

**NONINSTRUCTIONAL OPERATIONS**

1 District-Owned Vehicles

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3 The District owns and maintains certain vehicles. Included among them is a pickup and two  
4 driver education cars. These are for use by properly authorized personnel of the District for  
5 District business purposes.

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7 Any driver who receives a citation for a driving violation while operating a District vehicle shall  
8 personally pay all fines levied. All citations received while the driver is a District employee,  
9 whether operating a District vehicle or not, must be reported and may result in disciplinary action  
10 up to and including termination.

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12 Bus and Vehicle Maintenance, District

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14 Buses used in the District's transportation program shall be in safe and legal operating condition.  
15 All buses shall be inspected by the Department of Justice, Montana Highway Patrol, before the  
16 beginning of each semester. The Superintendent, along with the bus contractor, will establish a  
17 specific list of tasks bus drivers will perform on a daily basis. All other District vehicles shall be  
18 maintained following established programs developed by the Superintendent.

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22 Policy History:

23 Adopted on: February 2007  
24 Revised on: