**Board of Trustees Meeting**  
**August 26, 2020**  
12-1:00 p.m.  
Virtual Meeting via Zoom  
Register in advance for this meeting

<table>
<thead>
<tr>
<th>Chair:</th>
<th>Debbie Feldman</th>
</tr>
</thead>
<tbody>
<tr>
<td>Note Taker/Time Keeper:</td>
<td>Barbara Elrod</td>
</tr>
<tr>
<td>Members Expected to Attend:</td>
<td></td>
</tr>
</tbody>
</table>
☐ PJ Brafford  
☐ Debbie Feldman  
☐ Anissa Lumpkin  
☐ Jane McGee-Rafal  
☐ Jamie Rippey  
☐ Angeline Washington |
| Members Expected Absent: |  |
| Guests: |  |

**Vision:**  
All Montgomery County children are ready for kindergarten and have the foundation needed for success in school and life.

**Mission:**  
Because Preschool is an important building block for a child’s success, we will promise every child in Montgomery County the opportunity to attend at least one year of affordable, high quality Preschool. That commitment requires providing tuition assistance to families and helping Preschools continuously improve the quality of their programs.

**Goal:**  
Increase the percentage of children in High Quality Preschool.

### CALL TO ORDER/EXECUTIVE DIRECTOR REPORT

1) **Call to Order**

2) **Approval of Minutes from June 24, 2020 meeting**

3) **Approval of Minutes from August 20, 2020 meeting**

*Action Needed: Approval of minutes*

4) **Executive Director Report**  
Robyn Lightcap

### ACTION ITEMS

5) **Recommend approval of a revised contract with Spark Space Creative, LLC effective August 26, 2020 as presented under separate cover.**  
Robyn Lightcap  
*Attachments*  
*Action to Approve*

6) **Recommend approval of contract with Amy Kronberg to provide professional development and coordination for Infant and Toddler teachers at Preschool Promise sites**  
Robyn Lightcap  
*Attachments*
during August 26, 2020 through July 31, 2024 at a rate not to exceed $35,000 annually.

Action Needed: Approval of Contract

7) Recommend approval of a contract with Joni Spencer for technical assistance and Early Childhood Behavioral Consultant during September 1, 2020 through June 31, 2021 at a rate not to exceed $55,000 annually.

Action Needed: Approval of Contract

Latoria Marcellus
Attachments

8) Recommend approval of a purchase agreement with Connected Solutions Group for the purchase of 54 iPads for use with the SWIVL devices that will be utilized for coaching and assessments.

Action Needed: Approval of Contract

Latoria Marcellus
Attachments

9) Recommend approval to purchase for 54 unlimited data plans through Verizon for the iPad devices that will be utilized for coaching and assessments.

Action Needed: Approval of Agreement

Latoria Marcellus
Attachments

10) Recommend approval of a contract with Kids Read Now for the Book-of-the-Month program for the 2020-2021 school year.

Action Needed: Approval of Contract

Ashley Marshall
Attachments

DISCUSSION ITEMS

11) Teacher programs and updates

Robyn Lightcap

ADJOURN

12) Adjourn

Action Needed: Adjourn.

Debbie Feldman
Action to Adjourn

Upcoming Board Meetings

<table>
<thead>
<tr>
<th>Dates</th>
<th>Planned Key Topics</th>
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<tbody>
<tr>
<td>Wednesday, October 28, 2020</td>
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<tr>
<td>Wednesday, December 9, 2020</td>
<td>Approve budget for FY21</td>
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