



**Sponsor Community School Annual Review (Annual Performance Report)**

Name of Sponsor Educational Service Center of Central Ohio

Sponsor Contact Coordinator of Community Schools Carrie Trusley

Sponsor Contact Email Address carrie.trusley@escco.org

Name of Community School The Charles School at Ohio Dominican University

School Contact Business Manager, Cheryl Long

School Address 1270 Brentnell Ave., Columbus, Ohio 43219

School Telephone Number 614.258.8588

School Contact Email Address clong@mail.thegrahamschool.org

School Year 2018-2019

Annual performance framework (academic, fiscal, and organizational/operational) evaluation is considered using a five (5) point scale as found below.

<b>Excellent</b>	<b>Very Good</b>	<b>Fair</b>	<b>Poor</b>	<b>Not Evident</b>
<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>

**1. Epicenter Efficiency and Accountability (Epicenter = On-Line Compliance System)**

Rate the 'on time' submission and correctness of required documents.

Epicenter percentage on-time: 100%

**5**                      4                      3                      2                      1

Comments: Cheryl Long, Business Manager, submits compliance documents to the ESCCO via Epicenter for all of The Graham Family of School's entities. Epicenter is the online compliance repository we use to collect all Sponsor and Ohio Department of Education required documents. Documents collected are used to assemble data and documentation to





## 8. Conclusion

How is the school performing in relation to the contractual requirements?

Comments: It is a pleasure to work with everyone at the school, and the high level of professionalism and cooperation of all personnel is truly appreciated. The school continues to do an admirable job in all areas contractual requirements of compliance and timely submissions related to performance framework (academic, fiscal, organization/operational, and governance). We would like to see continued growth in the area of academics, specifically, the 4-year graduation rate and performance of special education students in math and reading.

Please see below how the school performed relative to the Performance Framework in its entirety. Note, we are not able to include 2018-2019 information in the Academic Component, as the local report card information is not released until the 2019-2020 school year. Fiscal information is only available through 2016-2017, as the FY 18 audit report has not yet been released. Information through the 2018-2019 year has been evaluated for the Organizational/Operational Component of the Performance Framework, and can be found in the tables.

### Areas of Strength

TCS submissions to Epicenter that assist us in tracking the school's compliance with the majority of the legal and contractual obligations and requirements have been on time and accurate. Cheryl does not hesitate to get clarification on requirements, and is often able to provide us feedback on how we can streamline many of the things we do in that regard. As mentioned previously, all of the observed students were busy working to wrap up the third quarter. In addition to me, there were a number of visitors to the building on that date, including a representative conducting the expeditionary Learning review. The last day of the quarter, and the last day before spring break still ran smoothly in spite of the disruptions. The staff support and rapport with students was apparent, as was the enthusiasm and familiarity with which the Deans greeted and interacted with students. The TBTs are also well-organized with clear agendas, focused work and teachers who are committed to reflective practice that will lead to improving student performance.

- For updated ESCCO Community Schools' departmental guidance and policies, please visit our ESC web page at [www.escco.org](http://www.escco.org) under Programs.
- This report will be shared at the April board meeting and via email with the school governing authority.

**The Charles School at Ohio Dominican University Performance Framework**

**Performance Framework for annual review of school outcomes includes 3 main components: Academic, Financial, and Organizational/Operational**

**PERFORMANCE FRAMEWORK: ACADEMIC COMPONENT**

<b>Report Card Scale</b>			
<b>4 points</b>	<b>3 points</b>	<b>2 points</b>	<b>1 points</b>
Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
A/B	C	D	F

<b>Achievement: Performance Index</b>		
	<b>Rating</b>	<b>Points</b>
2018-2019		
2017-2018	D	2
2016-2017	D	2
2015-2016	D	2

<b>Achievement: Indicators Met</b>		
	<b>Rating</b>	<b>Points</b>
2018-2019		
2017-2018	F	1
2016-2017	F	1
2015-2016	F	1

<b>Gap Closing Component Grade: Annual Measurable Objectives</b>		
	<b>Rating</b>	<b>Points</b>
2018-2019		
2017-2018	F	1
2016-2017	F	1
2015-2016	F	1

<b>Progress: Component Grade</b>		
	<b>Rate</b>	<b>Points</b>
2018-2019		
2017-2018	B	4
2016-2017	B	4
2015-2016	B	4

Progress: Value Added Overall		
	Rating	Points
2018-2019		
2017-2018	C	3
2016-2017	C	3
2015-2016	C	3

Progress: Value Added Students With Disabilities		
	Rating	Points
2018-2019		
2017-2018	C	3
2016-2017	C	3
2015-2016	C	3

Progress: Value Added Lowest 20% in Achievement		
	Rating	Points
2018-2019		
2017-2018	A	4
2016-2017	A	4
2015-2016	A	4

Annual Graduation Rate				
	4 Year		5 Year	
	Rating	Score	Rating	Score
2018-19				
2017-18	F	1	D	2
2016-17	F	1	D	2
2015-16	F	1	F	1

Prepared for Success Component Grade		
	Rating	Points
2018-2019		
2017-2018	F	1
2016-2017	F	1
2015-2016	D	2

<b>Mission Specific Goal #1 Scale</b>			
<b>4 points</b>	<b>3 points</b>	<b>2 points</b>	<b>1 points</b>
Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
> 50% of freshmen on track for graduation at end of Q4 (on track = avg. # credits is 5.5)	50% of freshmen on track for graduation at end of Q4 (on track = avg. # credits is 5.5)	40-49.9% of freshmen on track for graduation at end of Q4 (on track = avg. # credits is 5.5)	< 50% of freshmen on track for graduation at end of Q4 (on track = avg. # credits is 5.5)
<b>Mission Specific Goal #1: <math>\geq</math> 50% of Grade 9 Will be on Track for Graduation at End of Q4</b>			
	Rating	Points	
2018-2019 (Target > 50%)			
2017-2018	EXCEEDS STANDARD (75.99%)	4	
2016-2017	NA		
2015-2016	NA		

<b>Mission Specific Goal #2 Scale</b>			
<b>4 points</b>	<b>3 points</b>	<b>2 points</b>	<b>1 points</b>
Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
> 35% of 10 <sup>th</sup> grade students meet annual growth target in Reading	25-35% of 10 <sup>th</sup> grade students met annual growth target in Reading	20-24.9% of 10 <sup>th</sup> grade students met annual growth target in Reading	< 20% of 10 <sup>th</sup> grade students met annual growth target in Reading
<b>Mission Specific Goal #2: <math>\geq</math>40% Grade 10 students will meet NWEA MAP Reading Annual Growth Projection</b>			
	Rating	Points	
2018-2019 (Target $\geq$ 65%)			
2017-2018	EXCEEDS STANDARDS (64.18%)	4	
2016-2017	EXCEEDS STANDARDS (67.11%)	4	
2015-2016	NA		

<b>Mission Specific Goal #3 Scale</b>			
<b>4 points</b>	<b>3 points</b>	<b>2 points</b>	<b>1 points</b>
Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
> 35% of Grade 9 & 10 students met annual growth target in Reading/Math	25-35% of Grade 9 & 10 students met annual growth target in Reading/Math	20-24.9% of Grade 9 & 10 students met annual growth target in Reading/Math	<20% of Grade 9 & 10 students met annual growth target in Reading/Math
<b>Mission Specific Goal #3: <math>\geq</math> 30% of Grade 9 &amp; 10 will meet NWEA MAP Reading/Math Annual Growth Projections</b>			
	Rating	Points	
2018-2019 (Target $\geq$ 70%)			
2017-2018	EXCEEDS STANDARD (70.77%)	4	

2016-2017	EXCEEDS STANDARD (69.47%)	4
2015-2016	NA	

<b>Progress: Lowest 20% Comparison to All Community Schools Statewide Scale</b>				
Point Value	4 points	3 points	2 points	1 point
Rating	Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
Progress Lowest 20% Rate vs All Community Schools Statewide	Ranked $\geq$ 75% of All	Ranked between 50-74.9% of All	Ranked between 25-49.9% of All	Ranked lower than 24.9% of All

Progress: Lowest 20% Comparison vs All Community Schools Statewide							
		Rating - Points	A	B	C	D	F
2018-2019	TCS	NA					
	All						
2017-2018	TCS	EXCEEDS STANDARD - 4	A				
	All		15%	8%	30%	12%	35%
2016-2017	TCS	EXCEEDS STANDARD - 4	A				
	All		14%	12%	31%	13%	30%
2015-2016	TCS	NA					
	All						

## PERFORMANCE FRAMEWORK: FINANCIAL COMPONENT

### Near-Term Measures

Current Ratio: Current Assets divided by Current Liabilities Source: Audited Balance Sheet			
	2 points	1 point	0 points
	Meets Standard	Does Not Meet Standard	Falls Far Below Standard
	Current Ratio is greater than or equal to 1.1 or Current Ratio is between 1.0 and 1.1 and one-year trend is positive	Current Ratio is between 0.9 and 1.0 or equals 1.0 or Current Ratio is between 1.0 and 1.1 and one-year trend is negative	Current Ratio is less than or equal to 0.9
2018-2019			
2017-2018			
2016-2017	MEETS (2.616)		
2015-2016	MEETS (2.26)		

Unrestricted Days Cash: Unrestricted Cash divided by (Total Expenses minus Depreciation Expenses)/365 Source: Audited Balance Sheet and Income Statement			
	<b>2 points</b>	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>	<b>Falls Far Below Standard</b>
	60 Days Cash or Between 30 and 60 Days Cash and one-year trend is positive	Days Cash is between 15-30 days or Days Cash is between 30-60 days and one-year trend is negative	Fewer than 15 Days Cash
2018-2019			
2017-2018			
2016-2017		DOES NOT MEET (25.935)	
2015-2016			FALLS FAR BELOW (5.64)

Debt Default: Is the school able to meet its debt obligations or covenants? Source: Notes to Audited Financial Statement			
	<b>2 points</b>	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>	<b>Falls Far Below Standard</b>
	School is not in default of loan covenant(s) and/or is not delinquent with debt service payments	Not applicable	School is in default of loan covenant(s) and/or is delinquent with debt service payments
2018-2019			
2017-2018			
2016-2017	MEETS (YES)		
2015-2016		NA	

### Sustainability Measures

Enrollment Variance: Sufficiency of revenues to fund ongoing operations Source: Projected Enrollment in the approved budget for the year vs. actual enrollment			
	<b>2 points</b>	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>	<b>Falls Far Below Standard</b>
	Enrollment Variance equals or exceeds 95% in the most recent year	Enrollment Variance is between 85-95% in the most recent year	Enrollment Variance is less than 85% in the most recent year
2018-2019			
2017-2018			
2016-2017	MEETS		
2015-2016	MEETS		

Debt to Asset Ratio: Total Liabilities less the long term liability for pension obligations divided by Total Assets Source: Audited Balance Sheet			
	<b>2 points</b>	<b>1 point</b>	<b>0 points</b>

	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>	<b>Falls Far Below Standard</b>
	Debt to Asset Ratio is less than 0.9	Debt to Asset Ratio is between 0.9 to 1.0	Debt to Asset Ratio is greater than 1.0
2018-2019			
2017-2018			
2016-2017	MEETS (.6745)		
2015-2016	MEETS (.44)		

**PERFORMANCE FRAMEWORK: ORGANIZATIONAL/OPERATIONAL COMPONENT**

**Education Program**

This measure does not evaluate the performance of the school. This measure only addresses the program described in the Education Plan of this contract – the school’s fidelity to the program and organizationally the school’s **faithfulness to the terms of the charter**.

Is the school implementing the material terms of the education program as defined in the current charter contract?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	The school implemented the material terms of the education program in all material aspects and the education program in operation reflects the material terms as defined in the charter contract, or the school has gained approval from the ESC for a charter modification to the material terms.	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

**Education Requirements**

Is the school complying with applicable education requirements?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to education requirements, including but not limited to: <ul style="list-style-type: none"> <li>• Academic Program Assurances Instructional days or hours requirements</li> <li>• Graduation requirements</li> <li>• Promotion and Acceleration requirements</li> <li>• Common Core Standards</li> <li>• State Assessments</li> </ul>	

	<ul style="list-style-type: none"> <li>Implementation of mandated programming as a result of state or federal funding</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

### Students with Disabilities

Is the school protecting the rights of students with disabilities?			
	2 points	1 point	0 points
	Meets Standard	Meets Standard w/ CAP	Does Not Meet Standard
	<p>Consistent with the school's status and responsibilities as an LEA, the school materially complies with applicable laws, rules, regulations, and provisions of the charter contract (including IDEA, Section 504, and ADA) relating to the treatment of students with identified disabilities and those suspected of having a disability, including but not limited to:</p> <ul style="list-style-type: none"> <li>Equitable access and opportunity to enroll</li> <li>Identification and referral</li> <li>Appropriate development and implementation of IEPs and 504 Plans</li> <li>Operational compliance, including provision of services in the LRE, and appropriate inclusion in the school's academic program, assessments, and extracurricular activities</li> <li>Discipline, including due process protections, manifestation determinations, and behavioral intervention plans</li> <li>Access to the school's facility and program to students in a lawful manner and consistent with students' IEPs or 504 Plans</li> <li>Appropriate use of all available funding</li> </ul>	<p>The school is on an approved Corrective Action Plan and is actively making progress to cure the deficiency.</p>	
2018-2019		1	
2017-2018		1	

2016-2017	2		
2015-2016	2		

### English Learners

Is the school protecting the rights of English Learner (EL) students?			
	<b>1 point</b>		<b>0 points</b>
	<b>Meets Standard</b>		<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to requirements regarding English Language Learners (ELs), including but not limited to:</p> <ul style="list-style-type: none"> <li>• Equitable access and opportunity to enroll</li> <li>• Required policies related to the service of EL students</li> <li>• Compliance with native language communication requirements</li> <li>• Proper steps for identification of students in need of EL services</li> <li>• Appropriate and equitable delivery of services of identified students</li> <li>• Appropriate accommodations on assessments</li> <li>• Exiting of students from EL services</li> <li>• Ongoing monitoring of exiting students</li> </ul>		
2018-2019	1		
2017-2018	1		
2016-2017	1		
2015-2016	1		

### Financial Reporting and Compliance

Is the school meeting financial reporting and compliance requirements?			
	<b>1 point</b>		<b>0 points</b>
	<b>Meets Standard</b>		<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to financial reporting requirements, including but not limited to:</p> <ul style="list-style-type: none"> <li>• Complete and on-time monthly submission of financial reports, including annual budget, revised budgets (if applicable), periodic financial reports as required by the authorizer, and any reporting requirements if the board contracts with an Education Service Provider (ESP)</li> <li>• On-time submission and completion of the annual independent audit and corrective action plans, if applicable</li> <li>• All reporting requirements related to the use of public funds</li> </ul>		
2018-2019	1		
2017-2018	1		
2016-2017	1		
2015-2016	1		

## Financial Management and Oversight

Is the school following Generally Accepted Accounting Principles (GAAP)?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to financial management and oversight expectations as evidenced by an annual independent audit, including but not limited to:</p> <ul style="list-style-type: none"> <li>• An unqualified audit opinion</li> <li>• An audit devoid of significant findings and conditions, material weaknesses, or significant internal control weaknesses</li> <li>• An audit that does not include a significant <u>ongoing</u> concern disclosure in the notes or explanatory paragraph within the audit report</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

## Governance Requirements

Is the school complying with governance requirements?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to governance by its board, including but not limited to:</p> <ul style="list-style-type: none"> <li>• Board policies, including those related to oversight of an Education Service Provider (ESP), if applicable</li> <li>• Board Bylaws</li> <li>• Board Training</li> <li>• Sunshine Laws: proper notice of meetings, changes to meeting times/locations, cancellation notices, and starting on time</li> <li>• Code of Ethics</li> <li>• Conflicts of Interest</li> <li>• Board composition and/or membership rules</li> <li>• Compensation for attendance at meetings</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

### Management Accountability

Is the school holding management accountable, if applicable?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to oversight of school management, including but not limited to: <ul style="list-style-type: none"> <li>• Maintaining authority over management, holding it accountable for performance as agreed under written performance agreement, and requiring annual financial reports of the ESP</li> <li>• Oversight of management that includes holding it accountable for performance expectations which may or may not be agreed to under a written performance agreement</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	NA	
2015-2016	NA	

### Reporting Requirements

Is the school complying with reporting requirements?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to relevant reporting requirements to the ESC, ODE, and/or federal authorities, including but not limited to: <ul style="list-style-type: none"> <li>• Accountability tracking</li> <li>• Attendance and enrollment reporting</li> <li>• Compliance and oversight</li> <li>• Additional information requested by ESCCO</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

### Students and Employees

Is the school protecting the rights of all students?		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	The school materially complies with applicable laws, rules, regulations, and provisions of the charter	

	<p>contract relating to the rights of students, including but not limited to:</p> <ul style="list-style-type: none"> <li>• Policies and practices related to admissions, lottery, waiting lists, fair and open recruitment, and enrollment (including rights to enroll or maintain enrollment)</li> <li>• The collection and protection of student information</li> <li>• Due process protections, privacy, civil rights, and student liberties requirements including First Amendment protections and the prohibition of public schools from engaging in religious instruction</li> <li>• Conduct of discipline</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Is the school respecting employee rights?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to employment considerations, including those relating the FMLA, ADA, and employment contracts.	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Is the school complying with health and safety requirements?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to safety and the provision of health-related services, including but not limited to:</p> <ul style="list-style-type: none"> <li>• Nursing services and dispensing of medication to students (screenings, logs, policies)</li> <li>• Food Service Inspections</li> <li>• Health and Wellness requirements</li> <li>• Other services</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Is the school handling information appropriately?		
	1 point	0 points

	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to the handling of information, including but not limited to:</p> <ul style="list-style-type: none"> <li>• Maintaining the security of and providing access to student records under FERPA and other applicable authorities</li> <li>• Accessing documents maintained by the school under the state's Freedom of Information Law and other applicable authorities</li> <li>• Transferring of student records</li> <li>• Proper and secure maintenance of testing materials</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

### Additional Obligations

<b>Is the school complying with other obligations?</b>		
	<b>1 point</b>	<b>0 points</b>
	<b>Meets Standard</b>	<b>Does Not Meet Standard</b>
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract that are not otherwise explicitly stated herein, including but not limited to requirements from the following sources:</p> <ul style="list-style-type: none"> <li>• Acceptable performance on site visit reports, Annual reports, and Annual Reviews</li> <li>• Revisions to State Charter Law</li> <li>• Intervention requirements by the ESC (corrective action plans or other required interventions)</li> <li>• Intervention requirements by the Ohio Department of Education</li> <li>• Requirements by other entities to which the charter school is accountable</li> </ul>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	