

ADMINISTRATION

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1 Principals

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Principals are the chief administrators of their assigned schools and are responsible for the day-to-day operations of their building. The primary responsibility of Principals is the development and improvement of instruction. The majority of the Principals' time shall be spent on curriculum and staff development through formal and informal activities, establishing clear lines of communication regarding the school rules, accomplishments, practices, and policies with parents and teachers. Principals are responsible for management of their staff, maintenance of the facility and equipment, administration of the educational program, control of the students attending the school, management of the school's budget, and communication between the school and the community. Principals will be evaluated in accordance with ARM 10.55.701(4)(a)(b).

Legal Reference: § 20-4-403, MCA Powers and duties of principal
10.55.701, ARM Board of Trustees
10.55.703, ARM Licensure and Duties of School Principal

Policy History:

Adopted on: February 2007

Revised on: January 2016

January 2016 revision notes: added day-to-day operations segment of first sentence. Added reference to ARM 10.55.701 which directs us to use the model evaluation instrument developed by OPI.