

1 High School Graduation Requirements

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3 Publication of Graduation Requirements

4 Prior to registering in high school, each student will be provided with a copy of the current
5 graduation requirements. Graduation requirements shall also be included in the student
6 handbook.

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8 Credits

9 Students shall be expected to earn a total of twenty-two (22) units in order to complete
10 graduation requirements. Special education students who have successfully completed their IEP
11 leading to completion of high school will be awarded a diploma.

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13 Waiver of Requirement

14 Graduation requirements generally will not be waived under any circumstances. However, in
15 rare and unique hardship circumstances, the principal may recommend and the Superintendent
16 approve minor deviation from the graduation requirements in accordance with state law.

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18 Alternative Programs

19 Credit toward graduation requirements may be granted for planned learning experiences from
20 accredited programs, such as summer school, university courses, and correspondence courses.

21
22 Credit for work experience may be offered, when the work program is a part of and supervised
23 by the school.

24
25 All classes attempted at Jefferson High School and all acceptable transfer credits shall be
26 recorded on the transcript. All grades earned, including failures and retakes, shall be recorded as
27 such and utilized in the calculation of Grade Point Average and class rank. Credit shall be
28 awarded only once, regardless of repetition of the course.

29
30 Dual Credit

31 Dual credit allows high school students to simultaneously earn credit toward both a high school
32 diploma and college coursework that can lead to a postsecondary degree or certificate, or toward
33 transfer to another college. As noted in the Student Handbook, the District will assign the grade
34 given by the classroom teacher to the student's report card. The primary purpose of offering dual
35 credit courses is to deliver high quality, introductory, college level courses to high-performing
36 high school students. The Jefferson High School district has dual credit partnerships with post-
37 secondary institutions. Students interested in dual credit opportunities must meet with their
38 building administration to determine available options.

39
40 Students should be aware of Montana High School Association on-campus attendance eligibility
41 requirements for activity participation.

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43 Honor Roll

44 A student must have a minimum grade-point average of 3.00 to be placed on the regular honor
45 roll. Specific information regarding honors at graduation are included in the student handbook.

INSTRUCTION

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Class Rank (Grade Point Average)

Class Rank is compiled from semester grades. Courses not eligible for GPA are designated with an asterisk on the report card.

Early Graduation

Students who want to complete their high school career prior to eight semesters or the equivalent amount of attendance may do so under the following conditions:

1. They present a written request for early graduation to the principal prior to their last semester in attendance.
2. They have completed all classes for graduation either at JHS or in residence at an accredited high school.
3. No diploma will be issued until the date of normal graduation during the school year in which they complete their requirements.
4. They will be allowed to participate in graduation ceremonies during that year provided that they notify the school in writing not less than two (2) weeks prior to the date of graduation and that they attend scheduled rehearsals.

In accordance with provisions of § 20-9-313, MCA, the ANB of a school may be increased when a high school district provides early graduation for a student who completes graduation requirements in less than eight semesters or the equivalent amount of secondary school enrollment. The increase must be established by the trustees as though the student had attended to the end of the school fiscal year and must be approved, disapproved, or adjusted by the superintendent of public instruction.

The Board hereby authorizes the administration to grant permission to students who have completed the minimum requirements for graduation in less than eight semesters.

Legal Reference: § 20-9-313, MCA Circumstances under which regular average number belonging may be increased

Procedure History:

Promulgated on: February 2007
Revised on: January 2016, March 2020

January 2016 Revision note: Removed Honors and Award restriction, added early graduation provisions.