



Board of Trustees Meeting

February 26, 2020

12-1:30 p.m.

SOITA, 1205 E. Fifth Street, Dayton, OH 45402

Chair:	Debbie Feldman
Note Taker/Time Keeper:	Barbara Elrod
Members Expected to Attend:	<input checked="" type="checkbox"/> PJ Brafford <input checked="" type="checkbox"/> Debbie Feldman <input checked="" type="checkbox"/> Anissa Lumpkin <input checked="" type="checkbox"/> Jane McGee-Rafal <input checked="" type="checkbox"/> Jamie Rippey <input checked="" type="checkbox"/> Angeline Washington
Members Expected Absent:	
Guests:	
Vision:	All Montgomery County children are ready for kindergarten and have the foundation needed for success in school and life.
Mission:	Because Preschool is an important building block for a child's success, we will promise every child in Montgomery County the opportunity to attend at least one year of affordable, high quality Preschool. That commitment requires providing tuition assistance to families and helping Preschools continuously improve the quality of their programs.
Goal:	Increase the percentage of children in High Quality Preschool.

CALL TO ORDER/EXECUTIVE DIRECTOR REPORT		
1) Call to Order	Debbie Feldman	
2) Introduction of New Board Member, Jamie Rippey		
3) Approval of Minutes from December 12, 2019 meeting		<i>Attachment</i>
<i>Action Needed: Approval of Minutes</i>		<i>Action to Approve</i>
4) Executive Director Report	Robyn Lightcap	
a. Introduce Angie Tapogna, Alma Long and Ryhan Hoskins		
b. 2020-21 Providers Update	Ashley Marshall	

ACTION ITEMS		
5) Financials Review & Approval	Robyn Lightcap	<i>Attachments</i>
<i>Action Needed: Approval of Financials</i>		<i>Action to Approve</i>

6) Recommend approval of the revised Financial Policies aligning \$10,000 signatures for checks and contracts as presented under separate cover. <i>Action Needed: Approval of Financial Policies</i>	Robyn Lightcap Marie Giffen Jane McGee-Rafal	<i>Attachment</i> <i>Action to Approve</i>
7) Recommend approval of a contract with Flagel Huber Flagel, Certified Public Accountants to conduct an audit of the financial statements as of December 31, 2019 for an estimated amount of \$15,300.00. <i>Action Needed: Approval of Contract</i>	Robyn Lightcap	<i>Attachment</i> <i>Action to Approve</i>

DISCUSSION ITEMS		
8) Outreach and Marketing Strategies	Charmaine Webster	
9) Conference Day – February 17 and other Professional Development Updates	Barbara Elrod	

ADJOURN		
10) Adjourn <i>Action Needed: Adjourn.</i>	Debbie Feldman	<i>Action to Adjourn</i>

Upcoming Board Meetings

All meetings will be held from 12:00-1:30 p.m. at Montgomery County ESC, 200 South Keowee Street, Dayton, OH 45402 unless otherwise communicated.

Dates	Planned Key Topics
Wednesday, April 29, 2020	Review of audited financials
Wednesday, June 24, 2020	
Wednesday, August 26, 2020	
Wednesday, October 28, 2020	Review of 2019-20 school year data
Wednesday, December 9, 2020	Approve budget for FY21