dr. Richard Stock and Dr. Mary Fuhs.</td>
<td>Ashley Marshall</td>
<td>Attachments</td>
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<td><strong>Action Needed:</strong> Approval of Contract</td>
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<td>7)</td>
<td>Recommend approval of a contract with Susan Hampel for the position of Conscious Discipline Coaching effective July 1, 202 through June 30, 2021.</td>
<td>Latoria Marcellus</td>
<td>Action to Approve</td>
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<td><strong>Action Needed:</strong> Approval of Contract</td>
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<td>8)</td>
<td>Recommend approval of a contract with Kennedy Lynch for the position of CLASS Specialist effective August 1, 2020 through July 31, 2021.</td>
<td>Latoria Marcellus</td>
<td>Attachments</td>
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<td><strong>Action Needed:</strong> Approval of Contract</td>
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<td>9)</td>
<td>Recommend approval of a funding agreement with Mad River Local Schools to increase the number of high-quality preschool seats and to provide preschool services to families through the Preschool Promise Program for the 2020-2021 school year.</td>
<td>Ashley Marshall</td>
<td>Action to Approve</td>
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<td><strong>Action Needed:</strong> Approval of Agreement</td>
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<td>10)</td>
<td>Recommend approval of a contract with Talent One Advisors/Gail Johnson to provide small business consulting for the COVID-19 reopening guidelines and shared services interest and implementation survey for Preschool Promise providers.</td>
<td>Robyn Lightcap</td>
<td>Attachments</td>
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<td><strong>Action Needed:</strong> Approval of Contract</td>
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<td>11)</td>
<td>Recommend approval of an agreement with Parent Powered Benefit Corporation-Ready 4K to provide services to families served by Preschool Promise during the 2020-21 school year. Effective from August 1, 2020 through July 31, 2021</td>
<td>Robyn Lightcap</td>
<td>Action to Approve</td>
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<td><strong>Action Needed:</strong> Approval of Agreement</td>
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12) Recommend approval of a purchase agreement with Innovative Office Solutions for office furniture for the Preschool Promise staff to be located at the MCESC Learning Center North.

*Action Needed: Approval of Agreement*

13) Recommend approval of the revised Provider Handbook for the 2020-2021 school year.

14) Recommend approval of the 2020-2021 Provider Agreement.

*Action Needed: Approval of Provider Handbook and Agreement*

**DISCUSSION ITEMS**

15) Next steps as we plan for the new school year

*Action Needed: Action to Approve*

**ADJOURN**

16) Adjourn

*Action Needed: Adjourn*

**Upcoming Board Meetings**

<table>
<thead>
<tr>
<th>Dates</th>
<th>Planned Key Topics</th>
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<tbody>
<tr>
<td>Wednesday, August 26, 2020</td>
<td>Review of 2019-20 school year data</td>
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<tr>
<td>Wednesday, October 28, 2020</td>
<td>Approve budget for FY21</td>
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**Community Centers - Kick-Off Meetings**

- Thursday, July 23, 2020  6:30 p.m. – 8:30 p.m.
- Saturday, July 25, 2020  9:30 a.m. – 11:30 a.m.
- Wednesday, August 5, 2020  12:00 p.m. – 2:00 p.m.