



Board of Trustees Meeting

September 1, 2022 at 12-1:00 p.m.

Virtually on Zoom

Chair:	Debbie Feldman
Note Taker/Time Keeper:	Barbara Elrod
Members Expected to Attend:	<input type="checkbox"/> PJ Brafford <input type="checkbox"/> Deborah Feldman <input type="checkbox"/> Anissa Lumpkin <input type="checkbox"/> Jane McGee-Rafal <input type="checkbox"/> Jamie Rippey <input type="checkbox"/> Dwan Tarrance <input type="checkbox"/> Angeline Washington <input type="checkbox"/> Chanel Winston
Members Expected Absent:	
Guests:	
Vision:	All Montgomery County, Ohio children are ready for kindergarten.
Mission:	Preschool Promise ensures that children are ready for Kindergarten by equipping Preschools and families with exceptional support, coaching, and education.

CALL TO ORDER	
1. Call to Order	Debbie Feldman
2. Recommend the approval of the June 29, 2022 meeting minutes.	
Action Needed: Approval of Minutes	

EXECUTIVE DIRECTOR REPORT	
<ul style="list-style-type: none"> ● Accepted Grants <ul style="list-style-type: none"> ○ \$78,000.00 from PNC Bank for the Passport to Kindergarten program. ● 2022-23 Enrollment Update ● RESPECT Pilot Overview 	Robyn Lightcap Ashley Marshall Robyn Lightcap

2251 Timber Lane | Dayton, Ohio 45414

FINANCIALS	
3. Recommend review and approval of the financial statements ending June 30, 2022.	Marie Giffen
Action Needed: Approval of Financial Statements	

ACTION ITEMS - Expansion	
<p>4. Recommend approval of an amendment to the agreement with Huber Heights City Schools to increase the number of children served in additional classrooms from 16 to 20 in each AM/PM during the 2022-23 school year in the amount not to exceed \$200,000.00. Effective July 1, 2022 through May 31, 2023 as outlined in the Agreement and Scope of Work.</p> <p>5. Recommend approval of agreement with West Park Academy to fund the opening of an additional classroom to serve 10 additional children in the amount of \$52,500, effective September 1, 2022 through July 31, 2023.</p> <p>6. Recommend approval of agreement with YMCA of Greater Dayton to implement and administer a demonstration/model teaching classroom at the Concord YMCA location for the 2022-2023 school year in an amount not to exceed \$43,680.00 effective September 1, 2022 through July 31, 2023..</p>	Ashley Marshall
Action Needed: Approval of Action Items 4-6	

ACTION ITEMS - Quality Education	
<p>7. Recommend approval of an amendment to the agreement with KB Educational Staffing as a Early Learning and Workforce Contractor effective July 1, 2022 through June 30, 2023 in an amount not to exceed \$250,000.00.</p> <p>8. Recommend approval of a contract with Lindsey DiBlasi as a Professional Development Consultant effective August 1, 2022 through July 31, 2023 at the cost of \$35.00 per hour for facilitation of professional development and leadership coaching, not to exceed \$52,500.00. Preschool Promise will also pay the Consultant \$100/month for mileage and cell phone charges.</p>	Sandra Raye-Redmond

<p>9. Recommend approval of an agreement with Loving Guidance, LLC for Conscious Discipline training during 8 sessions the fall of 2022. In the amount of \$29,960.00.</p> <p>10. Recommend approval of a purchase agreement with Rich Taste Catering for the Excellence in Education Event to be held on September 29, 2022 in the amount of \$20,586.28.</p> <p>11. Recommend approval of the agreement with the Toledo Early Learning Coalition for planning/co-facilitation of the Business Accelerator Professional Learning Community, and for continuing shared services/business consulting to Preschool Promise providers located within the City of Dayton.</p>	
<p>Action Needed: Approval of Action Items 7-11</p>	

<p>ACTION ITEMS - Operational</p>	
<p>12. Recommend approval of a purchase agreement with Faye Business Systems Group for Sugar (CRM) Enterprise subscription renewal effective November 30, 2022 through November 29, 2023 in the amount of \$18,054.00.</p>	<p>Ashley Marshall</p>
<p>13. Recommend approval of an agreement with Kids Read Now for procurement and mailing for the Book of the Month, from September 2022 through August 2023 in the amount not to exceed \$120,000.00.</p>	<p>Ashley Marshall</p>
<p>14. Recommend approval to amend the purchase agreement with NV Project Solutions, LLC for additional painting needed for the office relocation in the amount of \$1,600.00 (total agreement is \$12,480.00)</p>	<p>Robyn Lightcap</p>
<p>15. Recommend approval of an agreement with Plentiful Philanthropy for development of an integrated, organization-wide advancement plan, including an 12-month financial plan, gift chart, and milestones towards goals in the amount of \$15,000.00.</p>	<p>Robyn Lightcap</p>
<p>16. Recommend approval of contract with The Mosaic Institute for the design and construction of a porcelain tile mosaic for a POP Spot at the McIntosh Park in Dayton. The contract was originally for \$9,900.00, due to relocation additional funds are needed to complete construction in the amount of \$3,300.00. (total agreement is \$13,200.00 to be paid with Birth to 5 funds.)</p>	<p>Jen Brauer</p>

17. Recommend the approval to amend the contract for Amy Kronberg previously approved on August 26, 2020 and September 10, 2021 to reflect the changes to the Scope of Work in Exhibit B.	Jen Brauer
Action Needed: Approval of Action Items 12-17	

DISCUSSION ITEMS	
<ul style="list-style-type: none"> Scholars Pathway - update on first year of continuing education support Parent & Family Voices Committee - parents with children birth to age 3 	James Cosby & Dr. Debra Brathwaite Hope Vuto

ADJOURN	
18. Adjourn	Debbie Feldman

Upcoming Board Meetings

2022 Dates	Planned Key Topics
Tuesday, October 25, 2022	In-Person: Review of 2021-2022 school year data
Wednesday, December 7, 2021	Zoom: 2023 Budget