

Board of Trustees Meeting

October 19, 2023 at 12:00-1:00 p.m.

Virtually on [Zoom](#)

Chair:	Deborah Feldman
Note Taker/Time Keeper:	Barbara Elrod
Members Members:	<input type="checkbox"/> Deborah Feldman <input type="checkbox"/> Malcom Keith <input type="checkbox"/> Brian Heitkamp <input type="checkbox"/> Anissa Lumpkin <input type="checkbox"/> Jane McGee-Rafal <input type="checkbox"/> Dwan Tarrance <input type="checkbox"/> Angeline Washington <input type="checkbox"/> Chanel Winston
Members Expected Absent:	
Guests:	
Vision:	All Montgomery County, Ohio children are ready for kindergarten.
Mission:	Preschool Promise partners with families, providers and community leaders so that all children have high-quality early childhood experiences from Prenatal through Age 5.

CALL TO ORDER

1. Call to Order	Debbie Feldman
2. Recommend the approval of the June 20, 2023 meeting minutes.	
Action Needed: Approval of Minutes	

EXECUTIVE DIRECTOR REPORT

<ul style="list-style-type: none"> Black Boys Movie updated counts Quality Education - Coaching & PD participation Database transition to Salesforce Staff presenting at national events this fall - RESPECT pilot AT BUILD conference in California; Home Visiting at Parents as 	Robyn Lightcap
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Teachers Conference in New Orleans; Elevate Facilities project at early childhood conference in North Carolina	
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FINANCE	
<p>New Revenue</p> <ul style="list-style-type: none"> • The Dayton Foundation in the amount of \$7,500 to fund identification of new national funders and grant prospects. • The Levin Foundation in the amount of \$10,000 for the Scholars program. • Greater Dayton RTA in the amount of \$16,000 for the POP spot at the bus stop located at McIntosh Park. <p>3. Recommend review and approval of the financial statements ending August 31, 2023.</p> <p>4. Recommend approval to spend more than 10% over budget for the following accounts:</p> <ol style="list-style-type: none"> 6220 - Legal Fees 6242 - Photography, Video 6270 - Call Ctr & Eligibility Determination 6550 - Telephone, Telecommunications 6586 - Teacher Stipends 6615 - Quality Assistance Stipends 6627- Attendance Initiative 6642 - Family Engagement 6645 - Bank Fees 6810 - Conference, Convention, Meeting 6815 - Mileage 6825 - Parking <p>5. Recommend approval to open a line of credit with PNC Bank to alleviate cash flow challenges related to the reimbursement process for City and County funding.</p>	Marie Giffen
Action Needed: Approval of Items 3-5	

ACTION ITEMS

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| <p>6. Recommend approval of an amendment to the contract with Lynne Willis that was approved during the August 30, 2023 meeting to the reduced amount of \$5,750.00 due to cancellation of a Professional Learning Community (PLC).</p> <p>7. Recommend approval to amend the following funding agreements to update the termination date to October 31, 2023. Preschool Promise worked with providers to apply for new Early Childhood Education (ECE) funding through the Ohio Department of Education. This funding was awarded in August 2023 and helps offset costs for additional preschool slots that Preschool Promise was funding. This amendment accounts for the new revenue from the state and allows Preschool Promise to maximize its funding.</p> <ul style="list-style-type: none"> a. West Park Academy b. On Purpose Academy <p>8. Recommend approval of a funding agreement with Miami Valley Child Development Centers to support the construction and implementation of the Lincoln Hill Child and Family Center in the amount not to exceed \$385,000.00. Effective November 1, 2023 through May 30, 2024 as outlined in the Agreement and Scope of Work.</p> <p>9. Recommend approval of the Quality Dollar process for the 2023-2024 school year. Further recommend that any agreements with allotted funds over \$10,000 can be approved by the Executive Director.</p> | <p>Ashley Marshall</p> |
| <p>10. Recommend approval of a contract with American Program Bureau, Inc. (APB) to provide the keynote speaker, Susan Neuman, for the 2024 Readiness Summit in the amount of \$10,000.00.</p> | <p>Robyn Lightcap</p> |

Action Needed: Approval of Action Items 6-10

ADJOURN

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| 11. Adjourn | Debbie Feldman |
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Upcoming Board Meetings

2023 Dates	Planned Key Topics
Tuesday, December 5, 2023	In-Person: Data & Budget Review

2024 Dates	Planned Key Topics
Tuesday, February 27, 2024	Zoom
Thursday, April 25, 2024	In-Person: Audit Review
Tuesday, June 18, 2024	Zoom
Thursday, August 29, 2024	In Person
Thursday, October 31, 2024	Zoom
Tuesday, December 10, 2024	In Person: Data & Budget Review

Upcoming Events

Dates	Description
February 1, 2024	Preschool Promise Annual Meeting from 8-9:30 a.m. at a child care site, place TBD
March 1, 2024	Readiness Summit from 8 a.m. to 12 p.m. at Sinclair
April 25, 2024	Excellence in Early Education Event - teacher celebration at Eichelberger Pavillion at 6 p.m.