



Sponsor Community School Annual Review (*Annual Performance Report*)

Name of Sponsor Educational Service Center of Central Ohio

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Name of Community School The Maritime Academy of Toledo

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School Year 2018-2019

Annual performance framework (academic, fiscal, and organizational/operational) evaluation is considered using a five (5) point scale as found below.

Excellent	Very Good	Fair	Poor	Not Evident
5	4	3	2	1

1. Epicenter Efficiency and Accountability (Epicenter = On-Line Compliance System)

Rate the 'on time' submission and correctness of required documents.

Epicenter percentage on-time: 100%

5 4 3 2 1

Comments: Kaitlyn Kruse and Kathy Simpson submit compliance documents to the ESCCO via Epicenter. Epicenter is the online compliance repository we use to collect all Sponsor and Ohio Department of Education required documents. Documents collected are used to assemble data and documentation to measure school compliance with applicable laws, rules,

contractual obligations and academic performance measures, governance, fiscal, and operational requirements for both the school and governing authority. The compliance rate for TMAT is at 100%. There are many complexities involved with compliance due legislative changes, Ohio Department of Education requirement changes, and the details of each requirement. We ask all that all personnel working with Kathy and Kaitlyn regarding the documentation each must gather continue to be mindful of deadlines to assist them in maintaining the timeliness and efficiency with which they complete Epicenter tasks.

2. Technical Assistance, Monitoring and Intervention

Rate the frequency and degree of severity of these processes. Have any Corrective Action Plans (CAP's) or probationary notices been issued?

5 4 3 **2** 1

Comments: TMAT applied for renewal this school year, and was approved for a two-year contract subject to participation in the Ohio Improvement Process and submission and work on a School Improvement Plan as required by their designation as a Priority School, At-Risk for Closure (Y1) and Needs Intervention for Special Education by the State.

Areas for Improvement

The school is in Priority status, on the at-risk-for-closure list, as well as the State Watch list, and also qualifies for special education corrective action due to the special education rating of “Needs Intervention” that is based on the math and reading proficiency rate for students with disabilities. These designations required that a School Improvement Plan (SIP) be submitted December 21, 2018. This has been completed, and continues to be a work-in-progress. The special education CAP deadline for submission to ODE was March 15, 2019. The school has developed multiple versions of this plan, and will be re-submitting the most recent document to ODE in the next few days. This improvement planning is a 3-year process and is on-going. I completed a monitoring observation on March 11, and will complete additional observations on April 8, 2019.

3. Financial Plan

Rate the degree to which the school performed its obligations noted in the Financial Plan.

5 4 **3** 2 1

Comments: All fiscal reports have been submitted on time for the 2018-19 school year. Alan Hutchinson, Department of Community Schools fiscal reviewer, has conducted monthly reviews of fiscal documents which are all collected in Epicenter. We remind the school to be aware of the upcoming spring submission of the five-year forecast in Epicenter. The October submission of the five-year forecast identified operating deficits. The ESCCO requested that the school provide a letter explaining the plan to address current deficits and mitigate future ones. The Governing Authority, treasurer and school leaders have worked diligently to curb spending and head off budgetary shortfalls, which has led to increased financial stability.

However, continued fiscal prudence must be maintained to address the, albeit lessened, projected deficits. See Performance Framework data at the end of the review.

4. Enrollment

Rate the level of student retention/transiency during life of the contract.

5 4 3 2 1

Comments: Enrollment has slightly increased over the course of the school year. The August FTE report indicated enrollment of 285, and the March FTE report indicated enrollment of 307.

5. Governance/Organizational/Operational

Rate the overall leadership of the governing authority and operational organization.

5 4 3 2 1

Comments: Leadership has been strong and provided very positive support for the school. All trainings have been completed in a timely manner. The school successfully applied for renewal and a new contract was approved by the ESC board and the TMAT governing authority effective July 1, 2019 through June 30, 2021.

6. Academic Accountability

How is the school performing in relation to the Education Plan? Met Education Plan.

How did the school say it would perform versus how it actually performed?

5 4 3 **2** 1

Comments: As mentioned in section 2, TMAT has been identified by the State as a Priority school due to their 4-year graduation rate, as well as Needs Intervention for Special Education. Requirements for completion and submissions of a School Improvement Plan (SIP) and a Special Education CAP have been completed. See Performance Framework data at the end of the review.

7. Contract Sufficiency (per ORC section 3314.03)

The level of contract sufficiency - ODE checklist will be used to determine whether contract has been updated to their standards once received. To date, all is compliant.

8. Conclusion

How is the school performing in relation to the contractual requirements?

Comments: It is a pleasure to work with everyone at the school, and the high level of professionalism and cooperation of all personnel is truly appreciated. The school continues to do an admirable job in all areas contractual requirements of compliance and timely submissions related to performance framework (academic, fiscal, organization/operational, and governance). We would like to see continued growth in the area of academics, specifically, the 4-year graduation rate and performance of special education students in math and reading.

Please see below how the school performed relative to the Performance Framework in its entirety. Note, we are not able to include 2018-2019 information in the Academic Component, as the local report card information is not released until the 2019-2020 school year. Fiscal information is only available through 2016-2017, as the FY 18 audit report has not yet been released. Information through the 2018-2019 year has been evaluated for the Organizational/Operational Component of the Performance Framework, and can be found in the tables.

Areas of Strength

Required submissions to Epicenter have nearly all been on time and accurate. When there has been an issue with a document submission the school response and correction has been very timely. Kathy and Kaitlyn do not hesitate to reach out for clarification of Epicenter tasks. The personnel files were in excellent order and extremely well-organized, making documentation easy to review. Kathy Simpson's dedication to this is greatly appreciated. Another area of strength is a very positive school climate. Observed and interviewed students were exceptionally respectful and polite with adults. They also indicated high satisfaction with their school environment. Staff members have exhibited a sincere commitment to the school improvement process, even volunteering their time to assist students.

- For updated ESCCO Community Schools' departmental guidance and policies, please visit our ESC web page at www.escco.org under Programs.
- This report will be shared at the April board meeting and via email with the school governing authority.

The Maritime Academy of Toledo Performance Framework

Performance Framework for annual review of school outcomes includes 3 main components: Academic, Financial, and Organizational/Operational

PERFORMANCE FRAMEWORK: ACADEMIC COMPONENT

4 points	3 points	2 points	1 points
Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
A/B	C	D	F

Overall School Performance: School Grade		
	Rating	Points
2018-2019		
2017-2018	F	1
2016-2017	NR	
2015-2016	NR	

Achievement: Component Grade		
	Rating	Points
2018-2019		
2017-2018	F	1
2016-2017	F	1
2015-2016	F	1

Achievement: Performance Index		
	Rating	Points
2018-2019		
2017-2018	F	1
2016-2017	F	1
2015-2016	F	1

Achievement: Indicators Met		
	Rating	Points
2018-2019		
2017-2018	F	1
2016-2017	F	1
2015-2016	F	1

Gap Closing Component Grade: Annual Measurable Objectives		
	Rating	Points
2018-2019		
2017-2018	F	1
2016-2017	F	1
2015-2016	F	1

Progress: Component Grade		
	Rating	Points
2018-2019		
2017-2018	F	1
2016-2017	D	1
2015-2016	D	1

Progress: Value Added Overall		
	Rating	Points
2018-2019		
2017-2018	F	1
2016-2017	F	1
2015-2016	F	1

Progress: Value Added Students With Disabilities		
	Rating	Points
2018-2019		
2017-2018	F	1
2016-2017	C	3
2015-2016	B	4

Progress: Value Added Lowest 20% in Achievement		
	Rating	Points
2018-2019		
2017-2018	F	1
2016-2017	C	3
2015-2016	F	1

Annual Graduation Rate				
	4 Year Rating	Score	5 Year Rating	Score
2018-2019				
2017-2018	F	1	F	1
2016-2017	F	1	F	1
2015-2016	F	1	F	1

Prepared for Success Component Grade		
	Rating	Points
2018-2019		
2017-2018	F	1
2016-2017	F	1
2015-2016	F	1

Mission Specific Goal #1 Scale			
4 points	3 points	2 points	1 points
Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
Overall Attendance Rate is $\geq 95\%$	Overall Attendance Rate is 90-94.9%	Overall Attendance Rate is 85-89.9%	Overall Attendance Rate is $< 85\%$
Mission Specific Goal 1: Overall Attendance Rate $\geq 90\%$			

	Rating	Points
2018-2019		
2017-2018	MEETS STANDARD	3 (91.8%)
2016-2017	NA	NA
2015-2016	NA	NA

Mission Specific Goal #2 Scale			
4 points	3 points	2 points	1 points
Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
Decrease in total # suspension days >10%	10% decrease in # of total suspension days	7-9.9% decrease in # of total suspension days	Decrease in total # suspension days < 7%
Mission Specific Goal 2: Number of Total Suspension Days Decreased by ≥ 10%			
	Rate	Points	
2018-2019			
2017-2018	APPROACHING STANDARD	2 (9.375% DECREASE)	
2016-2017	NA	NA	
2015-2016	NA	NA	

Mission Specific Goal #3 Scale			
4 points	3 points	2 points	1 points
Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
> 80% of students have SGP of 25 in STAR math & reading	80% of students have SGP of 25 in STAR math & reading	75-80% of students have SGP of 25 in STAR math & reading	< 75% student have SGP of 25 in STAR math & reading
Mission Specific Goal 3: ≥ 80% Students Will Have SGP of ≥25 in STAR Math & Reading			
	Rating	Points	
2018-2019			
2017-2018	Falls Far Below Standard	1 (74%)	
2016-2017	NA	NA	
2015-2016	NA	NA	

Progress: Lowest 20% Comparison to All Community Schools Statewide Scale				
Point Value	4 points	3 points	2 points	1 point
Rating	Exceeds Standard	Meets Standard	Approaching Standard	Falls Far Below Standard
Progress Lowest 20% Rate vs All Community Schools Statewide	Ranked ≥ 75% of All	Ranked between 50-74.9% of All	Ranked between 25-49.9% of All	Ranked lower than 24.9% of All

Progress: Lowest 20% Comparison vs All Community Schools Statewide							
		Rating - Points	A	B	C	D	F
2018-2019	TMAT	N/A					
	All						
2017-2018	TMAT	APPROACHING STANDARD - 2					F
	All		15%	8%	30%	12%	35%

2016-2017	TMAT	EXCEEDS STANDARD - 4			C ≥75%		
	All		14%	12%	31%	13%	30%
2015-2016	TMAT	N/A					
	All						

PERFORMANCE FRAMEWORK: FINANCIAL COMPONENT

Near-Term Measures

Current Ratio: Current Assets divided by Current Liabilities Source: Audited Balance Sheet			
	2 points	1 point	0 points
	Meets Standard	Does Not Meet Standard	Falls Far Below Standard
	Current Ratio is greater than or equal to 1.1 or Current Ratio is between 1.0 and 1.1 and one-year trend is positive	Current Ratio is between 0.9 and 1.0 or equals 1.0 or Current Ratio is between 1.0 and 1.1 and one-year trend is negative	Current Ratio is less than or equal to 0.9
2018-2019			
2017-2018			
2016-2017	MEETS (3.97)		
2015-2016	MEETS (3.9)		

Unrestricted Days Cash: Unrestricted Cash divided by (Total Expenses minus Depreciation Expenses)/365 Source: Audited Balance Sheet and Income Statement			
	2 points	1 point	0 points
	Meets Standard	Does Not Meet Standard	Falls Far Below Standard
	60 Days Cash or Between 30 and 60 Days Cash and one-year trend is positive	Days Cash is between 15-30 days or Days Cash is between 30-60 days and one-year trend is negative	Fewer than 15 Days Cash
2018-2019			
2017-2018			
2016-2017	MEETS (93.20)		
2015-2016	MEETS (93.81)		

Debt Default: Is the school able to meet its debt obligations or covenants? Source: Notes to Audited Financial Statement			
	2 points	1 point	0 points
	Meets Standard	Does Not Meet Standard	Falls Far Below Standard
	School is not in default of loan covenant(s) and/or is not delinquent with debt service payments	Not applicable	School is in default of loan covenant(s) and/or is delinquent with debt service payments
2018-2019			
2017-2018			
2016-2017	MEETS (YES)		
2015-2016	MEETS (YES)		

Sustainability Measures

Enrollment Variance: Sufficiency of revenues to fund ongoing operations Source: Projected Enrollment in the approved budget for the year vs. actual enrollment			
	2 points	1 point	0 points
	Meets Standard	Does Not Meet Standard	Falls Far Below Standard
	Enrollment Variance equals or exceeds 95% in the most recent year	Enrollment Variance is between 85-95% in the most recent year	Enrollment Variance is less than 85% in the most recent year
2018-2019			
2017-2018			
2016-2017	MEETS (YES)		
2015-2016	MEETS (YES)		

Debt to Asset Ratio: Total Liabilities less the long term liability for pension obligations divided by Total Assets Source: Audited Balance Sheet			
	2 points	1 point	0 points
	Meets Standard	Does Not Meet Standard	Falls Far Below Standard
	Debt to Asset Ratio is less than 0.9	Debt to Asset Ratio is between 0.9 to 1.0	Debt to Asset Ratio is greater than 1.0
2018-2019			
2017-2018			
2016-2017	MEETS (.586)		
2015-2016			FALLS FAR BELOW (1.556)

PERFORMANCE FRAMEWORK: ORGANIZATIONAL/OPERATIONAL COMPONENT

Education Program

This measure does not evaluate the performance of the school. This measure only addresses the program described in the Education Plan of this contract – the school’s fidelity to the program and organizationally the school’s **faithfulness to the terms of the charter**.

Is the school implementing the material terms of the education program as defined in the current charter contract?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	The school implemented the material terms of the education program in all material aspects and the education program in operation reflects the material terms as defined in the charter contract, or the school has gained approval from the ESC for a charter modification to the material terms.	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Education Requirements

Is the school complying with applicable education requirements?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to education requirements, including but not limited to: <ul style="list-style-type: none"> • Academic Program Assurances Instructional days or hours requirements • Graduation requirements • Promotion and Acceleration requirements • Common Core Standards • State Assessments • Implementation of mandated programming as a result of state or federal funding 	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Students with Disabilities

Is the school protecting the rights of students with disabilities?			
	2 points	1 point	0 points
	Meets Standard	Meets Standard w/ CAP	Does Not Meet Standard

	<p>Consistent with the school's status and responsibilities as an LEA, the school materially complies with applicable laws, rules, regulations, and provisions of the charter contract (including IDEA, Section 504, and ADA) relating to the treatment of students with identified disabilities and those suspected of having a disability, including but not limited to:</p> <ul style="list-style-type: none"> • Equitable access and opportunity to enroll • Identification and referral • Appropriate development and implementation of IEPs and 504 Plans • Operational compliance, including provision of services in the LRE, and appropriate inclusion in the school's academic program, assessments, and extracurricular activities • Discipline, including due process protections, manifestation determinations, and behavioral intervention plans • Access to the school's facility and program to students in a lawful manner and consistent with students' IEPs or 504 Plans • Appropriate use of all available funding 	<p>The school is on an approved Corrective Action Plan and is actively making progress to cure the deficiency.</p>	
2018-2019		1	
2017-2018		1	
2016-2017		1	
2015-2016		1	

English Learners

Is the school protecting the rights of English Learner (EL) students?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to requirements regarding English Language Learners (ELs), including but not limited to:</p> <ul style="list-style-type: none"> • Equitable access and opportunity to enroll 	

	<ul style="list-style-type: none"> • Required policies related to the service of EL students • Compliance with native language communication requirements • Proper steps for identification of students in need of EL services • Appropriate and equitable delivery of services of identified students • Appropriate accommodations on assessments • Exiting of students from EL services • Ongoing monitoring of exiting students 	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Financial Reporting and Compliance

Is the school meeting financial reporting and compliance requirements?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to financial reporting requirements, including but not limited to:</p> <ul style="list-style-type: none"> • Complete and on-time monthly submission of financial reports, including annual budget, revised budgets (if applicable), periodic financial reports as required by the authorizer, and any reporting requirements if the board contracts with an Education Service Provider (ESP) • On-time submission and completion of the annual independent audit and corrective action plans, if applicable • All reporting requirements related to the use of public funds 	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Financial Management and Oversight

Is the school following Generally Accepted Accounting Principles (GAAP)?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to financial management and oversight expectations as evidenced by an annual independent audit, including but not limited to:</p> <ul style="list-style-type: none"> • An unqualified audit opinion • An audit devoid of significant findings and conditions, material weaknesses, or significant internal control weaknesses 	

	<ul style="list-style-type: none"> An audit that does not include a significant <u>ongoing</u> concern disclosure in the notes or explanatory paragraph within the audit report 	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Governance Requirements

Is the school complying with governance requirements?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to governance by its board, including but not limited to:</p> <ul style="list-style-type: none"> Board policies, including those related to oversight of an Education Service Provider (ESP), if applicable Board Bylaws Board Training Sunshine Laws: proper notice of meetings, changes to meeting times/locations, cancellation notices, and starting on time Code of Ethics Conflicts of Interest Board composition and/or membership rules Compensation for attendance at meetings 	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Reporting Requirements

Is the school complying with reporting requirements?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to relevant reporting requirements to the ESC, ODE, and/or federal authorities, including but not limited to:</p> <ul style="list-style-type: none"> Accountability tracking Attendance and enrollment reporting Compliance and oversight Additional information requested by ESCCO 	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Students and Employees

Is the school protecting the rights of all students?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to the rights of students, including but not limited to:</p> <ul style="list-style-type: none"> • Policies and practices related to admissions, lottery, waiting lists, fair and open recruitment, and enrollment (including rights to enroll or maintain enrollment) • The collection and protection of student information • Due process protections, privacy, civil rights, and student liberties requirements including First Amendment protections and the prohibition of public schools from engaging in religious instruction • Conduct of discipline 	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Is the school respecting employee rights?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to employment considerations, including those relating the FMLA, ADA, and employment contracts.</p>	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Is the school complying with health and safety requirements?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to safety and the provision of health-related services, including but not limited to:</p> <ul style="list-style-type: none"> • Nursing services and dispensing of medication to students (screenings, logs, policies) • Food Service Inspections • Health and Wellness requirements • Other services 	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Is the school handling information appropriately?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract relating to the handling of information, including but not limited to:</p> <ul style="list-style-type: none"> • Maintaining the security of and providing access to student records under FERPA and other applicable authorities • Accessing documents maintained by the school under the state’s Freedom of Information Law and other applicable authorities • Transferring of student records • Proper and secure maintenance of testing materials 	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	

Additional Obligations

Is the school complying with other obligations?		
	1 point	0 points
	Meets Standard	Does Not Meet Standard
	<p>The school materially complies with applicable laws, rules, regulations, and provisions of the charter contract that are not otherwise explicitly stated herein, including but not limited to requirements from the following sources:</p> <ul style="list-style-type: none"> • Acceptable performance on site visit reports, Annual reports, and Annual Reviews • Revisions to State Charter Law • Intervention requirements by the ESC (corrective action plans or other required interventions) • Intervention requirements by the Ohio Department of Education • Requirements by other entities to which the charter school is accountable 	
2018-2019	1	
2017-2018	1	
2016-2017	1	
2015-2016	1	