

1 Student Instruction and Services

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3 The School District has adopted the protocols outlined in this policy to govern during the term of
4 the declared public health emergency to ensure the delivery of education services to students
5 onsite at the school, offsite at other locations using available resources including but limited to
6 online methods. The supervising teacher, principal, superintendent or designated personnel are
7 authorized to implement this policy.
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9 As outlined in District Policy 2100, and except for students determined by the School District to
10 be proficient using School District assessments, the adopted calendar has a minimum number of
11 720 aggregate instructional hours for students in kindergarten through third grade; 1,080 hours
12 for students in fourth through eleventh grade and 1,050 hours for students in twelfth grade.
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14 The School District may satisfy the aggregate number of hours through any combination of
15 onsite, offsite, and online instruction. The District administration is directed to ensure that all
16 students are offered access to the complete range of educational programs and services for the
17 education program required by the accreditation standards adopted by the Montana Board of
18 Public Education.
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20 For the purposes of this policy and the School District’s calculation of ANB and “aggregate
21 hours of instruction” within the meaning of that term in Montana law, teaching strategies which
22 are innovative or transformational and focus on student engagement for the purposes of
23 developing a students’ interests, passions, and strengths, instruction shall be construed as being
24 synonymous with the terms “learning” and “education.” The term shall include any directed,
25 distributive, collaborative and/or experiential learning activity provided, facilitated or
26 coordinated by the teacher of record in a given course that is done purposely to facilitate the
27 learning of, acquisition of knowledge, skills and abilities by, and to otherwise fulfill the full
28 educational potential of students.
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30 Staff shall calculate the number of hours students have received instruction as defined in this
31 policy through a combined calculation of services received onsite at the school or services
32 provided or accessed at offsite or online instructional settings including, but not limited to, any
33 combination of physical instructional packets, virtual or electronic based course meetings and
34 assignments, self-directed or parent-assisted learning opportunities, and other educational efforts
35 undertaken by the staff and students that can be given for grade or credit. Staff shall report
36 completed hours of instruction as defined in this policy to the supervising teacher, building
37 principal, or district administrator for final calculation.
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39 Students shall receive grades for completed coursework in accordance with the grading scale for
40 the individual staff member or the alternative grading procedures outlined in District Policy
41 1902.
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1 The Board of Trustees may revise the school calendar to adjust the completion of the school year
2 for particular grade levels and groups once students have satisfied the required number of
3 applicable aggregate hours.

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5 In order to comply with the requirements of the calendar, District Policy and Section 20-1-301,
6 MCA, the District shall implement the instructional schedules and methods identified in this
7 policy.

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9 Offsite and Online Instructional Setting

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11 The Board of Trustees authorizes offsite and online instruction of students in a manner that
12 satisfies the aggregate number of instructional hours outlined in the School District's adopted or
13 revised calendar for the 2019-2020 school year. Offsite and online delivery methods shall
14 include a complete range of educational services offered by the School District and shall comply
15 with the requirements of applicable statutes. Students completing course work through an offsite
16 or online instructional setting shall be treated in and have their hours of instruction calculated in
17 the same manner as students attending an onsite institutional setting.

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19 The Board of Trustees authorizes the supervising teacher or district administrator to permit
20 students to utilize an offsite or online instructional setting at parental request if onsite instruction
21 is offered in the School District in accordance with Policy 1908.

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23 Students receiving offsite delivery of education services may be eligible for assistance with
24 accessibility to offsite or remote learning opportunities in accordance with District Policy 1904.

25
26 Special Education and Accommodation of Disabilities or Diagnoses

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28 Students shall receive services in accordance with the applicable Individualized Education Plan
29 or Section 504 Plan based on methods and locations agreed upon and documented by the
30 applicable team to meet the student's needs and goals. The supervising teacher or building
31 administrator shall coordinate with parents and the special education staff or cooperative to
32 ensure all applicable statutes are followed in accordance with U.S. Department of Education
33 guidelines.

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35 Student Attendance

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37 The Board of Trustees authorizes the supervising teacher, building principal or district
38 administration to set an attendance policy for students that takes into account the location of
39 instructional services, the applicability of proficiency-based instruction, the student's grade level,
40 and the health and safety of the student and their household. Students are expected to complete
41 assigned work. If a student is not present for the instructional day, the student shall be permitted
42 to complete all work assigned by the teacher if not present for instruction within a reasonable
43 period of time determined by the teacher. Students shall not lose credit or incur a grade

1 reduction for reasons related to attendance without good reason as determined by the Board of
2 Trustees.

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4 Student Safety and Counseling

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6 Students shall have access to regular school counseling services whether their instruction is
7 provided in an onsite, offsite or online setting. Staff shall promptly report any suspected student
8 distress or concern to their supervisor for review and referral. Students receiving instruction in
9 an offsite setting are governed by the staff obligation to report suspected child abuse or neglect.

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11 Homeless Students and Students in Foster Care

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13 This policy in no way limits or adjusts the School Districts obligations to homeless students or
14 students in foster care. Applicable District policies serving these students or this population of
15 students remain in full effect.

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17 Student Discipline

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19 This policy in no way limits or adjusts the School District’s expectations for student conduct.
20 All applicable district policies and handbook provisions governing student conduct remain in full
21 effect.

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23 Summer School

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25 The Board of Trustees authorizes a summer program of instructional offerings for the purpose of
26 remediation of credit, maintenance of skills, and enrichment. All classes offered for credit must
27 meet minimum state requirements for accreditation and may be delivered at the school or at
28 another offsite location. Remediation credit courses shall be offered, grades 9-12, in accordance
29 with District advancement requirements. Credit course offerings must be approved by the Board
30 of Trustees

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32 Legal Reference: Section 20-1-101, MCA – Definitions
33 Section 20-1-301, MCA – School Fiscal Year
34 Section 20-9-311, MCA – Calculation of Average Number Belonging
35 Section 20-7-118, MCA - Offsite Provision of Educational Services
36 Section 20-7-1601, MCA – Transformational Learning –Legislative Intent
37 ARM 10.55.906(4)) – High School Credit

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39 Cross Reference: Policy 1005FE – Proficiency-Based Learning
40 Policy 1902 – Alternative Grading
41 Policy 1905 - Staff, Student, and Community Health and Safety
42 Policy 2100 – School Calendar
43 Policy 2140 – Guidance and Counseling
44 Policy 2161 – Special Education

- 1 Policy 2168 – Distance Learning
- 2 Policy 2410 – Graduation
- 3 Policy 2420 – Grading and Progress Reports
- 4 Policy 2421 – Promotion and Retention
- 5 Policy 2150 – Suicide Training and Awareness
- 6 Policy 3125 – Homeless Students
- 7 Policy 3122 - Attendance Policy
- 8 Policy 3310 - Student Discipline

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11 Policy History:

12 Adopted on: April 2020

13 Revised on:

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15 *Revision Note:*