



Board of Trustees Meeting

September 10, 2021

12-1:00 p.m.

[Virtual Meeting via Zoom](#)

Chair:	Debbie Feldman
Note Taker/Time Keeper:	Barbara Elrod
Members Expected to Attend:	<input type="checkbox"/> PJ Brafford <input type="checkbox"/> Debbie Feldman <input type="checkbox"/> Anissa Lumpkin <input type="checkbox"/> Jane McGee-Rafal <input type="checkbox"/> Jamie Rippey <input type="checkbox"/> Angeline Washington
Members Expected Absent:	
Guests:	
Vision:	All Montgomery County, Ohio children are ready for kindergarten.
Mission:	Preschool Promise ensures that children are ready for Kindergarten by equipping Preschools and families with exceptional support, coaching, and education.

CALL TO ORDER/EXECUTIVE DIRECTOR REPORT		
1) Call to Order	Debbie Feldman	<i>Attachment</i>
2) Approval of Minutes <ul style="list-style-type: none"> June 30, 2021 meeting <i>Action Needed: Approval of minutes</i>		<i>Action to Approve</i>
3) Executive Director Report <ul style="list-style-type: none"> Introduction of new Directors & Organizational Chart Update on enrollment and the continued impact of COVID Plans to create more inclusive tuition assistance to serve children falling through the cracks 	Robyn Lightcap Ashley Marshall	

ACTION ITEMS		
4) Financials Review & Approval <i>Action Needed: Approval of Items 4-5</i>	Marie Giffen	<i>Attachments</i> <i>Action to Approve</i>
5) Recommend the acceptance for the following donations/grants with appreciation: <ul style="list-style-type: none"> PNC Foundation - \$78,000.00 (<i>Passport to Kindergarten</i>) Anonymous - \$101.00 (<i>Unrestricted</i>) Karen Render - \$10.00 (<i>Unrestricted</i>) Mr. & Mrs. Ryan Helbach - \$200.00 (<i>Unrestricted</i>) <i>Action Needed: Acceptance of Donations/Grants</i>	Robyn Lightcap	<i>Action to Accept</i>

6) Recommend approval of an addendum to the 4C for Children contract to include an exception to the original agreement and pay for coaching in-person or remotely until November 1, 2021. For in-person coaching and assessments coaches/team leaders are required to wear a mask. All reports will need to reflect in-person and virtual coaching hours by each coach for the term of contract.	Sandra Raye-Redmond	<i>Attachments</i>
7) Recommend approval of a contract with KB Educational Staffing Services for curriculum coaching and classroom supports effective July 1, 2021 through June 30, 2022 in an amount not to exceed \$60,000.00.	Sandra Raye-Redmond	
8) Recommend approval of a contract with EC Learn to provide CLASS Assessments at assigned Preschool Promise sites, complete written reports for each completed assessment and submit CLASS scores. The assessments will be conducted from September 20-November 30, 2021 at a cost not to exceed \$17,100.00.	Sandra Raye-Redmond	
9) Recommend approval of an addendum to the contract with Susan Hampel to update the Scope of Work (under separate) to more accurately reflect the work the Consultant will be expected to perform in her role as Conscious Discipline Specialist.	Sandra Raye-Redmond	
10) Recommend approval of an addendum to the contract with Amy Kronberg to include a hourly rate increase to \$35.00/hour to accommodate the work outlined in the updated Scope of Work (under separate cover).	Robyn Lightcap	
11) Recommend approval of a contract with Talent One Advisors/Gail Johnson for consultation, planning and design for strategic projects as outlined in the Scope of Work (under separate cover) in an amount not to exceed \$20,000.00.	Robyn Lightcap	
12) Recommend approval of a quote agreement with Innovative Office Solutions for equipment and office expansion in the amount of \$60,087.07.	Ashley Marshall	
13) Recommend approval of an agreement with Kids Read Now, Inc. to provide operational support to send the Book-of-the-Month to Preschool Promise enrolled children in an amount not to exceed \$120,000.00. Effective September 1, 2021 through August 31, 2022.	Ashley Marshall	
14) Recommend approval of a contract with Ascend Innovations for conducting a three-phase discovery effort and associated deliverables to improve the delivery of services to families with children. The term of the contract is July 26, 2021 through December 31, 2021 for the total amount of \$24,000.00 as outlined.	Robyn Lightcap Hope Vuto	

<p>15) Recommend approval of a funding agreement with Stepping Stones to maintain 2 and open one additional Preschool classroom that will be free of charge to families and staff to support those classrooms as outlined in the Scope of Work (under separate cover) in an amount not to exceed \$65,000.00 to be billed monthly. Agreement expires on July 31, 2022.</p>	Ashley Marshall	
<p>16) Recommend approval of a contract with Goodwill Easter Seals Miami Valley for the ASQ Pilot as outlined in Exhibit A at a cost not to exceed \$12,130.00 for the period of August 15, 2021 through August 15, 2022.</p>	Robyn Lightcap Hope Vuto	
<p><i>Action Needed: Approval of Items 6-16</i></p>		<p><i>Action to Approve</i></p>

DISCUSSION ITEMS		
<ul style="list-style-type: none"> • Evaluation Subcommittee update • Committee to Transform Preschool for Black Boys Updates (Cohort, Enrichment Activities, Mentoring) • Workforce Pathway Updates • Blue Meridian/NW Dayton Partnership/Learn to Earn Dayton 	Jane McGee-Rafal Robyn Lightcap	

ACTION ITEMS		
<p>17) Recommend approval of the Workforce Pathway Agreement to be used with participants committing to be a part of the program to provide financial and other support to assist the participant in taking course work towards a credential, bachelor’s degree, post-baccalaureate certificate, or master’s degree in early childhood education (“ECE”), with a focus on Birth to Age 5 or from Preschool to 5th Grade from a higher educational institution or agency between July 1, 2021 and June 30, 2022.</p>	Robyn Lightcap	<i>Attachments</i>
<p>18) Recommend approval of the 2021-22 Provider Agreement.</p> <p><i>Action Needed: Approval of Items 16-17</i></p>	Ashley Marshall	<p><i>Action to Approve</i></p>

ADJOURN		
<p>19) Adjourn</p> <p><i>Action Needed: Adjourn.</i></p>	Debbie Feldman	<p><i>Action to Adjourn</i></p>

Upcoming Board Meetings

Dates	Planned Key Topics
October 28, 2021	In-Person: Review of 2020-2021 school year data
December 8, 2021	2022 Budget