

About the course:

"Field Officer Training"



*...making the transition from
the classroom to
the "real world"*

This four (4) day school is designed to provide information and training to the Field Training Officer (FTO) to prepare a probationary officer with the necessary information and tools to properly and professionally begin their career as a peace officer. The FTO is an integral part in assisting the probationary officer to make the transition from the classroom environment to the application of learned skills in field situations. The training program will include information on the role of the FTO, the adult learning concepts, the evaluation process, civil liability issues, coaching and mentoring, ethical leadership, effective communication skills and documentation in the FTO manual. Each student will receive two (2) thorough and detailed comprehensive FTO training manuals (San Jose and LA models) that should serve as a documentation and evaluation tool to successfully promote the development of the probationary officer. Both manuals will also be on a CD ROM that will be provided to each student.



About the topics:

- Role of the FTO
- Adult learning concepts
- Evaluation process (DOR review)
- Civil liability
- Motor Vehicle Operation
- Coaching and mentoring
- Ethical Leadership
- Effective Communication skills
- Documentation in the FTO manual
- Motivation and managing a diverse employee workforce
- Gender issues in FTO process
- San Jose & LA Model Manuals (CD ROM on each included)

About the instructors:



WILLIAM D. HEALY was a career law enforcement officer for over 29 years. For 24 years Mr. Healy had been a member of the Ohio State Highway Patrol and was the Commander of the Highway Patrol's Traffic Drug Interdiction Team (TDIT). He also served for over five years as a manager/instructor at the Highway Patrol Academy. Mr. Healy has Bachelor's Degree from Ohio University and a Master's Degree from Central Michigan University in General Administration. He is a graduate of Southern Police Institute's Administrative Officer's Course at the University of Louisville. He has trained tens of thousands of officers in a variety of disciplines for the past 27 years. He is currently the Director of the North Coast Polytechnic Institute, a criminal justice training business in North Ridgeville, Ohio.

Ms. Susan Rance Locke was a career law enforcement officer for over 29 years. She retired from the Ohio State Highway Patrol after 29 years of service. During her career, she served as a road trooper at the Chardon Highway Patrol Post. She also served as an Academy instructor at the Ohio State Highway Patrol Academy in Columbus, Ohio for over 7 years. Throughout her OSP career, she served as a Sergeant assigned to the Internal Affairs Unit in General Headquarters. She was later promoted to Lieutenant and then Staff Lieutenant was assigned to the Human Resource Management (HRM) unit where she worked in labor relations and as the training supervisor for the Department of Public Safety. Sue is a graduate of the prestigious 12 week Southern Police Institute (SPI) Administrative Staff and Command School out of the University of Louisville in Louisville, KY.

REGISTRATION INFORMATION

Name _____

Agency _____

Address _____

City _____ State _____

Zip _____ Phone _____

FAX _____ e-mail _____

Registration fee:
\$500.00

Training Site:

Greene County Career Center
532 Innovation Drive
Xenia, Ohio 45385



WAYS TO REGISTER:

Mail: Greene County Criminal Justice
Academy

Attn: Tracey Cassel
532 Innovation Drive
Xenia, Ohio 45385
(937) 372-6941 Ext. 1551

e-mail: tcassel@greeneccc.com

Fax: (937) 502-4400

School No. _____ School: FTO

Greene County Criminal Justice Academy Oct 2-5, 2023

Field Training
Officer (FTO)



Hosted
by

**Greene
County
Criminal
Justice
Academy**

**Monday –
Thursday**

October 2-5, 2023

8:00 AM to 4:30 PM
each day