

Board of Trustees Meeting

August 30, 2023 at 12:00-1:00 p.m.

Virtually on [Zoom](#)

Chair:	Deborah Feldman
Note Taker/Time Keeper:	Barbara Elrod
Members Expected to Attend:	<input type="checkbox"/> Deborah Feldman <input type="checkbox"/> Malcom Keith <input type="checkbox"/> Brian Heitkamp <input type="checkbox"/> Anissa Lumpkin <input type="checkbox"/> Jane McGee-Rafal <input type="checkbox"/> Dwan Tarrance <input type="checkbox"/> Angeline Washington <input type="checkbox"/> Chanel Winston
Members Expected Absent:	
Guests:	
Vision:	All Montgomery County, Ohio children are ready for kindergarten.
Mission:	Preschool Promise ensures that children are ready for Kindergarten by equipping Preschools and families with exceptional support, coaching, and education.

CALL TO ORDER	
1. Call to Order	Debbie Feldman
2. Recommend the approval of the June 20, 2023 meeting minutes.	
Action Needed: Approval of Minutes	

EXECUTIVE DIRECTOR REPORT	
<ul style="list-style-type: none"> • New School Year Begins • ECE Preschool Funding • Black Boys Movie Showings 	Robyn Lightcap Ashley Marshall

<ul style="list-style-type: none"> • Preliminary Data Review 	
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FINANCE	
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<p>Finance Director Report</p> <ul style="list-style-type: none"> • New Revenue <ul style="list-style-type: none"> ○ PNC Foundation \$78,000 for Passport to Kindergarten ○ Martha Holden Jennings Foundation \$15,000 for Early Literacy • Review of financial statements ending June 30, 2023 <p>3. Recommend approval of the financial statements ending June 30, 2023.</p> <p>4. Recommend approval of revisions to the following policies as presented under separate cover:</p> <ol style="list-style-type: none"> Fiscal Management Policies Financial Policies 	Marie Giffen
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Action Needed: Approval of Items 3-4

ACTION ITEMS	
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<p>5. Recommend approval of an agreement with Kids Read Now for procurement and mailing for the Book of the Month, from September 2023 through August 2024 in the amount not to exceed \$120,000.00.</p> <p>6. Recommend approval of a contract with Lynne Willis as a Professional Development Consultant effective August 1, 2023 through July 31, 2024 in the not to exceed amount of \$11,150.00.</p> <p>7. Recommend approval to amend the contract with 4C for Children that was approved during the June 20, 2023 meeting to have an effective date of July 1, 2023 through August 31, 2023.</p> <p>8. Recommend approval of a contract with 4C for Children to provide a Leadership Coach to support Montgomery County Preschool sites in an amount not to exceed \$81,455.00. An additional amount not to exceed \$139,955.00 will be paid for the work done through the Northwest Partnership Zone. The Northwest Partnership Zone work</p>	
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<p>must be completed by December 31, 2023. Funds not utilized by this date will be forfeited.</p> <p>9. Recommend approval of an amendment to the contract with The Village Network to include the addition of a support staff member to serve as a Family Engagement Liaison for an additional amount of \$42,000.00.</p> <p>10. Recommend approval of a contract with Provisio Partners for development and implementation of a new data system with Salesforce Customer Relationship Management Platform that will centralize all data and internal operations, increase operational efficiency, ease reporting, and allow for Preschool Promise to proactively engage each family, Teacher, and Provider Site at an amount not to exceed \$186,574.00.</p> <p>11. Recommend approval of a 3-year contract with Salesforce, Inc. for the CRM system at a cost not to exceed \$72,365.40 (\$24,121.80 annually) effective September 6, 2023 through September 5, 2026.</p> <p>12. Recommend approval of a contract with ResourceFull Consulting which has extensive experience securing diverse funding for local programs for children, prenatal to age five will assist in increasing our its capacity to identify and effectively secure a more diverse base of funding, including federal, state, corporate and philanthropic grants to help grow and sustain our work. The cost of the Phase 1 contract will be an not to exceed amount of \$10,000.00.</p>	
<p>Action Needed: Approval of Action Items 5-12</p>	

DISCUSSION ITEMS	
13. Financial Forecast	Marie Giffen & Robyn Lightcap
14. RESPECT Pilot	Beth Deutscher
15. Education Program Updates	Latoria Marcellus

ADJOURN	
16. Adjourn	Debbie Feldman

Upcoming Board Meetings

2023 Dates	Planned Key Topics
Tuesday, October 19, 2023	Zoom: Data Review
Tuesday, December 5, 2023	In-Person: 2024 Budget Review

Upcoming Important Dates

Dates	Description
August 31 at 6:30 p.m.	Black Boys Movie: @Sinclair Conference Center
September 12 at 6:30 p.m.	Black Boys Movie: Goodwill Easter Seals, West Campus in Trotwood
September 14 at 6:30 p.m.	Black Boys Movie: Dayton Metro Library, Main Branch
September 30 at 10 a.m.	Black Boys Movie: The Neon
February 1, 2024	Preschool Promise Annual Meeting from 8-9:30 a.m. at Small World Child Development Center
March 1, 2024	Readiness Summit from 8 a.m. to 12 p.m. at Sinclair
April 25, 2024	Excellence in Early Education Event - teacher celebration at Eichelberger Pavillion 6 p.m.