



# Address Change Request

Effective Date \_\_\_\_\_

List all JPS Students affected by this change:

Name	Building	Grade

New Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**You must provide documentation to verify your address (copy of a utility bill, rental/lease agreement, or buy/sell agreement).  
If you have moved out of the JPS district you must also complete a [Non-Resident Enrollment Application](#) for each student.**

Parents/Guardians residing at this address:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Main Phone Number \_\_\_\_\_ Email \_\_\_\_\_



**Transportation** information is available on our website at [www.jpsonline.org](http://www.jpsonline.org).  
To request transportation use the [Student Transportation Request Online Form](#).

**McKinney-Vento Act** (please see page 2 for definitions)

- Is this change a temporary living arrangement?  Yes  No
- Is this temporary living arrangement due to loss of housing, economic hardship, or other similar circumstances?  Yes  No

**If you answered YES to any of the above questions, please complete the remainder of this form.  
If you answered NO to the above questions, simply sign and date the bottom of the form.**

Where is student presently living? (check all that apply)

- In a motel.  In a shelter or other transitional housing.  Moving from place to place.
- In a car, park, campground, public space, abandoned building, or substandard housing.
- With more than one family in a house or apartment. Who residing with? \_\_\_\_\_
- With an adult that is not a parent or legal guardian. Who residing with? \_\_\_\_\_
- Alone without an adult.
- In Foster Care. Date of placement? \_\_\_\_\_
- Other (please explain) \_\_\_\_\_

Signature of Parent/Legal Guardian

Date

**Return form and supporting documentation to Jenison Administration Office, 8375 20<sup>th</sup> Ave, Jenison, MI 49428.  
Fax to: 616-457-8898 Email to: [Lgierman@JPSONline.org](mailto:Lgierman@JPSONline.org).**

The McKinney-Vento Act (Section 725) defines homeless children and youth as follows:

- Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are:
  - Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason.
  - Moving from place to place (sometimes referred to as “couch-surfing”).
  - Living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations.
  - Living in emergency or transitional shelters.
  - Abandoned in hospitals.
  - Awaiting foster care placement or in a current foster care placement for less than 6 months.
- Children and youth who have a primary nighttime residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.
- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.
- Migratory or Refugee children who qualify as homeless because they are living in circumstances described above.

Unaccompanied youth who qualify as homeless because they are living in circumstances described above. The term “unaccompanied youth” includes a youth not in the physical custody of a parent or legal guardian. This would include runaways living in runaway shelters, abandoned buildings, cars, on the streets, or in other inadequate housing; children and youth denied housing by their families (sometimes referred to as “throwaway children and youth”); and school-age unwed mothers living in homes for unwed mothers because they have no other housing available.