

Otsego Area Occupational Center 1914 County Road 35 Milford, NY 13807 607-286-7715 Northern Catskills Occupational Center 2020 Jump Brook Road Grand Gorge, NY 12434 607-588-6808

October 19, 2023

Dear Parent/Guardian,

ONC BOCES uses SchoolTool for its student management system, which houses schedules, attendance, and grading information for each student. We are pleased to announce that a student/parent portal is available for those who have provided an email address to us. The portal is a password-protected, secure website that offers parents and students online access to information about a student's academic program and progress. Our goal is to provide timely and effective information to students and parents to help students in their educational growth.

The portal allows students and parents to log into ONC BOCES' student data system to review:

- Basic contact information
- Assignment grades (grades 7-12)
- Progress reports (grades 7-12)
- Student attendance and discipline
- Student schedule
- Assessments

• Report cards

## **Login for Parents**

Please note that SchoolTool may only be accessed by those individuals who have a valid email on file with ONC BOCES.

- Go to the district's SchoolTool site (link provided below). Don't forget to bookmark this page.
- On the SchoolTool homepage, type in your username (which is the email we have on file)
- You should have received an email notification with the password for your first login. This is the only time you will use this password. After you login, you will be directed to create a new password that you will use for all future logins.

## **Login for Students**

Students use the same username and password used in school.

## For Parents: Forgot your password

In the event you forget your password, you can reset it by clicking on "Forgot Password" under the login section on the homepage. You will type in your email for username and click enter. A new password will be sent to your email.

## **Cannot Login**

Call your student's school building's main office for support.

#### SchoolTool App

SchoolTool is available in a mobile app from the App Store for Apple devices or from the Play Store for Android devices.

#### Student/Parent Portal Access: https://scric05.schooltool.com/ONCBOCES

If you would like to sign up for the SchoolTool parent portal but do not have an email address on file, please complete the form below and return it to the main office of the ONC BOCES center that your student attends.

Sincerely,

Dr. Brandie Nissen Building Principal OAOC Ashley Amos Building Principal NCOC

# Only one registration per family is necessary. With one log-in you will be able to access your entire family's information.

Parent/Guardian Name\_\_\_\_\_

Student Name

*Please indicate your e-mail address in the boxes below. Please print legibly, one character per box. Please indicate the difference between similar characters such as O and 0, or I and 1.* 

1										

Parent/Guardian Signature