

Immediately following the Annual Reorganization Meeting, the Board continued into the regular July 11, 2018 Board meeting.

Roll Call & Quorum Check

MEMBERS PRESENT: Joseph Ballard, Paul Beisler, Marcy Birch, Robert Calloway, Barbara Ann Heegan and Antoinette Hull.

MEMBERS ABSENT: Kurt Holcherr

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton, Lynn Chase, Alyssa Oliveri, Anne Pallischeck.

Additions to Agenda

There were no additions.

Approval of Consent Agenda

Marcy Birch and Joseph Ballard moved to approve the Consent Agenda as presented.

1. Minutes from the June 13, 2018 Board Meeting
2. Monthly Reports -
Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers
4. Claims Auditor Report - June 2018 (Copy filed in the Clerk's office).

Motion was approved unanimously.

Warrants

The warrants were presented for examination (as previously approved by the Claims Auditor).

Public Comments

Ms. Hull announced that she had attended a planning meeting for the NCOC 50th Anniversary Celebration. She provided the Board with an update. The event is scheduled for September 21st, from 4:00 p.m. to 8:00 p.m. and will also serve as NCOC's open house. It will include a chicken bbq, class exhibits, speakers and children's activities. Banners and lawn signs will be utilized for advertising.

District Superintendent Report**DISTRICT SUPERINTENDENT REPORT**

Rural Schools Association Summer Conference: Mr. Savin shared that he had recently attended the RSA Summer Conference in Cooperstown. The New York State Comptroller, Thomas DiNapoli, and the Commissioner of Education, MaryEllen Elia, were both in attendance and spoke. Mr. Savin announced that the RSA had asked him to become their Legislative Chair and that he accepted.

NCOC: Mr. Savin informed the Board that the Component Superintendents will discuss options for NCOC's future at their summer retreat. He will share any developments that stem from those discussions.

Otego Elementary: Mr. Savin indicated that he recently spoke with both Ms. Birch and Mr. Beisler regarding the sale of the old Otego Elementary school building owned by Unatego Central School District. Unatego CSD had a variety of proposals come in, one of which is a private school for students with dyslexia. The group discussed the private school and other presented options. Unatego CSD is holding a public hearing on July 30th.

Deputy Superintendent Report**DEPUTY SUPERINTENDENT REPORT:**

Generator Project: Dr. Bolton informed the Board that the bid for the generator project at OAOC came in under budget; it is on the agenda for approval. There were five bids in total. Construction is slated to begin in August with aims to finish in November.

Hiring: Dr. Bolton announced that the NCOC Principal search is nearly complete and that a candidate for the New Visions Health Instructor position has accepted that position verbally. Dr. Bolton asked the Board for permission to hire between meetings; the Board agreed.

Director Report**ANNE PALLISCHECK, DIRECTOR, INSTRUCTIONAL SUPPORT SERVICES;
INTERIM ITINERANT SUPERVISOR**

Ms. Pallischeck shared that construction on the new office and training space in Oneonta is progressing nicely. She anticipates being able to move in by late August, pending NYSED approval. Ms. Pallischeck reviewed items on the agenda for approval.

Approval of Personnel

Barbara Ann Heegan and Joseph Ballard moved to approve personnel:

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENT APPOINTMENTS							
Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Elizabeth Finocchiaro	IP	Special Education Teacher	Full-time, 10-month, Teacher Unit Position, 4-year Probationary Appointment	*8/29/2018 - 8/28/2022	Special Subject: General Special Education	Students with Disabilities - Grades 1-6	\$44,938.00
Christopher Drumma	Alt Ed	Science Teacher	Full-time, 10-month, Teacher Unit Position, 4-year Probationary Appointment	*8/29/2018 - 8/28/2022	Academic Subject: Science	Biology 5-9 & 7-12, Initial	\$49,523.00
Corrina Pelkey	Student Programs	Student Programs Supervisor	Full-time, 12-month, 7.5 hour day, 4-year Probationary, Administrative Unit Position	*7/16/2018 - 7/15/2022	Administrative - Student Programs Supervisor	School Building Leader - Initial	\$72,000.00 prorated to the effective date
Andrea Alban	CTE	Visual Arts CTE Teacher	Full-time, 10-month, Teacher Unit Position, 4-year Probationary Appointment	*8/29/2018 - 8/28/2022	Occupational Subject: Graphic, Printing and Visual Communications Trade Subject: Commercial Art	Career & Technical Education: Graphic, Printing and Visual Communications, Commercial Art: Transitional A, pending	\$42,473.00 plus up to 5 Per Diem days

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012³ of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENT Non-Unit Support Unit							
Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Maizy Jaklitsch	ISS	Network Team/Staff Developer	Full-time, 10-month, 7.5 hour day, Non-Unit Support position, 3-year probationary appointment	8/29/2018 - 8/28/2021	Special Subject: Instructional Support Services & Professional Development	School Counselor, Permanent	\$65,004.00 plus 10 Per Diem summer days

CLASSIFIED APPOINTMENTS						
Name	Dept.	Position	Appointment Type	Effective	Salary	
Aaron Johnson	O&M	Cleaner	Full time, 12-month, 7.5 hour day, Labor Class, ESP Support Unit, Probationary Civil Service Position	7/12/2018	\$22,679.00 prorated to the effective date	

CLASSIFIED APPOINTMENTS					
Name	Dept.	Position	Appointment Type	Effective	Salary
Erika Molnar	ISS/SEIS	Keyboard Specialist	Part time, Temporary, 50%, 7.5 hour day, 10-month, School Calendar , Competitive Class, ESP Support Unit, Provisional Civil Service Position	8/29/2018 plus up to 20 Per Diem summer days	\$23,954.00 prorated to 50% 10 month school calendar (\$9,213.00) to the effective date
Carrie Conklin	Safety Risk/Student Programs	Keyboard Specialist	Full time, 12-month, 7.5 hour day, Competitive Class, ESP Support Unit, Provisional Civil Service Position	7/12/2018	\$23,954.00 prorated to the effective date
Natasha Nirschl	Innovative Programs	Keyboard Specialist	Full-time, 12 month, 7.5 hour day, ESPA Unit Position, Competitive Class, Provisional Civil Service Position	7/12/2018	\$23,954.00 prorated to the effective date

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS APPOINTMENTS				
Name	Appointment	Position	Effective	Compensation
James Adair	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Sherry Albano	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Ralph Arrandale	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Maria Braun	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Peggy Cammer	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Keith Carpenter	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Lisa Chapman	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Jennifer Chontos	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Heather Cunningham	Temporary	Substitute TCI Training - Max. of 4 days	9/1/2018 - 8/31/2019 6/26/2018 - 8/31/2018	As per board policy or rate per contract
Joan DeBenedittis	Temporary	Office Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Stephanie Gill	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Barbara Duffy Graig	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Caren Kelsey	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract

MISCELLANEOUS APPOINTMENTS				
Name	Appointment	Position	Effective	Compensation
Eileen Leach	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Robert Lishansky	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Linda Martinez	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Karen Miller-Henry	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Veronica O'Brien	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
		TCI Training - Max. of 4 days	6/26/2018 - 8/31/2018	
Ashley Palmatier	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Jocelyn Reeves	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Rosemary Powers	Temporary	Substitute	7/12/2018 - 8/31/2019	As per board policy or rate per contract
Alice Talbot	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Richard Treski	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Rita Treski	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
George Yager	Temporary	Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract

Alan Beisler	Temporary	Cleaner Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Nathan Robinson	Temporary	Cleaner Substitute	9/1/2018 - 8/31/2019	As per board policy or rate per contract
Meredith Rider	Temporary	Nurse Substitute & Substitute	7/12/2018 - 8/31/2019	As per board policy or rate per contract
Rachel Wright	Casual Employee	District Data Coordinator	7/1/2018 - 8/31/2018	\$38.43/hour Max. of 5 days
Linda LoGallo	Casual Employee	School Psychologist Substitute	7/1/2018 - 6/30/2019	\$265.00/day
Patricia Verlaan	Casual Employee	Adult Education Instructor	7/1/2018 - 8/28/2018	\$25.00/hour Max. of \$1,250.00
Matthew Thompson	Casual Employee	CASSC - School Bus Driver Instruction - 30 hours of training	3/22/2019 - 4/6/2019	\$2,000.00 Max. of 30 hours
	Casual Employee	School Bus Driver Instruction - 10 hours of training	4/26/2019 - 4/27/2019	\$700.00 Max. of 10 hours

MISCELLANEOUS APPOINTMENTS				
Name	Appointment	Position	Effective	Compensation
Jennifer Palmer	Casual Employee	Presenter, School Bus Driver Safety Refresher	8/27/2018	\$150.00/presentation Max. of \$300.00
Eric Miller	Casual Employee	SAT Prep Instructor Substitute	10/13/2018 - 12/1/2018	\$100.00/day Max. of \$300.00
Sherri France	Casual Employee	5 Hour Pre-Licensing Instructor	7/31/2018 - 8/1/2019	\$225.00/5 hour course Max. of \$2,700.00
Joseph Pestar	Casual Employee	Construction work	05/10/2018 - 6/30/2019	\$30.00/hour Max. of \$10,000.00

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS SUMMER APPOINTMENTS			
Name	Position	Days	Compensation
Elva Manee	New Visions Health Instructor	Max. of 10 days	Per Diem
Margaret Subik-Stevens	New Visions Health Instructor	Max. of 10 days	Per Diem
Brianna Tolley	Licensed Teaching Assistant	Max. of 10 days (5 Workshop days, 5 Per Diem)	Per Diem
Jennifer Keefe	Special Education Teacher	Max. of 20 days (5 Curriculum, 5 Workshop & 10 Per Diem) Revised from June Board	Curriculum \$200.00/day \$85.00/workshop day Per Diem up to a maximum of \$250.00/day
Jean Andrews	Special Education Teacher	Max. of 3 Curriculum days	Curriculum \$200.00/day
Miriam Rose	School Counselor	Max. of 3 Curriculum days	Curriculum \$200.00/day
Sheryl Kosturock	School Counselor	Max. of 7 days (3 Curriculum, 3 Per Diem and 1 Workshop) Revised from the June Board	Curriculum \$200.00/day Per Diem \$85.00/workshop day
Laura Bouton	School Counselor	Max. of 3 Curriculum days	Curriculum \$200.00/day
Samantha Gaske	School Counselor	Max. of 33 days (3 Curriculum, 30 Per Diem) Revised from June Board	Curriculum \$200.00/day Per Diem
Amy Walther	School Counselor	Max. of 3 Curriculum days	Curriculum \$200.00/day
Jennifer Bowen	Behavior Specialist	Max. of 20 days	Per Diem
Amy Schmit	Special Education Teacher	Max. of 10 days	Per Diem
Jim Calhoun	Special Education Teacher	Max. of 35 days (20 Per Diem) (15 TCI) Revised from June Board	Per Diem up to a maximum of \$250.00/day Per Diem

Christopher Drumma	Science Teacher	Max. of 5 days (3 Curriculum, 2 Per Diem)	Curriculum \$200.00/day Per Diem
Elizabeth Finocchiaro	Special Education Teacher	TCI Training - Max. of 4 days	\$85.00/workshop day
Diane Newman	Licensed Teacher Assistant	TCI Training - Max. of 4 days	Per Diem

REDUCTIONS/ELIMINATIONS				
Position	Effective	FTE Reduction	Dept.	Affected Employee(s)
Account Clerk	8/30/2018	1.0 to 0	Shared Business Office	Diane Rossman (reduction in services)

INCREASE IN SALARY					
Name	Title	Current 2018 - 2019 Salary	New 2018 - 2019 Salary	Effective	Reason
Logan Mohr	Distance Learning Technician	\$43,709.00	\$47,333.00	7/1/2018	Duty and salary review

CHANGE IN POSITION					
Employee	Title	Dept.	Current FTE	New FTE	Effective
Steven Futterman	Microcomputer Specialist	Technology Services	.8	.9	7/12/2018
Damon Jeffres	Computer Technical Assistant	Technology Services	.4	.6	7/12/2018

CHANGE IN CIVIL SERVICE STATUS				
Name	Dept.	Position	Appointment	Effective
Vanessa Hamm	IT	Certified Occupational Therapist Assistant	Permanent	7/20/2018

LEAVE OF ABSENCES			
Name	Position	Reason	Effective
Wayne Robinson	Cleaner	Medical	5/15/2018 - 6/4/2018 Extended from May 9, 2018 board from 4/16/2018 - 5/14/2018

RESIGNATIONS/RETIREMENTS			
Name	Position	Reason	Effective
Rachel Wright	Network Team/Staff Developer	Resignation	6/30/2018
Carol Maxim-Aplin	Account Clerk	Resignation to accept the Senior Account Clerk position at ONC BOCES	8/23/2018
Carol Shultis	Senior Account Clerk	Resignation	7/28/2018

The motion was approved unanimously.

Approval of Consent Agenda

Joseph Ballard and Marcy Birch moved to approve the Consent Agenda as presented:

Resolution to Approve 2018-19 Transportation & Bus Maintenance Contracts

Whereas, the Otsego Northern Catskills BOCES desires to provide transportation for field trips for students enrolled in the CTE and Special Education Programs at their Occupational Centers, and

Whereas, Gilboa-Conesville Central School has agreed to provide transportation under The State Education Department, Transportation Unit contract TC for the 2018-19 School Year, effective September 1, 2018 through June 30, 2019 at the estimated lump sum of \$2,000, and

Whereas, BOCES must adhere to provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law for the purpose of providing transportation and DOT maintenance/repair of vehicles used to transport students for the 2018-19 school year, and

Whereas, Gilboa-Conesville Central School has agreed to provide bus maintenance under The State Education Department, Transportation Unit contract TC for the 2018-19 School Year, effective September 1, 2018 through June 30, 2019 at the estimated lump sum of \$4,000, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the transportation contracts and bus maintenance contract for the rates and terms shown above.

Resolution to Bid- Culinary Arts Program Supplies & Equipment

Whereas, the Culinary Arts Program at the CTE Centers desire to purchase supplies and equipment for the 2018-19 school year which collectively exceed the purchasing limit of \$20,000 and which requires bidding under General Municipal Law 104b and to adhere to ONC BOCES Purchasing Regulations (Policy #6700), and

Whereas, the Otsego Northern Catskills BOCES will prepare and solicit bids for Culinary Arts Program Supplies and Equipment adhering to the following timeline:

- LEGAL NOTICES - July 20, 2018
- BIDS TO VENDORS - July 18, 2018
- BIDS OPENED - August 9, 2018
- BIDS AWARDED - August 22, 2018

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby approve the bidding of Culinary Arts Program Supplies and Equipment.

Resolution to Declare Surplus Equipment

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the attached list of equipment or components below, as the items are obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

Resolution to Approve Revised Trane Maintenance of Mechanical Equipment Contract NCOC & OAOC

Whereas, the Otsego Northern Catskills BOCES desires to contract with the following business for maintenance of mechanical equipment at its occupational centers as follows, and

Whereas, TRANE, Latham, NY has agreed to provide maintenance of mechanical equipment at NCOC (Boilers/air conditioning, operating systems, air handlers, univents and all components related, etc.) with the addition of Building Performance and Active Monitoring for the terms as follows: 2018-19 School Year, effective July 1, 2018- June 30, 2019 at the lump sum of \$55,656; for the 2019-20 School Year, effective July 1, 2019- June 30, 2020 at the lump sum of \$57,882; and

Whereas, TRANE, Latham, NY has agreed to provide maintenance of mechanical equipment at OAOC (Boilers/air conditioning, operating systems, air handlers, VAV, and tracer summit program, and all components related, etc.) with the addition of Building Performance and Active Monitoring for the 2018-19 School Year, effective August 1, 2018 through July 31, 2019 at the lump sum of \$41,263; and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the maintenance of mechanical equipment contracts for the rates and terms shown above.

Motion was approved unanimously.

**Resolution to Approve Syracuse Time & Alarm Maintenance
of Mechanical Equipment Contacts - NCOC & OAOC**

Joseph Ballard and Marcy Birch moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES desires to contract with the following business for maintenance of mechanical equipment at their occupational centers as follows, and

Whereas, Syracuse Time & Alarm Co., Inc. has agreed to provide planned maintenance of the fire alarm equipment, monitoring systems, security equipment, and wall clock equipment effective July 1, 2018 through June 30, 2019, for NCOC at the lump sum of \$3,576, and for OAOC at the lump sum of \$4,686, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the maintenance of mechanical equipment contracts for the rates and terms shown above.

Motion was approved unanimously.

**Adoption of Board Policy #5225
Student Personal Expression- Attachment #7**

Joseph Ballard and Marcy Birch moved to adopt Board Policy #5225, Student Personal Expression, Attachment #7, as presented.

The motion was approved unanimously.

Approval of Agreements with Forecast 5 Analytics, Inc. for 5Lab

Antoinette Hull and Joseph Ballard moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES wishes to enter into agreements with Forecast 5 Analytics, Inc. for a subscription license to their online 5Lab Software services for ONC BOCES and its component districts; and

Whereas, Forecast 5 Analytics, Inc., Naperville, Illinois will provide a subscription license for ONC BOCES and its component school districts for a fee ranging from \$1,180 to \$9,534 based on their district budget size effective during the 2018-19 school year with the option to continue through the 2019-20 school year; and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the agreements for the amount and terms set forth above.

The motion was approved unanimously.

Resolution to Approve Swank Movie Licensing USA Site License Agreement

Joseph Ballard and Marcy Birch moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES School Library System desires to enter into an agreement with the following business for their participating school districts for a public performance site license, and

Whereas, SWANK Movie Licensing USA, St. Louis, MO has agreed to provide this license agreement at an annual fee of \$1,351 effective August 1, 2018 through July 31, 2019, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the agreement for the rates and terms shown above.

The motion was approved unanimously.

Resolution to Approve ORDA Agreement

Joseph Ballard and Barbara Ann Heegan moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES desires to enter into an agreement with the following business for the use of the Olympic Center facilities for a curling experience at the Superintendent's Retreat on July 19, 2018, and

Whereas, the New York State Regional Development Authority (ORDA), Lake Placid, NY has agreed to provide the facilities at an estimated fee of \$528 for the event on July 19, 2018, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the agreement for the rates and terms shown above.

The motion was approved unanimously.

Resolution to Award Bid- New Generator Project

Antoinette Hull and Marcy Birch moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES, has solicited bids for a contract for materials and labor for the Otsego Area Occupational Center New Generator Project, and

Whereas, bids were duly advertised and opened on July 10, 2018 at 11:00 a.m. by Scott Duell, Principal, Bernier, Carr & Associates, P.C., and

Whereas, the bids were compared and reviewed by Dr. Jennifer Bolton Carls and Scott Duell. It is recommended that the bids be awarded to the lowest qualified bidder as indicated below:

Contract No.1 -Electrical Construction – NELCORP Electrical Contracting Corp.

Base Bid	\$267,000
Bid Field Directive Allowance	\$ 10,000
Total Bid	\$277,000

Therefore, be it resolved, that the Otsego Northern Catskills BOCES does hereby award the bid to the vendor in the amount shown above.

The motion was approved unanimously.

Public Comments

There were no public comments.

Executive Session

Antoinette Hull and Marcy Birch moved to adjourn to Executive Session at 1:54 p.m. to discuss the evaluation of an individual employee.

The motion was approved unanimously.

Regular Session

Barbara Ann Heegan and Marcy Birch moved to return to Regular Session at 3:02 p.m.

Motion was approved unanimously.

Adjournment

Marcy Birch and Barbara Ann Heegan moved to adjourn the meeting at 3:03 p.m.

Motion was approved unanimously.

Respectfully Submitted,

Alyssa Oliveri
Board Clerk