

HARRINGTON PARK SCHOOL DISTRICT  
HARRINGTON PARK, NEW JERSEY

**AGENDA**

**BOARD OF EDUCATION**

**Thursday, May 05, 2022**

Work Session and Executive/Closed Session  
Community Church - HP Board Conference Room  
5:00 p.m.

Public Meeting - Regular Public Meeting  
Community Church - Founders Hall  
6:00 p.m.

**MEMBERS OF THE BOARD**

Stephen Hahm, President  
Peter Toomin, Vice President  
Brenda Cho, Trustee  
Matthew Lehman, Trustee  
Tsampicos Perides, Trustee

Dr. Adam D. Fried, Superintendent/Board Secretary  
Mr. Bryan Jursca, Business Administrator

Executive Closed Meeting - First and Third Thursday of Each Month at 5:00 p.m.  
Work Session - First Thursday of Each Month at 6:00 p.m.  
Regular Public Meeting - Third Thursday of Each Month at 6:00 p.m.  
Next Regular Public Meeting: Thursday, May 19, 2022

**CALL TO ORDER:**

**FLAG SALUTE:**

**ROLL CALL:**

	PRESENT	ABSENT	Time of arrival/departure
Stephen Hahm, President			
Peter Toomin, Vice President			
Brenda Cho, Trustee			
Matthew Lehmann, Trustee			
Tsampicos Perides, Trustee			

Also Present: Dr. Adam Fried, Superintendent/Board Secretary  
Mr. Bryan Jursca, Business Administrator  
Public

**OPEN PUBLIC PORTION MEETING ACT STATEMENT**

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Harrington Park Board of Education has caused notice of this meeting, which includes the date, time and place thereof posted on the bulletin board of the municipal building, and the Board of Education bulletin board, published in The Record and filed with the Clerk of the Borough of Harrington Park.

**MEETING CALENDAR:**

<b><u>Date</u></b>	<b><u>Time:</u></b>	<b><u>Place</u></b>	<b><u>Purpose</u></b>
<b>Thursday, May 19, 2022</b>		Community Church	
Work Session and Executive/Closed Session	5:00 p.m.	HP Board Office	Discussion
Regular Public Meeting	6:00 p.m.	Founders Hall	Discussion

**PRESIDENT’S STATEMENT:**

**SUPERINTENDENT’S REPORT:**

**STUDENT COUNCIL REPORT:**

**PRESENTATION:** Public Hearing on the Final School Budget for 2022-23  
State of the School

**OTHER:**

**PUBLIC BE HEARD AGENDA ITEMS ONLY**

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited regarding subjects on this agenda. The second opportunity occurs just prior to adjournment, when citizens may address general questions and comments to the Board,

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings including such matters as the time at which the public will be heard if at all, who may speak, and for how long. All such rules shall be monitored by the presiding officer.

All cell phones must be turned off or be in vibrating or silent ring mode. Persons should leave the meeting room before answering their cell phones.

All comments and questions must be addressed to the Board President or the presiding officer, and shall be limited to school-related issues. If personal remarks or discourteous statements are made, the presiding officer may require the speaker to sit down.

**ACTION ITEMS**

**I. APPROVAL OF MINUTES** (none)

**II. ADMINISTRATIVE COMMITTEE** **Brenda Cho, Chairperson**

Pursuant to the recommendation of the Superintendent, the Administrative Committee recommends the following resolution(s):

A-1 APPROVE ESTABLISHMENT OF WORK SESSION/EXECUTIVE CLOSED SESSION REGULAR PUBLIC MEETINGS CALENDAR

BE IT RESOLVED that the Board of Education approve to authorize the establishment of the first and third Thursday evening of each month from May 19, 2022, through May 04, 2023 (with exceptions as published) as Work Session/Executive Closed Session/Regular Public Meetings of the Board of Education. Should a holiday be observed on that night, the meeting will be rescheduled as per the attached schedule. The Work Session meeting will convene promptly at 5:00 p.m. with the Public Meeting following at 6:00 p.m. or as published. (See attached proposed calendar as listed on **Appendix A**.)

BE IT FURTHER RESOLVED that the above meetings shall be in effect until the next organization meeting of the Board of Education, as determined by law or as changed during the current year,

AND BE IT FURTHER RESOLVED that the Board Secretary is authorized to advertise and announce such meetings as prescribed by Chapter 231, Public Laws of 1975.

A-2 APPROVE THE SUPERINTENDENT TO POST VACANCIES AND OFFER EMPLOYMENT ON BEHALF OF THE BOARD OF EDUCATION DURING MONTHS OF JULY AND AUGUST, 2022

BE IT RESOLVED that the Board of Education approve to authorize the Superintendent to post and advertise positions for the 2022-23 school year from July 1, 2022 through August 31, 2022.

AND BE IT FURTHER RESOLVED that the Board of Education authorizes the Superintendent to issue letters of intent for employment from July 1, 2022 through August 31, 2022. The Board of Education will approve these letters of intent at its next scheduled meeting.

A-3 APPROVE ASBESTOS PROGRAM MANAGER FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Business Administrator Bryan Jursca as Asbestos Program Manager for the Harrington Park School District for the 2022-23 school year.

A-4 APPROVE ADA COORDINATOR AND ADOPTION OF GRIEVANCE PROCEDURES (28CFR35.107 (a)) FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve Business Administrator Bryan Jursca as ADA Coordinator for the Harrington Park School District for the 2022-23 school year.

BE IT FURTHER RESOLVED that the current Grievance Procedures (28CFR35.107 (a)) be readopted for the Harrington Park School District for the 2022-23 school year.

- A-5     APPROVE CUSTODIAN OF GOVERNMENT RECORDS FOR 2022-23 SCHOOL YEAR  
BE IT RESOLVED that the Board of Education approve Business Administrator Bryan Jursca as Custodian of Government Records for the Harrington Park School District for the 2022-23 school year as required by P.L.2001, C.404.
- A-6     APPROVE INDOOR AIR QUALITY MANAGER FOR 2022-23 SCHOOL YEAR  
BE IT RESOLVED that the Board of Education approve Business Administrator Bryan Jursca as Indoor Air Quality Manager for the Harrington Park School District for the 2022-23 school year.
- A-7     APPROVE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR 2022-23 SCHOOL YEAR  
BE IT RESOLVED that the Board of Education approve Business Administrator Bryan Jursca as Public Agency Compliance Officer for the Harrington Park School District for the 2022-23 school year.
- A-8     APPROVE PUBLIC EMPLOYER MANAGEMENT REPRESENTATIVE FOR 2022-23 SCHOOL YEAR  
BE IT RESOLVED that the Board of Education approve Business Administrator Bryan Jursca as Public Employer Management Representative for the Harrington Park School for the 2022-23 school year.
- A-9     APPROVE QUALIFIED PURCHASING AGENT FOR 2022-23 SCHOOL YEAR  
BE IT RESOLVED that the Board of Education approve Business Administrator Bryan Jursca to be authorized to advertise for and receive bids, award contracts and act as the Board's Qualified Purchasing Agent as provided by N.J.S.A. 18A:18A-3, 7a and 37a for contracts up to \$44,000 and for emergency purchases and further, to purchase through State, County and other local contracts wherever practical and in the best interest of the Board of Education for the period from the date of this organization meeting to the organization meeting in the next calendar year.
- A-10    APPROVE RIGHT TO KNOW OFFICIAL FOR 2022-23 SCHOOL YEAR  
BE IT RESOLVED that the Board of Education approve Business Administrator Bryan Jursca as Right-To-Know Official for the 2022-23 school year.
- A-11    APPROVE SECTION 504 COMPLIANCE OFFICER AND ADOPTION OF GRIEVANCE PROCEDURES (34 CFR 104.7 (a)) FOR 2022-23 SCHOOL YEAR  
BE IT RESOLVED that the Board of Education approve Principal Jessica Nitzberg as Section 504 Compliance Officer for the Harrington Park School District for the 2022-23 school year.  
BE IT FURTHER RESOLVED that the current Grievance Procedures (34 CFR 104.7 (a)) be readopted for the Harrington Park School District for the 2022-23 school year.
- A-12    APPROVE AFFIRMATIVE ACTION OFFICER FOR 2022-23 SCHOOL YEAR  
BE IT RESOLVED that the Board of Education approve Vice Principal Ross Herbert as Affirmative Action Officer for the Harrington Park School District for the 2022-23 school year.

**A-13 APPROVE AFFIRMATIVE ACTION TEAM FOR 2022-23 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the Affirmative Action Team members for the 2022-23 school year as follows:

Name	Position
Ross Herbert	Affirmative Action Officer
Sheba Koshy	ESL Teacher
Elissa Nycz	Resource Teacher
Katheryn Rausa	Elementary Teacher
Victoria Rozema	Guidance
Patricia Sabo	Elementary Teacher
Jessica Vilardi	Elementary Teacher
Kimberly Weber	Elementary Teacher

**A-14 APPROVE ANTI-BULLYING COORDINATOR FOR 2022-23 SCHOOL YEAR**

BE IT RESOLVED, that the Board of Education approve Vice Principal Ross Herbert as Anti-Bullying Coordinator for the 2022-23 school year.

**A-15 APPROVE ANTI-BULLYING SPECIALIST FOR 2022-23 SCHOOL YEAR**

BE IT RESOLVED, that the Board of Education approve Victoria Rozema as Anti-Bullying Specialist for the 2022-23 school year.

**A-16 APPROVE HIB SCHOOL SAFETY TEAM FOR 2022-23 SCHOOL YEAR**

BE IT RESOLVED, that the Board of Education approve the Harassment, Intimidation and Bullying (HIB) School Safety Team for the 2022-23 school year under the leadership of the Anti-Bullying Coordinator as follows:

Mr. Herbert	Ms. Bradbury	Ms. Capazzi
Ms. Corriston	Ms. Dever	Ms. Nitzberg
Ms. Nycz	Ms. Park (parent)	Ms. Rozema
Mr. Torrie (parent)	Ms. Vilardi	Ms. Weber

**A-17 APPROVE RTRI CHAIRPERSON FOR 2022-23 SCHOOL YEAR**

BE IT RESOLVED, that the Board of Education approve Principal Jessica Nitzberg as RTRI Chairperson for the 2022-23 school year.

**A-18 APPROVE DISTRICT AND SCHOOL ASSESSMENT COORDINATOR, DISTRICT DATA MANAGER AND DISTRICT TECHNOLOGY REPRESENTATIVE (DLM) FOR 2022-23 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve Vice Principal Ross Herbert as District and School Assessment Coordinator, District Data Manager and District Technology Representative (DLM) for the 2022-23 school year.

**A-19 APPROVE SCHOOL SAFETY SPECIALIST FOR 2022-23 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve Vice Principal Ross Herbert as School Safety Specialist for the 2022-23 school year.

**A-20     APPROVE INTEGRATED PEST MANAGEMENT PLAN FOR 2022-23 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the Harrington Park School Integrated Pest Management Plan with Patrick Reagan as Integrated Pest Management Coordinator, and J. D'Ambrozio Pest Management Services LLC as Integrated Pest Management professional for the 2022-23 school year.

**A-21     APPROVE DESIGNATION OF ADVERTISING MEDIA**

BE IT RESOLVED that the Board of Education approve THE RECORD, PRESS JOURNAL, STAR LEDGER and/or SUBURBANITE as official papers of the Harrington Park Board of Education from the date of this Organization Meeting until the Organization Meeting in the next calendar year;

**A-22     APPROVE DESIGNATION OF BOARD ATTORNEY**

BE IT RESOLVED that the Board of Education approve the firm of Netchert, Dineen & Hillman, Esqs. as Board Attorney for the Harrington Park Board of Education from the date of this Organization Meeting until the Organization Meeting in the next calendar year at the rate of \$125.00 per hour for Board related matters and \$150.00 per hour for the litigation of matters as detailed in the engagement letter dated 04/13/22.

**A-23     APPROVE DISTRICT AUDITOR OF 2022-23 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the firm of Lerch, Vinci & Higgins, LLP as district auditor for the 2022-23 school year as follows:

Audit (Fiscal year ending June 30, 2022: Fee: \$21,400

Includes the preparation of the basic financial statements and Single Audit section of the Comprehensive Annual Financial Report (CAFR), including GASB Statement No.34, Basic Financial Statements and Management's Discussion, Analysis for State and Local Governments and Economic Condition Reporting, Assistance in preparation or review of the Introductory and Statistical sections of the CAFR, and assistance in complying with reporting requirements of GASB Statements No.44. The Statistical sections are also included in the fee:

Standard billing rates are as follows:

Partners	\$160-\$190 per hour	Staff Accountants	\$80-\$85 per hour
Managers	\$135-\$150 per hour	Other Personnel	\$50 per hour
Sr. Accountants/ Supervisors	\$100-\$125 per hour		

**A-24     APPROVE DISTRICT PARTICIPATION IN BERGEN COUNTY REGION III SPECIAL EDUCATION TRANSPORTATION PROGRAM FOR 2022-23 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the school district's participation in the Bergen County Region III Special Education Transportation Program for the 2022-23 school year in accordance with bids solicited and awarded by Northern Valley Regional High School.

**A-25     APPROVE REAPPOINTMENT OF PATRICK REAGAN AS HARRINGTON PARK BOARD OF EDUCATION BUS TRANSPORTATION DRIVER FOR ELIGIBLE HARRINGTON PARK STUDENTS LIVING MORE THAN TWO MILES FROM SCHOOL FOR 2022-23 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the reappointment of Patrick Reagan as licensed bus transportation driver for eligible Harrington Park School students living more than two miles from school in accordance with state law, N.J.S.A. 18A:39-1 for the 2022-23 school year.

- A-26 APPROVE REAPPOINTMENT OF HARRINGTON PARK BOARD OF EDUCATION BUS TRANSPORTATION DRIVER FOR HARRINGTON PARK STUDENTS/STAFF BEING TRANSPORTED TO/FROM AFTER SCHOOL CO-CURRICULAR EVENTS AND AUTHORIZED SPECIAL EVENTS FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the reappointment of Patrick Reagan as licensed bus transportation driver for authorized Harrington Park School students/staff being transported to and from after school co-curricular events and authorized special events at the rate of \$100.00 per event, verified by submitted time sheets to the Board of Education by Mr. Reagan, signed by the Principal and approved by the Business Administrator, prior to each approved event for the 2022-23 school year.

- A-27 APPROVE RENEWAL OF BOLLINGER, INC. VOLUNTARY STUDENT ACCIDENT INSURANCE COVERAGE POLICY FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the renewal of Bollinger, Inc. Voluntary Student Accident Insurance coverage policy for the 2022-23 school year.

- A-28 APPROVE RENEWAL OF POLARIS GALAXY INSURANCE FOR STUDENT ACCIDENT INSURANCE COVERAGE FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED, that the Board of Education approve the renewal of Polaris Galaxy Insurance for Student Accident Insurance coverage for the 2022-23 school year.

- A-29 APPROVE PARTICIPATION IN DENTAL BENEFIT PROGRAM WITH DELTA DENTAL OF NEW JERSEY, INC. FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve participation in the dental benefits program with Delta Dental of New Jersey, Inc. effective 07/1/22-06/30/23.

- A-30 APPROVE PARTICIPATION IN THE NEW JERSEY SCHOOL EMPLOYEES HEALTH BENEFITS PROGRAM FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve participation in the New Jersey School Employees Health Benefits Program effective 07/01/22 – 06/30/23.

- A-31 APPROVE INDEPENDENT CONTRACTORS REAPPOINTED TO PROVIDE SPECIALIZED SERVICES TO OUT-OF-DISTRICT SPECIAL NEEDS STUDENTS FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve independent contractors appointed to provide specialized services to out-of-district special needs students for the 2022-23 school year as listed:

Northern Valley Regional High School/Region III

- A-32 APPROVE APPOINTMENT AND ISSUANCE OF E-SPORTS HIGH SCHOOL SERVICE CONTRACT TO SARO MANDOYAN FOR THE 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the appointment and issuance of a service contract to Saro Mandoyan in the amount of \$1,963.62 for the E-Sports Team Leader position for the 2022-23 school year.

A-33 APPROVE APPOINTMENT OF E-SPORTS HIGH SCHOOL COORDINATORS FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the appointment of Ayush Damwani and William Poggi as E-Sports High School Coordinators for the 2022-23 school year at a rate of \$60.00 per week for each coordinator.

A-34 APPROVE APPOINTMENT OF E-SPORTS HIGH SCHOOL VOLUNTEERS FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the appointment of Cody Budinich and Lee Mandodyan as E-Sports High School Volunteers for the 2022-23 school year.

A-35 APPROVE APPOINTMENT OF SUMMER LABORER WORKERS - JUNE 27 - AUGUST 31, 2022

BE IT RESOLVED that the Board of Education approve the appointment of Summer Workers from 06/27/22 to 08/31/22, from 7:00 a.m. - 1:00 p.m. Monday through Thursday as Laborers at \$13.00 per hour, pending paperwork approval as follows:

Daniel Aquino, Alec Libroia, Blake Steele, and Nicholas Varni

A-36 APPROVE APPOINTMENT OF SUMMER MAINTENANCE/OFFICE CLERK - JUNE 27 - JULY 22, 2022

BE IT RESOLVED that the Board of Education approve the appointment of Summer Maintenance/Office Clerk, Jacklyn Reagan, from 06/27/22 to 07/22/22 from 7:30 a.m. - 11:00 a.m. Monday through Wednesday at \$13:00 per hour, pending paperwork approval.

A-37 APPROVE APPOINTMENT OF SUMMER TECHNOLOGY ASSISTANT - JUNE 27, 2022 - AUGUST 31, 2022

BE IT RESOLVED that the Board of Education approve the appointment of Summer Technology Assistant, Teddy Perides, from 06/27/22 to 08/31/22 from 10:00 a.m. - 1:00 p.m. Monday through Friday at \$13.00 per hour, pending paperwork approval.

A-38 APPROVE SHARED SERVICES AGREEMENTS FOR SITE TECHNICIAN SERVICES AND TECHNOLOGY SUPPORT SERVICES WITH BERGEN COUNTY TECHNICAL SCHOOLS BOARD OF EDUCATION FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the shared service agreements for Site Technician Services and Technology Support Services with Bergen County Technical Schools Board of Education and the shared service agreement for Part-Time Support Services, each agreement in effect for the period of July 1, 2022 and ending June 30, 2023, renewable annually, as follows:

#1:

Shared Services Agreement

Site Technician Services - Technology Support Services:

Level 1 Technician Services : \$76,700

Technology Support Services: \$19,000

#2:

Shared Services Agreement

Site Technician Services - Technology Support Services

Level 1 Technician Services: \$30,700 (Part time 2 days a week)



A-39 APPROVE MATERNITY/CHILD REARING LEAVE REQUEST FOR EMPLOYEE #4483

BE IT RESOLVED that the Board of Education approve the maternity/child rearing leave request from employee #4483 with an anticipated start date of 09/01/22-01/04/23, with an extended unpaid leave of absence request from 01/05/23-01/27/23, with a return to work date of 01/30/23.

III. FINANCE AND AUDIT COMMITTEE

**Stephen Hahm, Chairperson**

Pursuant to the recommendation of the Superintendent, the Finance and Audit Committee recommends the following resolution(s):

FA-40 APPROVE FINAL 2022-23 BUDGET

BE IT RESOLVED that the Harrington Park Board of Education approve the final 2022-23 Budget as follows:

	<u>Budget</u>	<u>Tax Levy</u>
Total General Fund	\$14,837,285	\$13,037,385
Total Special Revenue Fund	130,492	-0-
Total Debt Service Fund	310,541	204,957
Totals:	\$15,278,318	\$13,242,342

BE IT FURTHER RESOLVED that the 2022-23 budget includes a withdrawal of \$200,000 from Capital Reserve to the General Fund for construction services - parking lot paving.

BE IT FURTHER RESOLVED to approve the filing of the 2022-23 Budget by the School Business Administrator with the Bergen County Executive Superintendent of Schools.

FA-41 APPROVE BILLS LIST

BE IT RESOLVED that the Board of Education approve the payment of expenditures in the amount of \$34,136.87 dated 05/05/22 as based upon the computer listing dated 05/05/22, and the payroll of \$377,360.04 dated 04/29/22, all of which are on file in the office of the Board of Education.

In accordance with N.J.A.C. 6A:23-2:11(b), C 3, and C 4:

Approval that all bills as examined, audited and certified by the Business Administrator/Board Secretary and presented to the Board of Education shall, if found to be correct, be ordered paid by the Board of Education. Any exceptions noticed tonight, on the record, will be reexamined by the Business Administrator/Board Secretary and the appropriate committee chairperson and if found to be correct, be ordered paid by the Board of Education. Prior to payment, the inquiring board trustee will be duly notified by the Business Administrator/Board Secretary, in reference to satisfaction of the submitted concern.

FA-42 APPROVE NEW JERSEY COOPERATIVE BIDDING PROGRAM FOR 2022-23

BE IT RESOLVED that the Board of Education approve participation in the New Jersey Cooperative Bidding Program through Educational Data Services, Inc. for the 2022-2023 school year for the following services:

- Skill trades
- School supplies
- Textbooks
- Athletic repair and reconditioning
- Repair/maintenance of operational equipment

**FA-43 APPROVE COOPERATIVE PRICING RESOLUTION OF THE HARRINGTON PARK BOARD OF EDUCATION FOR 2022-23 SCHOOL YEAR.**

BE IT RESOLVED that the Board of Education approve member participation in the cooperative pricing system with the Educational Services Commission of New Jersey for the 2022-23 school year.

**FA-44 APPROVE VENDORS AS PART OF EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM FOR 2022-23 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the following vendors as part of the Educational Services Commission of New Jersey Cooperative Pricing System for the 2022-23 school year:

Vendor  
CDWG  
Hertz Furniture  
WB Mason

**FA-45 APPROVE STATE CONTRACT VENDORS FOR 2022-23 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the following State Contract vendors for the 2022-23 school year:

<u>Vendor</u>	<u>State Contract #</u>
School Specialty	#80986
Staples	#77249

**FA-46 APPROVE DESIGNATION OF CLAIMS AUDITOR: PRE-PAYMENT AUTHORITY**

BE IT RESOLVED that the Board of Education approve the School Business Administrator as the Board of Education Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Payroll, Fixed Charges and any other claim or demand which would be in the best interests of the Board to pay promptly, with formal approval of these items at the following Board meeting.

**FA-47 APPROVE IMPREST PETTY CASH AUTHORIZATION (N.J.A.C.6:20-2:10)**

BE IT RESOLVED that the Board of Education approve to authorize the Board Secretary to establish an Imprest petty cash fund account for the period of July 1st through June 30th during the 2022-23 school year in accordance with N.J.S.A. 18A:4-15 and :19-13 and Title 6 of the N.J.A.C., i.e., 6:20-2:10.

<u>FUND ACCOUNT TITLE</u>	<u>ADMINISTRATOR</u>	<u>AMOUNT</u>
Imprest Fund	Board Secretary/ Business Administrator	\$3,000 with a reimbursement not to exceed \$250

**FA-48 APPROVE ACTING SECRETARY FOR EMERGENCY PURPOSES**

BE IT RESOLVED that the Board of Education approve the School Business Administrator as Acting Secretary for emergency purposes for the Harrington Park Board of Education for the 2022-23 school year.

*FA-49     APPROVE AHERA AND PEOSH CONSULTANT*

BE IT RESOLVED that the Board of Education approve Karl Environmental as AHERA and PEOSH Consultants and for services including Air Quality (IEQ/IAQ), Radon Testing, Universal Waste Disposal, Asbestos Management, and Right to Know Services for the 2022-23 school year.

*FA-50     APPROVE BOARD OF EDUCATION ACCOUNTS BANKING RESOLUTION*

BE IT RESOLVED that the Board of Education approve Board of Education Accounts Banking Resolution as follows::

a.       Depositories effective July 1, 2022

RESOLVED that the below listed Financial Institution be designated as approved depositories for the Harrington Park School District and the financial institutions be required to be insured by either SLIC or the FDIC and/or as required by both Federal and State statutes:

1.       Capital One Bank

Motion that the Board of Education authorize the Capital One Bank as the Depository for the following checking and savings accounts:

- General Fund
- Flexible Spending
- Lightning Detection System
- Payroll
- Payroll Agency
- Imprest
- Milk Fund
- Student Activities
- Unemployment Compensation Dedicated Trust Savings
- E-Sports

Motion that the Board of Education authorize the following officers to sign checks drawn against the Payroll Account:

Business Administrator or Superintendent of Schools/Board Secretary

Motion that the Board of Education authorize the following officers to sign checks drawn against the Payroll Agency Account, Imprest Account, Student Activities Account, and Unemployment Compensation Dedicated Trust Savings Account:

Business Administrator or Superintendent of Schools/Board Secretary

Motion that the Board of Education authorize the following officers to sign checks drawn against the General Fund Account for the period of May 1, 2022, until the next Reorganization Meeting of the Board of Education:

Board President or Vice President and  
Business Administrator or Superintendent of Schools/Board Secretary

Motion that the Board of Education authorize the following officers to sign checks drawn against the Bond proceeds and Capital Project Grant Account for the period of May 1, 2022, until the next Reorganization Meeting of the Board of Education:

Business Administrator or Superintendent of Schools/Board Secretary

*FA-51 APPROVE TEMPORARY AUTHORIZATION*

BE IT RESOLVED that the Board of Education authorize the Business Administrator at the direction of the President or Vice-President of the Board of Education to process salary payrolls, accounts payable, and make the necessary account transfers during the school year. Formal approval of these items will be obtained at the following Board meeting.

BE IT FURTHER RESOLVED that the Board of Education authorize the Superintendent and Business Administrator to advertise for and receive bids, act as the Board's Contracting Agent as provided by N.J.S.A. 18A:18A-3 for contracts up to \$44,000 and for emergency purchases, and further, to purchase through State, County and other contracts wherever practical and in the best interest of the Board of Education for the period from this Organization meeting to the next Organization meeting.

*FA-52 APPROVE RISK MANAGEMENT CONSULTANT PROFESSIONAL SERVICE AGREEMENT FOR JULY 1, 2022 THROUGH JUNE 30, 2025*

BE IT RESOLVED that the Board of Education approve the Risk Management Consultant Professional Services Agreement provided through Burton Agency, Inc. for the period of July 1, 2022 through June 30, 2025.

*FA-53 APPROVE INVESTMENT PROVIDER SERVICE AGREEMENT WITH AXA EQUITABLE FOR 403(B) RETIREMENT PLANS FOR 2022-23 SCHOOL YEAR*

BE IT RESOLVED that the Board of Education approve the investment provider service agreement with AXA Equitable for service in support of optional 403(b) retirement plans for the 2022-23 school year.

*FA-54 APPROVE INVESTMENT PROVIDER SERVICE AGREEMENT WITH AIG VALIC FOR 403(B) RETIREMENT PLANS FOR 2022-23 SCHOOL YEAR*

BE IT RESOLVED that the Board of Education approve the investment provider service agreement with AIG VALIC for service in support of optional 403(b) retirement plans for the 2022-23 school year.

*FA-55 APPROVE INVESTMENT PROVIDER SERVICE AGREEMENT WITH SECURITY BENEFIT FOR 403(b) RETIREMENT PLANS FOR 2022-23 SCHOOL YEAR*

BE IT RESOLVED THAT THE Board of Education approve the investment provider service agreement with Security Benefit for service in support of optional 403(b) retirement plans for 2022-23 school year.

*FA-56 APPROVE INVESTMENT PROVIDER SERVICE AGREEMENT WITH VANGUARD FOR 403(b) RETIREMENT PLANS FOR 2022-23 SCHOOL YEAR*

BE IT RESOLVED THAT THE Board of Education approve the investment provider service agreement with Vanguard for service in support of optional 403(b) retirement plans for 2022-23 school year.

*FA-57 APPROVE PROVIDER SERVICE AGREEMENT WITH AFLAC FOR DISABILITY INSURANCE PLANS FOR 2022-23 SCHOOL YEAR.*

BE IT RESOLVED that the Board of Education approve the provider service agreement with AFLAC for optional disability insurance plans for the 2022-23 school year.

FA-58 APPROVE THE HARRINGTON PARK BOARD OF EDUCATION FLEXIBLE BENEFITS PLAN WITH AFLAC FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the Harrington Park Board of Education Flexible Benefits Plan with AFLAC at no cost to the district for the 2022-23 school year.

FA-59 APPROVE PROVIDER SERVICE AGREEMENT WITH METROPOLITAN LIFE INSURANCE COMPANY FOR LIFE INSURANCE PLANS FOR 2022-23 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the provider service agreement with Metropolitan Life Insurance Company for optional life insurance plans for the 2022-23 school year.

**IV. HOUSE & GROUNDS COMMITTEE**

**Peter Toomin, Chairperson**

Pursuant to the recommendation of the Superintendent, the House & Grounds Committee recommends the following resolution(s): (none)

**V. POLICY AND LEGISLATION COMMITTEE**

**Matthew Lehmann, Chairperson**

Pursuant to the recommendation of the Superintendent, The Policy and Legislation Committee recommends the following resolution(s):

OPEN TO PUBLIC - PUBLIC BE HEARD (On Policy Only)

PL-60 APPROVE THE RE-ADOPTION OF THE RULES FOR BOARD GOVERNANCE (i.e. Bylaws, Policies, Regulations)

BE IT RESOLVED that the Board of Education approve that the existing Bylaws, Policies and Regulations as contained in the Board Policies and Regulation Manuals be readopted for the 2022-23 school year.

**VI. TRAVEL/CONFERENCES/OTHER:** (none)

**PUBLIC BE HEARD - ALL SCHOOL RELATED ISSUES**

**ADJOURNMENT**

*Dr. Adam Fried*

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Dr. Adam Fried  
Superintendent  
Board Secretary

**APPENDIX A****HARRINGTON PARK BOARD OF EDUCATION  
2022-2023 Established Dates for Scheduled Board Meetings****All meetings are held at the Community Church, 1 Spring Street, Harrington Park, NJ (subject to change)**

<b><u>Meeting</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>	<b><u>Date</u></b>		
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	May	19	2022
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	June	30	2022
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	August	25	2022
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	September	08	2022
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	September	22	2022
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	October	13	2022
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	November	17	2022
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	December	08	2022
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	January	05	2023
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	January	19	2023
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	February	09	2023
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	March	02	2023
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	March	16	2023
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	April	20	2023
Work Session and Executive/Closed Session Regular Public Meeting	5:00 p.m. 6:00 p.m.	Community Church	May	04	2023

Board approved 05/05/22