



## STUDENT CONSUMER INFORMATION DISCLOSURE

The Higher Education Act of 1965 (HEA), as amended by the Higher Education Opportunity Act of 2008 (HEOA), includes many disclosure and reporting requirements for institutions participating in Title IV programs. A disclosure requirement is information that Lorain County JVS Adult Career Center is required to distribute or make available to students (and sometimes employees). A reporting requirement is information submitted to the U.S. Department of Education or other agencies. Disclosure and reporting requirements sometimes overlap.

The following is a list of the key disclosure and/or reporting requirements, along with a description of how and when this information is distributed and where it can be found. Most of this information can be found in the current Lorain County JVS Adult Career Center Student Handbook.

<b><u>Information</u></b>	<b><u>Description</u></b>	<b><u>Where This Information Can Be Located</u></b>
Academic Program	Educational Programs, Instructional Facilities and Faculty	Current information about programs and classes available can be found in the Lorain County JVS Adult Career Center Course Catalog. Complete information can be found in the Lorain County JVS Adult Career Center Student Handbook.
Annual Security Report (ASR)	Mandated by the Clery (Campus Security) Act (as recently amended):34 CFR 668.46; DCL GEN-14-13, the ASR details the following items: <ul style="list-style-type: none"> <li>• Crime Statistics</li> <li>• Rape and Sexual Assault Prevention</li> <li>• Timely Warning and Emergency Notification</li> <li>• Daily Crime Log</li> <li>• Emergency Response/Evacuation</li> <li>• Missing Student Notification Policy.</li> </ul>	The most current Lorain County JVS Adult Career Center Annual Security Report is located online at <a href="https://www.lcjvs.com/ConsumerInformation1.aspx">https://www.lcjvs.com/ConsumerInformation1.aspx</a> . The Lorain County JVS Adult Career Center Annual Security Report is available in hardcopy at the Adult Career Center office. Students will receive an email in October indicating when the new report has been released.
Constitution and Citizenship Day	Each educational institution that receives federal funds for a fiscal year is required to hold an educational program about the U.S. Constitution for its students.	Each year Lorain County JVS Adult Career Center sends educational information about the U.S. Constitution to each student via email. Constitution Day facts can also be found at <a href="https://www.lcjvs.com/ConstitutionandCitizenshipDay.aspx">https://www.lcjvs.com/ConstitutionandCitizenshipDay.aspx</a>
Contact Information for Assistance in Obtaining Institutional or Financial Aid Information	Each school must make available to prospective and enrolled students, information regarding how and where to contact individuals designated to assist enrolled or prospective students in obtaining institutional or financial aid information.	Lorain County JVS Adult Career Center Student Handbook or Adult Career Center website: <a href="https://www.lcjvs.com/FinancialAid.aspx">https://www.lcjvs.com/FinancialAid.aspx</a>
Drug and Alcohol Policy	This policy describes the institution's expectations of student and employee conduct, defines drug- and alcohol-related offenses, describes the physical effects of alcohol, as well as sanctions against infringement violations. The prevention plan also provides abuse prevention and assistance programs. See the Drug-Free Schools and Communities Act; Public Law 101-226	The alcohol and drug prevention plan is presented to students during information sessions and orientation. Information is also included in the Lorain County JVS Adult Career Center Student Handbook.
Employment Positions and Placement Rates Available	This disclosure provides a list of the employment positions by field and corresponding program and the placement rate (with a description of the methodology used to obtain the rate) by program.	Lorain County JVS Adult Career Center is an accredited institution by the Commission for the Council on Occupational Education (COE) and is authorized in the State of Ohio by the Ohio Department of Higher Education. The placement rate methodologies for the accrediting agency and state authorizing agency are explained on the Placement Rate Disclosure. The Placement Rate Disclosure is available

		online at <a href="https://www.lcjvs.com/CouncilonOccupationalEducation.aspx">https://www.lcjvs.com/CouncilonOccupationalEducation.aspx</a>
Facilities and Services Available to those with Disabilities	This is a discussion of the institution's policy and procedure for providing reasonable accommodations to qualified individuals with a disability participating in the school's programs.	Lorain County JVS Adult Career Center Student Handbook
Family Education Rights and Privacy Act (FERPA)	<p>This is a discussion of the institution's policy for complying with the Family Educational Rights and Privacy Act of 1974 (FERPA), which gives students the right to:</p> <ul style="list-style-type: none"> <li>• Access their educational records;</li> <li>• Consent to release a record to a third party;</li> <li>• Challenge information in their records, and</li> <li>• Be notified of their privacy rights</li> <li>• Also discusses the disclosure exceptions; including the health and safety emergency exception.</li> </ul>	Lorain County JVS Adult Career Center Student Handbook
Financial Assistance	<p>Each school must make available to prospective and enrolled students information about:</p> <ul style="list-style-type: none"> <li>• All the need-based and non-need-based federal, state, local, private and institutional student financial assistance programs (aid) available to students who enroll at the school</li> <li>• Terms and conditions of the Title IV Higher Education Act (HEA) loans</li> <li>• Criteria for selecting recipients and for determining award amount</li> <li>• Eligibility requirements and procedures for applying for aid</li> <li>• Methods and frequency of disbursements of aid</li> <li>• Rights and responsibilities of students receiving Title IV, HEA student financial aid, including criteria for continued student eligibility and standards for Satisfactory Academic Progress</li> <li>• Terms of any loan received as part of financial aid package, sample loan repayment schedule, and the necessity for repaying loans</li> <li>• Procedures and forms by which students apply for assistance</li> <li>• General conditions and terms applicable to employment provided as part of financial aid package</li> <li>• Entrance and exit counseling information for student loan borrowers.</li> </ul>	All required information is generally provided to students directly during their financial aid appointment. Supplemental information is provided through appropriate publications, mailing, or electronic media including. Information can also be found in the Lorain County JVS Adult Career Center Student Handbook and on the U.S. Department of Education's website.

Institutional and Program Accreditation, Approval, or Licensure	Information on the School's accreditation and various programmatic accreditations.	Lorain County JVS Adult Career Center Student Handbook
Institutional Information (Miscellaneous)	<p>Institutional information required by 34 CFR Sec. 668.43 and other institutional information</p> <ul style="list-style-type: none"> <li>• College Navigator website</li> <li>• Copyright Information - This policy describes the process necessary for legal compliance with Federal, state, and local statutes, and outlines the school's disciplinary actions copyright violations.</li> <li>• National Student Loan Data System (NSLDS)</li> <li>• Net Price Calculator <ul style="list-style-type: none"> <li>• Penalties – drug-related offenses</li> </ul> </li> <li>• Retention Rates</li> <li>• Student Body Diversity</li> <li>• Textbook Information</li> <li>• Vaccination Policies</li> <li>• Voter Registration</li> </ul>	Lorain County JVS Adult Career Center Student Handbook
Misrepresentation	<p>The Institution has several formal processes in place to ensure that</p> <ul style="list-style-type: none"> <li>• The Institution does not misrepresent the nature of its educational program.</li> <li>• The Institution does not misrepresent the nature of its financial charges.</li> </ul> <p>The Institution it does not misrepresent the employability of its graduates</p>	Lorain County JVS Adult Career Center Student Handbook
Price of Attendance	Each school must make available to prospective and enrolled students' information about the price of attendance, including tuition and fees, books and supplies, room and board, transportation costs, and any additional costs for a program in which the student is enrolled or expresses an interest.	Students are given a program specific Cost of Attendance Sheet at an information session. During the individual financial aid appointment, it is discussed again. Information is also found in the Lorain County JVS Adult Career Center Student Handbook.
Principles of Excellence for Educational Institutions Serving Service Members, Veterans, Spouses, and Other Family Members	In carrying out the principles of E.O. 13607, an institution commits to provide the Shopping Sheet to veterans and service members before they decide to attend the institution. This might be accomplished most easily by providing the Shopping Sheet to all students.	Students are given a program specific Cost of Attendance Sheet at information session. During individual financial aid appointment, it is discussed again. Information is also found in the Lorain County JVS Adult Career Center Student Handbook.

Refund Policy, Requirements for Withdrawals and Return of Title IV Financial Aid	<p>Each school must make available to prospective and enrolled students' information about:</p> <ul style="list-style-type: none"> <li>Any refund policy the school must comply with for the return of unearned tuition and fees or other refundable portions of costs paid to the school.</li> <li>Requirements and procedures for official withdrawal</li> </ul> <p>Requirements for Return of Title IV, HEA grant or loan aid</p>	Lorain County JVS Adult Career Center Student Handbook
Student Code of Conduct	<ul style="list-style-type: none"> <li>This document provides a code of ethics and conduct that students are expected to follow while on campus or in attendance at a school sponsored function.</li> </ul>	Lorain County JVS Adult Career Center Student Handbook
Student Right-to-Know Act	<p>The completion or graduation rate of certificate or degree-seeking, first-time, full-time, undergraduate students. The data are to be available by July 1 each year for the most recent cohort that has had 150 percent of normal time for completion by August 31 of the prior year.</p> <p>If the information is requested by a prospective student, it must be made available prior to the student's enrolling or entering into any financial obligation with the school.</p> <p>Further the completion or graduation rates are disaggregated by:</p> <ul style="list-style-type: none"> <li>Gender</li> <li>Major racial and ethnic subgroup (as defined in IPEDS)</li> <li>Recipients of a Federal Pell Grant</li> <li>Recipients of a subsidized Stafford Loan who did not receive a Pell Grant</li> <li>Students who did not receive either a Pell Grant or subsidized Stafford Loan</li> </ul>	Lorain County JVS Adult Career Center Student Handbook
Transfer of Credit	The Lorain County JVS Adult Career Center statement of transfer of credit policies.	Lorain County JVS Adult Career Center Student Handbook
Voter Registration Form	<p>The Institution encourages eligible students to vote</p>	<p>Voter registration instructions can be obtained from the Adult Career Center Office. Instructions are also online at <a href="https://www.lcjvs.com/ConstitutionandCitizenshipDay.aspx">https://www.lcjvs.com/ConstitutionandCitizenshipDay.aspx</a></p>