



Insurances

Select the icon above for more information

	Who can have this coverage?	I am a <u>new hire</u> . How do I enroll?	I am an <u>existing employee</u> . How do I enroll?	How much does it cost?
Dental (BAI – Benefit Administrators Inc.) https://www.benefitadministrators.com/	Employees working 5 or more hours/day, including LTS employees	Complete the enrollment form in your onboarding email	Contact the Payroll & Benefits office for more information	No cost to staff
Vision (VBA - Vision Benefits of America) https://www.vbaplans.com/	Employees working 5 or more hours/day, including LTS employees	Complete the enrollment form in your onboarding email	Contact the Payroll & Benefits office for more information	No cost to staff
Health & Prescription (Highmark) https://highmark.com/	Employees working 5 or more hours/day, including LTS employees	Complete the enrollment form in your onboarding email	Contact the Payroll & Benefits office for more information	Single Coverage \$50.00 / month Family Coverage Any coverage other than single \$75.00 / month
Madison National/NIS (Group Term Life & Voluntary Life) https://www.madisonlife.com/	Group Term Life All employees regardless of position and/or number of hours worked Voluntary Life Employees working 5 or more hours/day. LTS employees are not eligible	Group Term Life No action is required by you. You will automatically be enrolled Voluntary Life Complete the enrollment form found by selecting the Insurances icon above	Group Term Life You were automatically enrolled when hired and no further action is needed Voluntary Life Complete the enrollment form found by selecting the Insurances icon above	Group Term Life No cost to staff Voluntary Life Varies depending on coverage
	ENROLLMENT NOTE: New hires will have their first 30 days (including weekends) to enroll in Madison National Voluntary Life coverage and be guaranteed enrollment. After your initial 30 days, staff can apply but are not guaranteed to be approved			