

1 Enrollment and Attendance Records

2
3 Since accurate enrollment and attendance records are essential both to obtain state financial
4 reimbursement and to fulfill the District's responsibilities under the attendance laws, staff shall
5 be diligent in maintaining such records.

6
7 A district may only include, for ANB purposes, an enrolled student who is:

- 8
- 9 • A resident of the district or a nonresident student admitted by trustees under a student
10 attendance agreement and who is attending a school of the district;
 - 11
 - 12 • Unable to attend school due to a medical reason certified by a medical doctor and
13 receiving individualized educational services supervised by the district, at district
14 expense, at a home or facility that does not offer an educational program;
 - 15
 - 16 • Unable to attend school due to the student's incarceration in a facility, other than a youth
17 detention center, and who is receiving individualized educational services supervised by
18 the district, at district expense, at a home or facility that does not offer an educational
19 program;
 - 20
 - 21 • Living with a caretaker relative under § 1-1-215, MCA
 - 22
 - 23 • Receiving special education and related services, other than day treatment, under a
24 placement by the trustees at a private nonsectarian school or private program if the
25 student's services are provided at the district's expense under an approved individual
26 education plan supervised by the district;
 - 27
 - 28 • Participating in the Running Start Program at district expense under § 20-9-706, MCA;
 - 29
 - 30 • Receiving education services provided by the district, using appropriately licensed
31 district staff at a private residential program or private residential facility licensed by the
32 Department of Public Health and Human Services;
 - 33
 - 34 • Enrolled in an educational program or course provided at district expense using electronic
35 or offsite delivery methods, including but not limited to tutoring, distance learning
36 programs, online programs, and technology delivered learning programs, while attending
37 a school of the district or any other nonsectarian offsite instructional setting with the
38 approval of the trustees of the district; or
 - 39
 - 40 • A resident of the district attending a Montana job corps program under an inter-local
41 agreement with the district under § 20-9-707, MCA.
 - 42
 - 43 .
 - 44 • A resident of the district attending a Montana Youth Challenge Program under an 8 inter-
45 local agreement with the district under § 20-9-707, MCA

STUDENTS

- 1 • Meets the Criteria for Proficiency based ANB under policy 3126FE

2
3 In order for a student who is served through distance learning or offsite delivery methods to be
4 included in the calculation of average number belonging, the student must meet the residency
5 requirements for that district; live in the district, and must be eligible for educational services
6 under the Individuals with Disabilities Education Act or under 29 U.S.C. 794; or attend school in
7 the district under a mandatory attendance agreement as provided in § 20-9-707, MCA.

8
9 Homeless Youth and Foster Children

10
11 Assignment to schools shall be subject to modification when federal law applicable to students
12 placed in foster care or students who are homeless requires that such students be educated in a
13 “school of origin” that differs from the assigned school.

14
15

16 Legal Reference:	§ 1-1-215, MCA	Residence – Rules for determining
17	§ 20-9-311, MCA	Calculation of average number belonging (ANB)
18		--three-year averaging.
19	§ 20-9-706, MCA	Running Start Program
20	§ 20-9-707, MCA	Agreement with accredited Montana job corps
21		program
22	29 U.S.C. 794	Nondiscrimination under Federal grants
23		and programs
24	34 CFR 300.1, et seq.	Individuals with Disabilities Education Act
25		

26 Policy History:

27 Adopted on: February 2007

28 Revised on: August 2018

29

30 *Revision Note: Added Lines 9 thru 13 on page 2*