

INSTRUCTION

1 Title I Parent Involvement

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3 In order to achieve the level of Title I parent involvement desired by District policy on this topic,  
4 these procedures guide the development of each school’s annual plan designed to foster a  
5 cooperative effort among parents, school, and community.

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7 Guidelines

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9 Parent involvement activities developed at each school will include opportunities for:

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- 11 • Volunteering;
- 12 • Parent education;
- 13 • Home support for the child’s education;
- 14 • Parent participation in school decision making.
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16 The school system will provide opportunities for professional development and resources for  
17 staff and parents/community regarding effective parent involvement practices.

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19 Roles and Responsibilities

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21 **Parents**

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23 It is the responsibility of the parent to:

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- 25 • Actively communicate with school staff;
- 26 • Be aware of rules and regulations of school;
- 27 • Take an active role in the child’s education by reinforcing at home the skills and  
28 knowledge the student has learned in school;
- 29 • Utilize opportunities for participation in school activities.
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31 **Staff**

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33 It is the responsibility of staff to:

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- 35 • Develop and implement a school plan for parent involvement;
- 36 • Promote and encourage parent involvement activities;
- 37 • Effectively and actively communicate with all parents about skills, knowledge, and  
38 attributes students are learning in school and suggestions for reinforcement;
- 39 • Send information to parents of Title I children in a format and, to the extent practicable,  
40 in a language the parents can understand.
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**Community**

Community members who volunteer in the schools have the responsibility to:

- Be aware of rules and regulations of the school;
- Utilize opportunities for participation in school activities.

**Administration**

It is the responsibility of the administration to:

- Facilitate and implement the Title I Parent Involvement Policy and Plan;
- Provide training and space for parent involvement activities;
- Provide resources to support successful parent involvement practices;
- Provide in-service education to staff regarding the value and use of contributions of parents and how to communicate and work with parents as equal partners;
- Send information to parents of Title I children in a format and, to the extent practicable, in a language the parents can understand.

Procedure History:

Promulgated on: February 2007

Revised on: