

1 Taking Office

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3 A newly elected trustee shall take office as soon as election results have been certified and the  
4 newly elected trustee has taken and subscribed to an oath to faithfully and impartially discharge  
5 the duties of the office to the best of his/her ability.

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7 A newly appointed trustee shall take office, after the trustee has taken and subscribed to an oath  
8 to faithfully and impartially discharge the duties of the office to the best of his/her ability.

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10 The person shall qualify by taking an oath of office administered by the county superintendent,  
11 the superintendent’s designee, or any officer provided for in 1-6-101, MCA or 2-16-116, MCA.  
12 Such oath must be filed with the county superintendent not more than fifteen (15) days after the  
13 receipt of the certificate of election or the appointment.

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15 Cross Reference:                      Policy 1113                      Vacancies

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17 Legal References:	§ 1-6-101, MCA	Officers who may administer oaths
18	§ 2-16-116, MCA	Power to administer oaths
19	§ 20-1-202, MCA	Oath of office
20	§ 20-3-307, MCA	Qualification and oath

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22 Policy History:

23 Adopted on:                      February 2007

24 Reviewed on:

25 Revised on:                      April 15, 2008, November 15, 2011, January 2016, March 2020, June 2020

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27 *Note: Line 5-7 was added to clarify when a trustee (who has been appointed mid-term)*  
28 *becomes official and can vote at meetings.*

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30 *Note: The sentence in lines 7-9 were added as the revision, as well as two legal references*  
31 *(lines 15 and 16).*

32 January 2016 Revision adds Cross Reference

33 March 2020 revision changes number of days from 15 to 25

34 June 2020 revision changes number of days from 25 to 15 again as the March 2020 revision was  
35 incorrect according to MTSBA.