

1 School student records are confidential, and information from them will not be released other than  
2 as provided by law. State and federal laws grant students and parents certain rights, including the  
3 right to inspect, copy, and challenge school records.  
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5 The District will ensure information contained in student records is current, accurate, clear, and  
6 relevant. All information maintained concerning a student receiving special education services will  
7 be directly related to the provision of services to that child. The District may release directory  
8 information as permitted by law, but parents will have the right to object to release of information  
9 regarding their child. Military recruiters and institutions of higher education may request and  
10 receive the names, addresses, and telephone numbers of all high school students, unless the parent(s)  
11 notifies the school not to release this information.  
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13 The Superintendent will implement this policy and state and federal law with administrative  
14 procedures. The Superintendent or designee will inform staff members of this policy and inform  
15 students and their parents of it, as well as of their rights regarding student school records.  
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17 Each student's permanent file, as defined by the board of public education, must be permanently  
18 kept in a secure location. Other student records must be maintained and destroyed as provided in  
19 20-1-212, MCA  
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22 Legal Reference: Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34  
23 C.F.R. 99  
24 § 20-1-212, MCA Destruction of records by school officer.  
25 § 20-5-201, MCA Duties and sanctions  
26 § 40-4-225, MCA Access to records by parent  
27 10.55.909, ARM Student Records  
28 No Child Left Behind Act of 2001, P.L. 107-334  
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30 Policy History:

31 Adopted on: February 2007

32 Revised on: July 2013