

# ANNE SULLIVAN SCHOOL

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Traci Meziere  
Principal

Dear Sullivan Families,

It is hard to believe that the start of school is right around the corner! I hope that you and your family have been able to relax and enjoy everything that summer in Chicago has to offer. I was able to enjoy some down time with family and friends during the month of July. I am excited to begin my 4th year at Sullivan and I look forward to greeting your kids on the first day of school.

The staff at Anne Sullivan has been hard at work over the past weeks preparing for the 2018-19 school year. Our amazing staff is dedicated to educating the whole child, and we place a high priority on fostering the academic, social, and emotional growth of our students. As a school community, we truly believe that all students can achieve individual success, and we are eager to join with families as partners in education.

Over the next few weeks, please take a moment to visit the **Anne Sullivan website at <http://www.d23.org>**. The website has up-to-date calendar information, helpful parent resources, information about school programs, and links to teachers' webpages. We will update the site regularly throughout the year, so be sure to bookmark it and check back often!

**Please read the information below carefully, as there are important dates and need-to-know items as you plan for the beginning of the new school year:**

## **Betsy Ross/Anne Sullivan Sneak Peek**

The Betsy Ross/Anne Sullivan Sneak Peek will be held on **Monday, August 20th, from 8:45-9:15 A. M.** Feel free to drop in, say hello to your child's teacher, and drop off school supplies.

## **Munchkins in the Park**

The EPTO invites all families to attend Munchkins in the park on the Betsy Ross Playground on **Monday, August 20th, from 8:45-10:00 A.M.**, immediately following the Sneak Peek. This is a wonderful opportunity for students and families to reconnect with familiar faces from prior school years, and to meet new classmates and families.

## **First Day of School and Arrival/Dismissal Times**

The first day of school is **Tuesday, August 21st**. It is a full day, and bus services will be provided. Weather permitting, all students should meet their teacher on the playground at 8:15. A.M. **The school day begins at 8:25 A.M. and ends at 2:25**

Please contact us if you would like this communication translated into your native language.  
Por favor, póngase en contacto con nosotros si desea que esta comunicación traducido a su idioma nativo.  
Prosimy o kontakt, jeżeli chcą Państwo by wiadomość ta została przetłumaczona na Państwa język ojczysty.

**P.M.** Morning supervision begins at 8:15 A.M. Arrangements for earlier supervision may be possible through our Extended Day Program. For more information about this fee-based program, please call our EDP Director at 847-870-5370.

### **Tardy/Absent Students**

If your child arrives at school after 8:30 A.M., parents are required to enter the building to sign their child in. If your child will be arriving after 8:45 A.M. and is planning to purchase a school lunch, please call the Sullivan office to notify us. **Absences should be reported using the Sullivan Absence Line at 847-870-3872.** Please leave your child's name and the reason for the absence when using this number.

### **Drop Off and Pick Up Procedures**

Please refer to the enclosed map, which details the drop off and pick up procedures at Sullivan. Staff will be in the drop off lane to assist children in exiting the car. **Please do not get out of your car when you are in the drop off and pick up lane.** If you need to walk your child into the building, please park in an available spot before entering the building. At dismissal, staff will help your child into the car. If you have children at both Ross and Sullivan, you may pick up and drop off at either school entrance. Students may walk through the building to either school for pick up and drop off. **We appreciate your compliance with our pick up and drop off procedures, as this helps to ensure the safety of all of our students and staff.**

### **Busing**

For our students' safety, only buses are allowed in front of the school during arrival and dismissal times. Staff members will be providing bus supervision in front of the school. Please refer to the busing handout in this mailing, which lists your child's assigned bus route.

### **After School Transportation Change Requests**

As teachers are not always able to check their messages during the day, please call the office if there are changes in your child's transportation plans for the end of the day. Our office staff will make sure that the message gets to your child's teacher.

### **Lunch**

Our updated lunch menu, provided by Mealtime, is enclosed in this mailing. The menu is also available on our [district website](http://www.d23.org) at <http://www.d23.org>. Our lunch periods are as follows:

11:40 A.M. -12:00 P.M. - 5th Grade Lunch/4th Grade Recess  
12:00 P.M.-12:20 P.M. - 4th Grade Lunch/5th Grade Recess

### **Supply Lists**

School supply lists were sent home with report cards at the end of last year. If you need an additional copy, please go to <https://www.d23.org/SupplyLists.aspx> to view the 4th and 5th grade lists.

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### **Anne Sullivan Parent Night**

Anne Sullivan Parent Night will take place on **Wednesday, August 29th from 6:00-7:30 P.M.** This is a chance for parents to meet the Sullivan staff and to learn about the curriculum and programs at Sullivan, as well as our 1:1 iPad initiative. A detailed schedule for the evening will be sent home at the start of the year.

### **Parent Teacher Organization**

Another website you should visit is <http://d23epto.org> to learn more about our wonderful **Elementary Parent Teacher Organization (EPTO)**. Your support of EPTO events and fundraisers enables our students to experience enrichment opportunities beyond the classroom. The D23 Elementary PTO will continue to send school, PTO, and community fliers to all parents who have a valid email address on file. **We encourage all families to join the EPTO and become involved in our school community!**

### **Core Plus Instruction**

We are excited to implement a new instructional format at Anne Sullivan this year. To reduce the number of transitions for our elementary students, we have made changes to how we address differentiated instruction in literacy and math. Students will remain with their homeroom teacher for instruction throughout the day, providing consistency in instruction and classroom procedures for our students. All students will receive instruction tailored to their academic needs during daily Core Plus instruction. Accelerated literacy students in 4th and 5th will receive enrichment for 30 minutes daily during this time, while other students will engage in reteaching, reinforcement, or intervention activities in reading and math. 5th grade math students will continue to switch classes for accelerated math, and 4th grade students will continue to receive enrichment through their Flex Friday schedule. Students placed in these enrichment sections will receive a separate placement letter at the start of the year.

If you have any questions or concerns, please do not hesitate to stop by the Sullivan office or call us at 847-870-3865. You can also email me directly at [tmeziere@d23.org](mailto:tmeziere@d23.org). We are so excited for the start of the year and are looking forward to getting to know you and your children. We look forward to forming a collaborative partnership and embarking upon a great year of learning at Anne Sullivan School. Enjoy the rest of the summer, and we will see you soon!

Best,



Traci Meziere  
Principal  
Anne Sullivan School