

1 Vacations

2
3 Classified and 12-month administrative employees will accrue annual vacation leave benefits in
4 accordance with §§ 2-18-611, 2-18-612, 2-18-614 through 2-18-617 and 2-18-621, MCA.
5 Nothing in this policy guarantees approval for granting specific days as annual vacation leave in
6 any instance. The District will judge each request for vacation in accordance with staffing needs.

7
8 Employees are not entitled to any vacation leave with pay until they have been continuously
9 employed for a period of six (6) calendar months.

10
11

12

13	Legal Reference:	§ 2-18-611, MCA	Annual vacation leave
14		§ 2-18-612, MCA	Rate earned
15		§ 2-18-617, MCA	Accumulation of leave – cash for unused – transfer

16

17 Policy History:

18 Adopted on: February 2007

19 Revised on: