

Minutes
GREENE COUNTY VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION
Regular Meeting – Howard Conference Center
June 10, 2020
5:30 p.m.

- 1-6/20 The meeting was called to order by Mr. Uecker at 5:30 p.m.
Present: Mrs. Martindale, Mr. McQueen, Mrs. Reagan, Mr. Taylor, Mr. Uecker
Absent: Dr. Callahan; Mrs. Frantz
Others Present: David Deskins, Eva Anderson, Becky Bond, Mike Hild, Chasity Love
- 2-6/20 Pledge of Allegiance was led by Mr. Uecker
- 3-6/20 Public Participation - None
- 4-6/20 A motion was made by Mr. McQueen and seconded by Mr. Taylor to approve the regular meeting minutes of May 13, 2020 (under separate cover)
The vote: Mrs. Martindale, yes; Mr. McQueen, yes; Mrs. Reagan, yes; Mr. Taylor, yes; and Mr. Uecker, yes.
Motion carried 5-0.
- 5-6/20 A motion was made by Mrs. Martindale and seconded by Mrs. Reagan to approve the Treasurer's May 2020 Report (under separate cover)
The vote: Mr. McQueen, yes; Mrs. Reagan, yes; Mr. Taylor, yes; Mr. Uecker, yes; and Mrs. Martindale, yes.
Motion carried 5-0.
- 6-6/20 First reading of the following board policy revisions:
po1520 Employment of the Administrator
po 3120 Employment of the Professional Staff
po4120 Employment of Classified staff
po3120.05 Employment of Personnel in Summer School and Adult Education programs
po3120.08 Employment of Personnel for Co-Curricular and Extra-Curricular Activities
po3120.04 Employment of Substitutes
po4124 Employment Contract
po4162 Drug and Alcohol testing of CDL License Holders and Other Employees who perform safety-sensitive functions
po6107 Authorization to accept and distribute electronic signatures and use electronic signatures
po8501 Meal Accounts
- 7-6/20 A motion was made by Mr. Taylor and seconded by Mrs. Martindale to approve the addition of the following programs for the 2020–2021 School Year:
Aviation Maintenance
Cyber Technology
Engineering Technology
Biomed – Bellbrook
The vote: Mrs. Reagan, yes; Mr. Taylor, yes; Mr. Uecker, yes; Mrs. Martindale, yes; and Mr. McQueen, yes.
Motion carried 5-0.
- 8-6/20 A motion was made by Mrs. Martindale and seconded by Mr. McQueen to approve the following personnel items:
A. Addition of the following anticipated positions:
Cyber Technology Instructor
Engineering Technology Instructor
Biomed Instructor – Bellbrook
Assistant Superintendent, Responsibility Factor 1.15
B. Employment of Jacob Nelson, Cyber Technology Instructor, one (1) year contract effective July 1, 2020, Certified Salary Schedule, Level BA/BS, Step 5, contingent upon all ODE. and ORC requirements

- C. Employment of Virginia Potter, Assistant Superintendent, two (2) year contract effective July 1, 2020, Administrative Salary Schedule, Level MA+15, Step 10, RF 1.15, 232 days, contingent upon all ORC and ODE employment requirements
- D. Reassignment of Craig Lindsey, Engineering Technology Satellite Instructor, from Beaver Creek Feguson High School to Beaver Creek Coy Middle School
- E. Reassignment of Douglas Picard, Engineering Technology Satellite Instructor, from Xenia High School to Greene County Career Center main campus
- F. Approval of extended service requests for the 2019-2020 school year

Staff Member	# of days	Purpose
Hild, Michael	14	Complete adult education academies

- G. Approval of extended service requests for the 2020-2021 school year

Staff Member	# of days	Purpose
Nelson, Jacob	3	New lab

- H. Employment of the following part-time adult education personnel on an-as-needed basis for the 2020-2021 year at the hourly rate of \$27 contingent upon all O.D.E. and O.R.C. employment requirements:

Kurt Althouse	Eric Kuhlman
Blake Breazeale	David Miller
Bradley Scott Brown	Joel Misirian
Michael Brown	Michael Molchan
Theodore Bruner	Robert Naff
Bryan Cook	William Peck
Emily Crist	Beth Prall
Lon Etchison	Burton Roberts
Jason Etter	Johnathan Rodgers
Brian Goldick	Anthony Scott
Robert Green	Angie Spittler
Randall Hawley, Jr.	Michael Spittler
Brandan Holliday	Jeffrey Thomas
Matthew Hunt	Eric Totel
Ernest C. Husted, Jr.	Jamison Underwood
Sean Kessel	Stephen Wolaver
Kraig Kirves	

- I. Move in salary column to the Master's Plus Thirty (30) Semester Hours for the following staff effective July 1, 2020:
Gary Smith

- J. Employment of Chas Jaynes, as maintenance student worker, part-time as needed, effective June 1, 2020 through August 30, 2020, hourly rate, \$8.70 per hour

- K. Resignation of Lea Shafer, Engineering Technology Instructor, Beaver Creek, effective the end of the 2019-2020 contract year

- L. Approval of the following CTSO Advisors for the 2020-2021 school year:

TSA – Jacob Nelson

The vote: Mr. Taylor, yes; Mr. Uecker, yes; Mrs. Martindale, yes; Mr. McQueen, yes; and Mrs. Reagan, yes.

Motion carried 5-0.

- 9-6/20 A motion was made by Mr. Taylor and seconded by Mrs. Reagan to approve the following textbooks for the 2020-2021 school year:

Course/Program	Curriculum Resource
Aviation Maintenance Technician	<p><i>FAR AMT: Federal Aviation Regulations Aviation Maintenance Technicians.</i> Aviation Supplies & Academics, Inc., 2020.</p> <p>Jeppesen Sanderson. <i>Airframe Technician Textbook.</i> Jeppesen. 2016.</p> <p>Jeppesen Sanderson. <i>General Technician Textbook.</i> Jeppesen. 2016.</p> <p>Federal Aviation Administration. <i>Aviation Maintenance Technician Handbook – General.</i> Aviation Supplies & Academics, Inc., 2020.</p> <p>Federal Aviation Administration. <i>Aviation Maintenance Technician Handbook – Airframe I and II.</i> Aviation Supplies & Academics, Inc., 2020.</p>

Cybersecurity	Ciampa, Mark. <i>CompTIA Security+ Guide to Network Security Fundamentals</i> . Cengage Learning. 2017.
Engineering Tech	SolidWorks. <i>SolidWorks Education</i> . Computer Aided Technology. 2020. L.I.F.T., America Makes, D.M.D.I.I. <i>IGNITE: Mastering Manufacturing</i> . Amatrol, Inc. 2020.
Social Studies	Wolfford, David. <i>AMSCO Advanced Placement: United States Government and Politics</i> . Perfection Learning. 2018.
Family and Consumer Science (Bellbrook)	Ramsey Education. <i>Foundations in Personal Finance: Middle School Edition</i> . Ramsey Education. 2020.

The vote: Mr. Uecker, yes; Mrs. Martindale, yes; Mr. McQueen, yes; Mrs. Reagan, yes; and Mr. Taylor, yes.
Motion carried 5-0.

10-6/20 A motion was made by Mr. McQueen and seconded by Mr. Taylor to approve the following Course of Study and Revisions for the 2020-2021 school year:

Revisions

Construction Pathway

Construction Technologies

Electrical Wiring and Motor Controls

Law and Public Safety Pathway

Criminal Justice

New Programs

Engineering Technology

Cyber Security

Aviation Maintenance Technician

The vote: Mrs. Martindale, yes; Mr. McQueen, yes; Mrs. Reagan, yes; Mr. Taylor, yes; and Mr. Uecker, yes.
Motion carried 5-0.

11-6/20 A motion was made by Mr. McQueen and seconded by Mrs. Reagan to approve the distribution of the remaining inventory of prior GCCC logo items as marketing (Inventory under separate cover)

The vote: Mr. McQueen, yes; Mrs. Reagan, yes; Mr. Taylor, yes; Mr. Uecker, yes; and Mrs. Martindale, yes.
Motion carried 5-0.

12-6/20 A motion was made by Mrs. Martindale and seconded by Mr. Taylor to approve of the Memorandum of Understanding with the GCCCEA regarding pay dates (under separate cover)

The vote: Mrs. Reagan, yes; Mr. Taylor, yes; Mr. Uecker, yes; Mrs. Martindale, yes; and Mr. McQueen, yes.
Motion carried 5-0.

13-6/20 A motion was made by Mrs. Reagan and seconded by Mrs. Martindale to approve the Memorandum of Understanding with the GCCCEA regarding pay dates (under separate cover)

The vote: Mr. Taylor, yes; Mr. Uecker, yes; Mrs. Martindale, yes; Mr. McQueen, yes; and Mrs. Reagan, yes.
Motion carried 5-0.

14-6/20 A motion was made by Mr. Taylor and seconded by Mr. McQueen to approve the revised student fee schedule for secondary education for the 2020-2021 school year (under separate cover)

The vote: Mr. Uecker, yes; Mrs. Martindale, yes; Mr. McQueen, yes; Mrs. Reagan, yes; and Mr. Taylor, yes.
Motion carried 5-0.

15-6/20 A motion was made by Mrs. Martindale and seconded by Mr. McQueen to approve the Memorandum of Understanding with the Greene County ESC for Facility usage for the 2020-2021 school year. (under separate cover)

The vote: Mrs. Martindale, yes; Mr. McQueen, yes; Mrs. Reagan, yes; Mr. Taylor, yes; and Mr. Uecker, yes.
Motion carried 5-0.

16-6/20 A motion was made by Mrs. Martindale and seconded by Mr. McQueen to approve Change Order 005 with Brumbaugh Construction not to exceed \$9210 (under separate cover)

The vote: Mr. McQueen, yes; Mrs. Reagan, yes; Mr. Taylor, yes; Mr. Uecker, yes; and Mrs. Martindale, yes.
Motion carried 5-0.

17-6/20 A motion was made by Mr. Taylor and seconded by Mrs. Martindale to approve the following fiscal items:
A. Amended appropriations for FY20. Preliminary appropriations provided (under separate cover). Final appropriations will be reflected in the June Minutes and the June Treasurer's Report.
B. Temporary appropriations for 7/1/2020 to 6/30/2021 as provided (under separate cover)

The vote: Mrs. Reagan, yes; Mr. Taylor, yes; Mr. Uecker, yes; Mrs. Martindale, yes; and Mr. McQueen, yes.
Motion carried 5-0.

18-6/20 A motion was made by Mrs. Reagan and seconded by Mr. McQueen to approve the satellite instructor agreement between Bellbrook-Sugarcreek Local District the Greene County Career Center for the reorganization of the 7-12 science program, specifically the Bio Med Science class (under separate cover)

The vote: Mr. Taylor, yes; Mr. Uecker, yes; Mrs. Martindale, yes; Mr. McQueen, yes; and Mrs. Reagan, yes.
Motion carried 5-0.

19-6/20 A motion was made by Mr. McQueen and seconded by Mr. Taylor to approve the Memorandum of Understanding with the GCCCEA regarding insurance (under separate cover)

The vote: Mr. Uecker, yes; Mrs. Martindale, yes; Mr. McQueen, yes; Mrs. Reagan, yes; and Mr. Taylor, yes.
Motion carried 5-0.

20-6/20 A motion was made by Mrs. Martindale and seconded by Mrs. Reagan to approve the Memorandum of Understanding with the GCCCEA regarding insurance (under separate cover)

The vote: Mrs. Martindale, yes; Mr. McQueen, yes; Mrs. Reagan, yes; Mr. Taylor, yes; and Mr. Uecker, yes.
Motion carried 5-0.

21-6/20 A motion was made by Mr. McQueen and seconded by Mr. Taylor to approve the following non-school organizational group(s):
Sunshine Club

The vote: Mr. McQueen, yes; Mrs. Reagan, yes; Mr. Taylor, yes; Mr. Uecker, yes; and Mrs. Martindale, yes.
Motion carried 5-0.

22-6/20 A motion was made by Mr. Taylor and seconded by Mrs. Reagan to approve the 2020-2021 Adult Education Peace Officer Basic Training Student Handbook changes (under separate cover)

The vote: Mrs. Reagan, yes; Mr. Taylor, yes; Mr. Uecker, yes; Mrs. Martindale, yes; and Mr. McQueen, yes.
Motion carried 5-0.

23-6/20 A motion was made by Mrs. Reagan and seconded by Mr. Taylor to approve the Adult Education Criminal Justice Advisory Committee for the 2020-2021 school year (under separate cover)

The vote: Mr. Taylor, yes; Mr. Uecker, yes; Mrs. Martindale, yes; Mr. McQueen, yes; and Mrs. Reagan, yes.
Motion carried 5-0.

24-6/20 A motion was made by Mrs. Martindale and seconded by Mr. McQueen to approve the Advisory Committees for the 2020-2021 school year (under separate cover)

The vote: Mr. Uecker, yes; Mrs. Martindale, yes; Mr. McQueen, yes; Mrs. Reagan, yes; and Mr. Taylor, yes.
Motion carried 5-0.

25-6/20 A motion was made by Mr. McQueen and seconded by Mr. Taylor to approve the Superintendent's Advisory Committee for the 2020-2021 school year (under separate cover)

The vote: Mrs. Martindale, yes; Mr. McQueen, yes; Mrs. Reagan, yes; Mr. Taylor, yes; and Mr. Uecker, yes.
Motion carried 5-0.

26-6/20 Reports

Adult Education Updates

Winter Peace Officer Academy has 12 students remaining in the class. The cadets and the staff (instructors) are working long hours and dates every weekend to make up the days lost during the pandemic. Our goal is for the cadets to finish the training by June 29, 2020, when they will have a very informal graduation (class members and staff only). We are waiting for OPOTA to announce their assigned testing date. OPOTA is running behind due to their staff working from home.

OPOTA has recently let go all of their training staff (44) members and are not conducting any advanced training classes. Our hope is that we may be able to expand our advanced training classes (FTO, 1st Line Supervision, Probation Training, Firearms and possibly some new classes to help serve all the departments since OPOTA's closing).

The Corrections Basic Training started May 5th and finished on June 1st. We had 29 students in this training representing 10 different police agencies, 9 counties and 1 city. The Corrections Officers will test at OPOTA on June 22, 2020 at 9 am. Our Correction academy is the largest in the state of Ohio. We will continue to serve these agencies and others in the years to come.

In addition to POBT:

- First Line Supervision
First Line Supervision training has been rescheduled for June 15-19th.
Since our 1st Line Supervision class was cancelled in March and with the closing of OPOTA, we were able to reschedule the training. This greatly helps the departments who need this training, including most of the agencies in Greene County and many others.
- Probation Training is ongoing: Has been suspended until September due to the pandemic rules of contact.

Our next academy starts on September 21, 2020 and will graduate in March.

Nutritional Standards Report

The district utilizes Neola to assist in policy making and to ensure that the district follows state standards. The two policies that focus on nutritional standards adopted by the state and enforced by the district are EFF (Student Wellness Policy) and EFG (Food Sale Standards) (policies are attached). In order to comply with the standards, the district utilizes many different techniques and internal safeguards. The district only purchases from vetted vendors who ensure that all products meet nutritional standards and that labeling of their products is clear and concise. The daily availability of Fresh Fruits and Veggies, that are sources as locally as possible, helps encourage students to make healthier decisions about their meals. All the recipes are dietician approved, and with the utilization of an online menu, all nutritional information is available for every meal. The district also strictly enforces the Smart Snack guidelines and ensures that any food or beverage served during the restricted times complies with those standards. The cafeteria also performs Nutrition Education in the district at minimum of 2 times per year and has many internal programs that are designed to help students make healthier choices and to introduce them to foods that may be out of their normal diet. The district also strictly enforces an approved HACCP plan and mandates that employees attend periodic training on the HACCP plan and on food safety in general. In addition to the food safety training, the employees must meet the USDA required minimum hours for professional development on a yearly basis. Overall, the district has many programs and policies in place to ensure they are meeting the state standards and the district strives to not only meet but exceed those standards.

27-6/20 At 6:11 p.m., a motion was made by Mrs. Reagan and seconded by Mr. McQueen to adjourn the meeting

The vote: Mr. McQueen, yes; Mrs. Reagan, yes; Mr. Taylor, yes; Mr. Uecker, yes; and Mrs. Martindale, yes.
Motion carried 5-0.

Treasurer Signature 7/8/20

Board President Signature 7/8/20