



**Sponsor Community School Annual Review (Annual Performance Report)**

Name of Sponsor Educational Service Center of Central Ohio

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Name of Community School Early College Academy

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School Year 2018-2019

Annual performance framework (academic, fiscal, and organizational/operational) evaluation is considered using a five (5) point scale as found below.

<b>Excellent</b>	<b>Very Good</b>	<b>Fair</b>	<b>Poor</b>	<b>Not Evident</b>
<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>

**1. Epicenter Efficiency and Accountability (Epicenter = On-Line Compliance System)**

Rate the 'on time' submission and correctness of required documents.

Epicenter percentage on-time: 100%

**5**                      4                      3                      2                      1

Comments: Stephanie Moore submits compliance documents to the ESCCO via Epicenter for Early College Academy. Epicenter is the online compliance repository we use to collect all Sponsor and Ohio Department of Education required documents. Documents collected are used to assemble data and documentation to measure school compliance with applicable laws, rules, contractual obligations and academic performance measures, governance, fiscal, and operational requirements for both the school and governing authority. The compliance

rate for Early College Academy is at 100%. Stephanie is very conscientious and ensures proper submissions for ECA. There are many complexities involved with compliance due legislative changes, Ohio Department of Education requirement changes, and the details of each requirement. *We ask all that all personnel working with Stephanie regarding the documentation she must gather continue to be mindful of deadlines to assist her in maintaining the timeliness and efficiency with which she completes Epicenter tasks.*

**2. Technical Assistance, Monitoring and Intervention**

Rate the frequency and degree of severity of these processes. Have any Corrective Action Plans (CAP's) or probationary notices been issued?

5                      4                      3                      **2**                      1

Comments: ECA applied for renewal this school year, and was approved for a three-year contract subject to participation in the Ohio Improvement Process and submission and work on a School Improvement Plan as required by their designation as a Priority School and At-Risk-for-Closure Y1.

Areas for Improvement

The school is in Priority status and on the At-Risk-for-Closure list (Y1). These designations require that a School Improvement Plan (SIP) be submitted December 21, 2018. This has been completed, and continues to be a work-in-progress. The performance on the 2018-2019 report card is critical, as appearance on the “at-risk-for-closure” list for a second year could lead to the automatic closure of the school at the end of the 2019-2020 school year, according to ORC 3314.351. This school improvement planning is a 3-year process and is on-going. I completed monitoring observation on February 7 and March 21, 2019. As previously mentioned, we are awaiting feedback on the SIP regarding the status of the SIP. If re-submission is necessary, the appropriate information will be communicated to the school. In the meantime, the school should adhere to the established timelines of the SIP for their identified action steps.

**3. Financial Plan**

Rate the degree to which the school performed its obligations noted in the Financial Plan.

**5**                      4                      3                      2                      1

Comments All fiscal reports have been submitted on time for the 2018-19 school year. Alan Hutchinson, Department of Community Schools fiscal reviewer, has conducted monthly reviews of fiscal documents which are all collected in Epicenter. We remind the school to be aware of the upcoming spring submission of the five-year forecast in Epicenter. We have no fiscal concerns regarding ECA at this time. See Performance Framework data at the end of the review.

**4. Enrollment**

Rate the level of student retention/transiency during life of the contract.

**5**                            4                            3                            2                            1

Comments: Enrollment has slightly decreased over the course of the school year. The FTE report from August indicated enrollment of 166. The report in March indicated enrollment of 157.

**5. Governance/Organizational/Operational**

Rate the overall leadership of the governing authority and operational organization.

**5**                            4                            3                            2                            1

Comments: Leadership has been strong and provided very positive support for the school. All trainings have been completed in a timely manner. The school successfully applied for renewal and a new contract was approved by the ESC board and the ECA governing authority effective July 1, 2019 through June 30, 2022.

**6. Academic Accountability**

How is the school performing in relation to the Education Plan? Met Education Plan.

How did the school say it would perform versus how it actually performed?

5                            4                            3                            **2**                            1

Comments: As mentioned in section 2, ECA has been identified by the state as a Priority School, as well on the At-Risk-for-Closure list (Y1). Requirements for completion and submissions of a School Improvement Plan (SIP) have been completed. See Performance Framework at the end of the review.

**7. Contract Sufficiency (per ORC section 3314.03)**

The level of contract sufficiency - ODE checklist will be used to determine whether contract has been updated to their standards once received. To date, all is compliant.

**8. Conclusion**

How is the school performing in relation to the contractual requirements?

Comments: It is a pleasure to work with everyone at the school, and the high level of professionalism and cooperation of all personnel is truly appreciated. The school continues to do an admirable job in all areas contractual requirements of compliance and timely

submissions related to performance framework (academic, fiscal, organization/operational, and governance). We would like to see continued growth in the area of academics, specifically, the 4-year graduation rate.

Please see below how the school performed relative to the Performance Framework in its entirety. Note, we are not able to include 2018-2019 information in the Academic Component, as the local report card information is not released until the 2019-2020 school year. Fiscal information is only available through 2016-2017, as the FY 18 audit report has not yet been released. Information through the 2018-2019 year has been evaluated for the Organizational/Operational Component of the Performance Framework, and can be found in the tables.

**Areas of Strength**

ECA submissions to Epicenter that assist us in tracking the school’s compliance with the majority of the legal and contractual obligations and requirements have been on time and accurate. The personnel files were in order and organized. As mentioned previously, the observed students were appropriately engaged in the various learning activities in which they were participating. Both the superintendent’s and principal’s relationships with students are outstanding, and deserve much praise. The responses to the stakeholder interviews indicated a positive school culture with a family-like atmosphere where students are cared for, the teachers are flexible and student-centered.

- For updated ESCCO Community Schools’ departmental guidance and policies, please visit our ESC web page at [www.escoco.org](http://www.escoco.org) under Programs.
- This report will be shared at the April board meeting and via email with the school governing authority.

**Early College Academy Performance Framework**

**Performance Framework for annual review of school outcomes includes 3 main components: Academic, Financial, and Organizational/Operational**

**PERFORMANCE FRAMEWORK: ACADEMIC COMPONENT**

<b>Dropout Recovery Report Card Scale</b>			
<b>4 points</b>	<b>3 points</b>	<b>2 points</b>	<b>1 points</b>
Exceeds Standard	Meets Standard	NA	Does Not Meet Standard
A/B	C	D	F

Overall School Performance: School Rating		
	Rating	Points
2018-2019		
2017-2018	DOES NOT MEET STANDARD	1
2016-2017	MEETS STANDARD	3
2015-2016	NR	

Achievement: High School Test Passage Rate		
	Rating	Points
2018-2019		
2017-2018	MEETS STANDARD	3
2016-2017	EXCEEDS STANDARD	4
2015-2016	MEETS STANDARD	3

Gap Closing Rating: Annual Measurable Objectives		
	Rating	Points
2018-2019		
2017-2018	DOES NOT MEET STANDARD	1
2016-2017	MEETS STANDARD	3
2015-2016	MEETS STANDARD	3

Progress Grade/Rating: Value Added		
	Rating	Points
2018-2019		
2017-2018	DOES NOT MEET STANDARD	1
2016-2017	DOES NOT MEET STANDARD	1
2015-2016	DOES NOT MEET STANDARD	1

Annual Graduation Rate										
	4 Year		5 Year		6 Year		7 Year		8 Year	
	Rating	Score	Rating	Score	Rating	Score	Rating	Score	Rating	Score
2018-19										
2017-18	MEETS	3	MEETS	3	EXCEEDS	4	MEETS	3	MEETS	3
2016-17	MEETS	3	MEETS	3	MEETS	3	MEETS	3	MEETS	3
2015-16	MEETS	3	MEETS	3	MEETS	3	MEETS	3	EXCEEDS	4

Mission Specific Goal #1 Scale			
4 points	3 points	2 points	1 points
Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
80-100% of students complete an IGP	60-79% of graduates complete an IGP	40-59% graduates complete an IGP	< 0-39% graduates complete an IGP

Mission Specific # 1: 100% of Graduates Complete an Individualized Graduation Plan (IGP)		
	Rating	Points
2018-2019		
2017-2018	EXCEEDS STANDARD	4 (100%)
2016-2017	NA	NA
2015-2016	NA	NA

Mission Specific Goal #2 Scale			
4 points	3 points	2 points	1 points
Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
>15 college credits earned by students in CCP by end of school year	15 college credits earned by students in CCP by end of school year	8-14 college credits earned by students in CCP by end of school year	< 8 college credits earned by students in CCP by end of school year
Mission Specific #2: School total of 15 college credits earned by students enrolled in CCP by end of school year			
	Rating	Points	
2018-2019			
2017-2018	EXCEEDS STANDARD	4 (18 CREDITS)	
2016-2017	NA	NA	
2015-2016	NA	NA	

Mission Specific Goal #3 Scale			
4 points	3 points	2 points	1 points
Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
2% increase between Qs at least 3 times in the school year	2% increase in between any 2 Qs at least twice in the school year	2% increase from any Q to another Q (e.g., Q1-Q2, Q1- Q, etc)	No increase between any Qs
Mission Specific #3: Increase daily attendance rate by 2% each quarter			
	Rating	Points	
2018-2019			
2017-2018	APPROACHING STANDARD	2	
2016-2017	NA	NA	
2015-2016	NA	NA	

ECA Combined Graduation Rate Comparison Scale				
Point Value	4 points	3 points	2 points	1 point
Rating	Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
4 Year Combined Graduation Rate vs Similar Schools	Ranked in top 40th %ile	Ranked in top 40.1-60th %ile	Ranked in 60.1-80th %ile	Ranked in bottom 20th %ile (80-100th)

Graduation Rate Combined (Comparison)						
	ECA			All Dropout Recovery Schools		
	Rating	Percentile	Points	Rating	Percentile	Points
2018-19						

2017-18	MEETS STANDARDS	-(31.0)	3			
2016-17	MEETS STANDARDS	-(32.1)	3			
2015-16	EXCEEDS STANDARDS	-(36.2)	4			

## PERFORMANCE FRAMEWORK: FINANCIAL COMPONENT

### Near-Term Measures

Current Ratio: Current Assets divided by Current Liabilities Source: Audited Balance Sheet			
	2 points	1 point	0 points
	Meets Standard	Does Not Meet Standard	Falls Far Below Standard
	Current Ratio is greater than or equal to 1.1 or Current Ratio is between 1.0 and 1.1 and one-year trend is positive	Current Ratio is between 0.9 and 1.0 or equals 1.0 or Current Ratio is between 1.0 and 1.1 and one-year trend is negative	Current Ratio is less than or equal to 0.9
2018-2019			
2017-2018			
2016-2017	MEETS (19.81)		
2015-2016	MEETS (6.75)		

Unrestricted Days Cash: Unrestricted Cash divided by (Total Expenses minus Depreciation Expenses)/365 Source: Audited Balance Sheet and Income Statement			
	2 points	1 point	0 points
	Meets Standard	Does Not Meet Standard	Falls Far Below Standard
	60 Days Cash or Between 30 and 60 Days Cash and one-year trend is positive	Days Cash is between 15-30 days or Days Cash is between 30-60 days and one-year trend is negative	Fewer than 15 Days Cash
2018-2019			
2017-2018			
2016-2017	MEETS (140.83)		
2015-2016	MEETS (170.24)		

Debt Default: Is the school able to meet its debt obligations or covenants? Source: Notes to Audited Financial Statement			
	2 points	1 point	0 points
	Meets Standard	Does Not Meet Standard	Falls Far Below Standard

	School is not in default of loan covenant(s) and/or is not delinquent with debt service payments	Not applicable	School is in default of loan covenant(s) and/or is delinquent with debt service payments
2018-2019			
2017-2018			
2016-2017		DOES NOT MEET (NA)	
2015-2016		DOES NOT MEET (NA)	

### Sustainability Measures

Enrollment Variance: Sufficiency of revenues to fund ongoing operations Source: Projected Enrollment in the approved budget for the year vs. actual enrollment			
	2 points	1 point	0 points
	Meets Standard	Does Not Meet Standard	Falls Far Below Standard
	Enrollment Variance equals or exceeds 95% in the most recent year	Enrollment Variance is between 85-95% in the most recent year	Enrollment Variance is less than 85% in the most recent year
2018-2019			
2017-2018			
2016-2017	MEETS (YES)		
2015-2016	MEETS (YES)		

Debt to Asset Ratio: Total Liabilities less the long term liability for pension obligations divided by Total Assets Source: Audited Balance Sheet			
	2 points	1 point	0 points
	Meets Standard	Does Not Meet Standard	Falls Far Below Standard
	Debt to Asset Ratio is less than 0.9	Debt to Asset Ratio is between 0.9 to 1.0	Debt to Asset Ratio is greater than 1.0
2018-2019			
2017-2018			
2016-2017	MEETS (.1195)		
2015-2016	MEETS (.107)		

## PERFORMANCE FRAMEWORK: ORGANIZATIONAL/OPERATIONAL COMPONENT

### Education Program

This measure does not evaluate the performance of the school. This measure only addresses the program described in the Education Plan of this contract – the school’s fidelity to the program and organizationally the school’s **faithfulness to the terms of the charter**.



Is the school implementing the material terms of the education program as defined in the current charter contract?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	The school implemented the material terms of the education program in all material aspects and the education program in operation reflects the material terms as defined in the charter contract, or the school has gained approval from the ESC for a charter modification to the material terms.	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

### Education Requirements

Is the school complying with applicable education requirements?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to education requirements, including but not limited to: <ul style="list-style-type: none"> <li>• Academic Program Assurances Instructional days or hours requirements</li> <li>• Graduation requirements</li> <li>• Promotion and Acceleration requirements</li> <li>• Common Core Standards</li> <li>• State Assessments</li> <li>• Implementation of mandated programming as a result of state or federal funding</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

### Students with Disabilities

Is the school protecting the rights of students with disabilities?			
	<b>2 points</b>	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Meets Standard w/ CAP</b>	<b>Does Not Meet Standard</b>
	Consistent with the school's status and responsibilities as an LEA, the school materially complies with applicable laws, rules, regulations, and provisions of the charter contract (including	The school is on an approved Corrective Action Plan and is actively making progress to cure the deficiency.	

	<p>IDEA, Section 504, and ADA) relating to the treatment of students with identified disabilities and those suspected of having a disability, including but not limited to:</p> <ul style="list-style-type: none"> <li>• Equitable access and opportunity to enroll</li> <li>• Identification and referral</li> <li>• Appropriate development and implementation of IEPs and 504 Plans</li> <li>• Operational compliance, including provision of services in the LRE, and appropriate inclusion in the school’s academic program, assessments, and extracurricular activities</li> <li>• Discipline, including due process protections, manifestation determinations, and behavioral intervention plans</li> <li>• Access to the school’s facility and program to students in a lawful manner and consistent with students’ IEPs or 504 Plans</li> <li>• Appropriate use of all available funding</li> </ul>		
2018-2019	2		
2017-2018		1	
2016-2017		1	
2015-2016		1	

**English Learners**

Is the school protecting the rights of English Learner (EL) students?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to requirements regarding English Language Learners (ELs), including but not limited to:	

	<ul style="list-style-type: none"> <li>• Equitable access and opportunity to enroll</li> <li>• Required policies related to the service of EL students</li> <li>• Compliance with native language communication requirements</li> <li>• Proper steps for identification of students in need of EL services</li> <li>• Appropriate and equitable delivery of services of identified students</li> <li>• Appropriate accommodations on assessments</li> <li>• Exiting of students from EL services</li> <li>• Ongoing monitoring of exiting students</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

### Financial Reporting and Compliance

Is the school meeting financial reporting and compliance requirements?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to financial reporting requirements, including but not limited to:</p> <ul style="list-style-type: none"> <li>• Complete and on-time monthly submission of financial reports, including annual budget, revised budgets (if applicable), periodic financial reports as required by the authorizer, and any reporting requirements if the board contracts with an Education Service Provider (ESP)</li> <li>• On-time submission and completion of the annual independent audit and corrective action plans, if applicable</li> <li>• All reporting requirements related to the use of public funds</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

### Financial Management and Oversight

Is the school following Generally Accepted Accounting Principles (GAAP)?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to financial management and oversight expectations as evidenced by an annual independent audit, including but not limited to:</p> <ul style="list-style-type: none"> <li>• An unqualified audit opinion</li> </ul>	

	<ul style="list-style-type: none"> <li>An audit devoid of significant findings and conditions, material weaknesses, or significant internal control weaknesses</li> <li>An audit that does not include a significant <u>ongoing</u> concern disclosure in the notes or explanatory paragraph within the audit report</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

### Governance Requirements

Is the school complying with governance requirements?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to governance by its board, including but not limited to:</p> <ul style="list-style-type: none"> <li>Board policies, including those related to oversight of an Education Service Provider (ESP), if applicable</li> <li>Board Bylaws</li> <li>Board Training</li> <li>Sunshine Laws: proper notice of meetings, changes to meeting times/locations, cancellation notices, and starting on time</li> <li>Code of Ethics</li> <li>Conflicts of Interest</li> <li>Board composition and/or membership rules</li> <li>Compensation for attendance at meetings</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

### Reporting Requirements

Is the school complying with reporting requirements?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to relevant reporting requirements to the ESC, ODE, and/or federal authorities, including but not limited to:</p> <ul style="list-style-type: none"> <li>Accountability tracking</li> <li>Attendance and enrollment reporting</li> <li>Compliance and oversight</li> </ul>	

	<ul style="list-style-type: none"> <li>Additional information requested by ESCCO</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

### Students and Employees

Is the school protecting the rights of all students?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to the rights of students, including but not limited to:</p> <ul style="list-style-type: none"> <li>Policies and practices related to admissions, lottery, waiting lists, fair and open recruitment, and enrollment (including rights to enroll or maintain enrollment)</li> <li>The collection and protection of student information</li> <li>Due process protections, privacy, civil rights, and student liberties requirements including First Amendment protections and the prohibition of public schools from engaging in religious instruction</li> <li>Conduct of discipline</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Is the school respecting employee rights?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to employment considerations, including those relating the FMLA, ADA, and employment contracts.</p>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Is the school complying with health and safety requirements?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating</p>	

	to safety and the provision of health-related services, including but not limited to: <ul style="list-style-type: none"> <li>• Nursing services and dispensing of medication to students (screenings, logs, policies)</li> <li>• Food Service Inspections</li> <li>• Health and Wellness requirements</li> <li>• Other services</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Is the school handling information appropriately?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to the handling of information, including but not limited to: <ul style="list-style-type: none"> <li>• Maintaining the security of and providing access to student records under FERPA and other applicable authorities</li> <li>• Accessing documents maintained by the school under the state’s Freedom of Information Law and other applicable authorities</li> <li>• Transferring of student records</li> <li>• Proper and secure maintenance of testing materials</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

### Additional Obligations

Is the school complying with other obligations?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract that are not otherwise explicitly stated herein, including but not limited to requirements from the following sources: <ul style="list-style-type: none"> <li>• Acceptable performance on site visit reports, Annual reports, and Annual Reviews</li> <li>• Revisions to State Charter Law</li> <li>• Intervention requirements by the ESC (corrective action plans or other required interventions)</li> <li>• Intervention requirements by the Ohio Department of Education</li> <li>• Requirements by other entities to which the charter school is accountable</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	

2015-2016	1	
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