



Board of Trustees Meeting

December 8, 2021

12-1:00 p.m.

[Virtual Meeting via Zoom](#)

Chair:	Debbie Feldman
Note Taker/Time Keeper:	Barbara Elrod
Members Expected to Attend:	<input type="checkbox"/> PJ Brafford <input type="checkbox"/> Debbie Feldman <input type="checkbox"/> Anissa Lumpkin <input type="checkbox"/> Jane McGee-Rafal <input type="checkbox"/> Jamie Rippey <input type="checkbox"/> Angeline Washington
Members Expected Absent:	
Guests:	Richard Stock, Mary Fuhs
Vision:	All Montgomery County, Ohio children are ready for kindergarten.
Mission:	Preschool Promise ensures that children are ready for Kindergarten by equipping Preschools and families with exceptional support, coaching, and education.

CALL TO ORDER	
1. Call to Order	Debbie Feldman
2. Approval of Minutes <ul style="list-style-type: none"> October 28, 2021 meeting 	
Action Needed: Approval of Minutes	

EXECUTIVE DIRECTOR REPORT	
Executive Director Report <ul style="list-style-type: none"> Partners in Play Video Enrollment Updates Northwest Dayton Partnership 	Robyn Lightcap Emily Broughton Ashley Marshall

2251 Timber Lane | Dayton, Ohio 45414

FINANCIAL	
3. Financials Review & Approval	Marie Giffen
4. Recommend approval of the Tax Form 990	
5. Recommend approval of the Fiscal Year 2022 Budget as presented under separate cover.	
Action Needed: Approval of Financial Items 3-5	

ACTION ITEMS	
6. Recommend approval of the Tuition Assistance - Tier R policy as presented under separate cover.	Ashley Marshall
7. Recommend approval to amend the agreement with Metrix Advisors, LLC in the amount of \$42,200.00 for an additional programmer to complete the project.	Ashley Marshall
8. Recommend approval to amend the agreement with Innovative Office Solutions in the amount of \$73,111.53 for additional equipment and installation costs.	Ashley Marshall
9. Recommend approval of a funding agreement with On Purpose Academy to increase the number of available Preschool slots in the amount not to exceed \$110,500 to be billed monthly as outlined in the Agreement and Scope of Work.	Ashley Marshall
10. Recommend approval of a funding agreement with Immaculate Conception to increase the number of available Preschool slots in the amount not to exceed \$15,000.00 to be billed monthly as outlined in the Agreement and Scope of Work.	Ashley Marshall
11. Recommend approval of a contract with Lindsey DiBlasi as a Professional Development Consultant effective January 3, 2022 through June 30, 2022 in an amount not to exceed \$30,000.00.	Sandra Raye-Redmond
12. Recommend approval to amend the contract with KB Educational Staffing to include work for the Workforce program	Robyn Lightcap
13. Recommend approval of an agreement with SHP to conduct individual child care facility assessments to create a capital improvement plan to identify upgrades necessary to maintain warm,	Robyn Lightcap

safe and dry facilities. In the amount not to exceed \$40,000.00 effective through June 30, 2022.	
Action Needed: Approval of Action Items 6-13	

DISCUSSION ITEMS	
<ul style="list-style-type: none"> 2020-2021 School Year Data Review 	Robyn Lightcap Richard Stock Mary Fuhs

ADJOURN	
14. Adjourn	Debbie Feldman

Upcoming Board Meetings

2022 Dates	Planned Key Topics
Tuesday, February 22, 2022	
Thursday, April 21, 2022	Review of audited financials
Wednesday, June 29, 2022	
Thursday, September 1, 2022	
Tuesday, October 25, 2022	Tentative In-Person: Review of 2021-2022 school year data
Wednesday, December 7, 2021	2023 Budget