

# Pittsburgh, PA

Claymont Middle School  
7<sup>th</sup> Grade Field Trip  
May 15, 2023

## Parent Information Packet



# ELIGIBILITY

**Eligibility:** This trip is an extra-curricular activity and a *privilege* that students earn after they have met regular school requirements in terms of **grades, attendance, and behavior**. If a student fails to meet any of the regular school requirements, that student will lose the *privilege* to participate in the extra-curricular activity of attending a class trip. This trip is not a vacation. It is an educational privilege.

**Online Forms:** Students must have their online forms submitted through the OneView portal in order to attend the trip.

- **Grades:** Students must **MAINTAIN** a G.P.A. of at least 1.5 - if G.P.A. falls below a 1.5 at any point during any grading period, the student(s) will become ineligible for the trip.
- **Attendance:** Any student who hits a Habitually Truant attendance threshold will be automatically eliminated from the trip. Habitually Truant is defined as missing the following hours **WITHOUT** legitimate excuse (parent phone call, parent note, doctor excuse, etc)
  - 30 Consecutive Hours in a week
  - 42 Hours in a month
  - 72 Hours in a year
- **Behavior:** A student **will jeopardize** his/her privilege to participate in the Pittsburgh, PA field trip if the student has a discipline referral for which they have been given a bus write-up, In-School Suspension or Out of School Suspension. If there are three (3) bus write-up forms in your file since the first day of school, you are not going on the trip. If there are two (2) In School Suspension forms in your file since the first day of school, you are not going on the trip. If there are two (2) Out of School Suspension forms in your file since the first day of school, you are not going on the trip. If there is one (1) In School Suspension form and one (1) Out of School Suspension form in your file since the first day of school, you are not going on the trip. If there are two (2) Friday School Referrals in your file since the first day of school, you are not going on the trip. OR, any combination of two suspensions and/or Friday School.
- **USE AND/OR POSSESSION OF ANY TOBACCO PRODUCTS, VAPE, ILLEGAL SUBSTANCE WILL AUTOMATICALLY RESULT IN THE LOSS OF THE TRIP.**

If during the trip, your child displays excessive disruptive behavior, you will be notified and in extreme cases may be expected to retrieve your child and take them home at your expense.

## **Specific health concerns:**

If your child is currently diagnosed with a contagious condition that could affect or infect roommates or bus mates, they will not be permitted to go on the trip. This includes but is not limited to head lice, scabies, etc. . . .

**Extreme or unusual circumstances will be left to the discretion of the Principal.**

**Fees:** All school fees must be paid by **May 5, 2023**

**Medical Needs:** Students **may not** carry any kind of prescribed drugs or over-the-counter drugs. All prescribed and over-the-counter medications must be turned in **to the nurse** with a doctor's order. Special arrangements will be made for students who must carry an EpiPen or inhaler. All medication forms will be distributed and discussed closer to the departure date.

## STUDENT TOUR GUIDELINES

### **General Guidelines**

1. Always be on time. Wear a watch or keep your phone with you at all times. Use the buddy system and stick with your bus group.
2. This trip is a school function, which means that all school rules will also apply while on the trip.
3. Pushing, shoving, yelling, fighting and any other form of horseplay will not be tolerated on the bus, or during any portion of this trip.
4. Be careful of your belongings, money, phone/camera, etc. These items are your responsibility.
5. When a chaperone or Tour Manager is giving instructions or information, you **must** be quiet and pay attention. All electronic devices must be turned off upon entering Pittsburgh.
6. Any misconduct on the trip will be handled in the same manner that it is handled at school meaning you may also face additional consequences when you return to school.
7. Electronics that are permitted include cell phone / camera and handheld games with earphones. These items may only be used on the bus.
8. Keep to the right while walking and be respectful to others.
9. Be patient. We cannot control things like traffic, food lines, or wait times.

### **Motorcoach Safety Guidelines**

1. Remember your bus number. You must ride on your assigned bus.
2. Gum is not permitted on the bus.
3. Always remain seated while the bus is moving.
4. The bathroom on the bus is only for emergencies. If you feel ill, let an adult know as soon as possible.
5. Do not yell or throw anything on the bus.
6. Stay on the bus until you are instructed to exit.

7. Whenever you leave the bus, be sure you know when and where you are to meet the bus.
8. No flash pictures on the bus.
9. Boys will stay on one side of the bus, girls will stay on the other side.

### **Special Travel Tips**

1. Do not attempt to take pictures while on the bus. Photos taken through glass will not turn out.
2. **ALWAYS USE THE BUDDY SYSTEM WHEN YOU ARE NOT ON THE BUS. SAFETY IS OUR NUMBER ONE CONCERN AND THERE IS SAFETY IN NUMBERS!**
3. Do not take pictures with or of strangers.
4. Mind your money and valuables.
5. Wear comfortable shoes as we will be doing a great deal of walking. Absolutely NO FLIP FLOPS!
6. Students may bring snacks and water to drink on the bus.

Claymont City Schools will not be responsible for items lost or stolen during this trip