



# Board of Trustees Meeting

August 26, 2020

12-1:00 p.m.

Virtual Meeting via Zoom

[Register in advance for this meeting](#)

<b>Chair:</b>	Debbie Feldman
<b>Note Taker/Time Keeper:</b>	Barbara Elrod
<b>Members Expected to Attend:</b>	<input type="checkbox"/> PJ Brafford <input type="checkbox"/> Debbie Feldman <input type="checkbox"/> Anissa Lumpkin <input type="checkbox"/> Jane McGee-Rafal <input type="checkbox"/> Jamie Rippey <input type="checkbox"/> Angeline Washington
<b>Members Expected Absent:</b>	
<b>Guests:</b>	
<b>Vision:</b>	All Montgomery County children are ready for kindergarten and have the foundation needed for success in school and life.
<b>Mission:</b>	Because Preschool is an important building block for a child's success, we will promise every child in Montgomery County the opportunity to attend at least one year of affordable, high quality Preschool. That commitment requires providing tuition assistance to families and helping Preschools continuously improve the quality of their programs.
<b>Goal:</b>	Increase the percentage of children in High Quality Preschool.

CALL TO ORDER/EXECUTIVE DIRECTOR REPORT		
1) Call to Order	Debbie Feldman	<i>Attachment</i>
2) Approval of Minutes from June 24, 2020 meeting		
3) Approval of Minutes from August 20, 2020 meeting		
<i>Action Needed: Approval of minutes</i>		<i>Action to Approve</i>
4) Executive Director Report	Robyn Lightcap	

ACTION ITEMS		
5) Recommend approval of a revised contract with Spark Space Creative, LLC effective August 26, 2020 as presented under separate cover.	Robyn Lightcap	<i>Attachments</i>
<i>Action Needed: Approval of Contract</i>		
6) Recommend approval of contract with Amy Kronberg to provide professional development and coordination for Infant and Toddler teachers at Preschool Promise sites	Robyn Lightcap	<i>Attachments</i>

<p>during August 26, 2020 through July 31, 2024 at a rate not to exceed \$35,000 annually.</p> <p><i>Action Needed: Approval of Contract</i></p>		<p><i>Action to Approve</i></p>
<p>7) Recommend approval of a contract with Joni Spencer for technical assistance and Early Childhood Behavioral Consultant during September 1, 2020 through June 31, 2021 at a rate not to exceed \$55,000 annually.</p> <p><i>Action Needed: Approval of Contract</i></p>	Latoria Marcellus	<p><i>Attachments</i></p> <p><i>Action to Approve</i></p>
<p>8) Recommend approval of a purchase agreement with Connected Solutions Group for the purchase of 54 iPads for use with the SWIVL devices that will be utilized for coaching and assessments.</p> <p><i>Action Needed: Approval of Contract</i></p>	Latoria Marcellus	<p><i>Attachments</i></p> <p><i>Action to Approve</i></p>
<p>9) Recommend approval to purchase for 54 unlimited data plans through Verizon for the iPad devices that will be utilized for coaching and assessments.</p> <p><i>Action Needed: Approval of Agreement</i></p>	Latoria Marcellus	<p><i>Attachments</i></p> <p><i>Action to Approve</i></p>
<p>10) Recommend approval of a contract with Kids Read Now for the Book-of-the-Month program for the 2020-2021 school year.</p> <p><i>Action Needed: Approval of Contract</i></p>	Ashley Marshall	<p><i>Attachments</i></p> <p><i>Action to Approve</i></p>

**DISCUSSION ITEMS**

11) Teacher programs and updates	Robyn Lightcap	
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**ADJOURN**

12) Adjourn	Debbie Feldman	
<i>Action Needed: Adjourn.</i>		<i>Action to Adjourn</i>

**Upcoming Board Meetings**

Dates	Planned Key Topics
Wednesday, October 28, 2020	
Wednesday, December 9, 2020	Approve budget for FY21