

GARY J. MONTOYA  
*Board President*  
SUZETTE JEAN HASKIE  
*Board Vice President*  
CHRISTINA J. ASPAAS  
*Board Secretary*  
PHILIP J. KINLICHEE  
*Board Member*  
SHELDON PICKERING  
*Board Member*



DANIEL P. BENAVIDEZ  
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**REGULAR SCHOOL BOARD MEETING - 4:30 PM**  
**Shiprock Board Room, Shiprock, NM**  
**(Tuesday, October 19, 2021)**  
**MINUTES**

**Members present**

Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Philip Kinlichee  
Suzette J Haskie joined at 4:44 pm

**Meeting called to order at 4:33 PM**

**1. ROUTINE MATTERS:**

A. Gary J Montoya Called Meeting to Order and Verify Quorum Present through a Roll Call at 4:33 pm

B. Pledge of Allegiance lead by Philip Kinlichee

C. Prayer lead by Sheldon Pickering

D. Agenda Review - Christina J Aspaas asked why the Board Comments is not on the agenda and the Unique Trip Request was incomplete at the last meeting and should be under Reports for discussion.

E. Approve Agenda and/or Modifications

Motion to Approve the Agenda

Motion by Sheldon Pickering, second by Philip Kinlichee.

Final Resolution: Motion Carried, 3-1

Yes: Gary J Montoya, Sheldon Pickering, Philip Kinlichee

No: Christina J Aspaas

**2. COMMENTS FROM THE AUDIENCE:**

A. Comments

No Comments from the Audience

Christina J Aspaas asked about Public Comments, the comments are accepted 24 hours before the meeting, this may be an OMA issue. The time should be 72 hours and should be listed on the agenda if we have comments, as far as transparency is concerned, we need to go back and changed that and make sure we have the agenda created, the policy says 72 hours. Germaine Chappelle commented the OMA applies to public business from the board members and does not apply to public comments, so there will not be a requirement for 72 hours. Ms. Aspaas asked if that needs to be noted. Ms. Chappelle commented, in the past we allowed folks to come to the meeting to provide public comment because of Covid, we did revise that just to have a little time for what the comment was about. The change in policy is done with accordance in statues and the board has all the authority needs to make that policy change. Ms. Aspaas commented, people fill out the comment, now with Covid and relying on agenda, and putting out the agenda, that's why I'm asking these questions. Christina J Aspaas stated that Germaine Chappelle words are written and don't need to be, and also suggested that the statement needs to be put on the comments. Let's say someone from the public does have a comment, and it's hidden, and the board hides it, and it protects us that provides transparency. Ms. Chappelle commented some months ago, the board took a look at the public notice policy, and so many types of public notice, the board decided in addition to the COVID consideration, to ask folks to provide public comments at least 24 hours in advance. Ms. Aspaas would like to have this stated to the public that they know the 24 hour.

***(Suzette J Haskie joined by Zoom at 4:44 pm)***

**3. REPORTS:**

A. Fundraising Request - KCHS BPA Poster Sales by Bea Vasquez

Bea Vasquez presented the KCHS BPA Poster Sale, working on funds for travel and club activities.

Christina J Aspaas commented on Principal's signature not legible, prefer to have the signee print their name, and correction on the Ending Date on the form. Ms. Aspaas would like to be notified along with the board on the BPA conference in December.

B. Request for Approval of Gift & Donations - Local Restaurants and Fast Food Stores for SHS Lady Chieftain Basketball Program by Staci Gallaher

Staci Gallaher presented the Request for Approval of Gift & Donations - Local Restaurants and Fast Food Stores for SHS Lady Chieftain Basketball Program, the donations for feeding the teams each day.  
Christina J Aspaas requested to have the full name printed on the Gift & Donation form to identify the signature for archive reasons.  
Sheldon Pickering commented it is not necessary to make changes on the form.  
Daniel P Benavidez has a solution to take care internal. The original is available if in question.

C. Budget Adjustments and Journal Entries by Donovan Yazzie

Donovan Yazzie presented the Budget Adjustments and Journal Entries, a couple of budget adjustments for authority,  
Christina J Aspaas commented on Compliance with Section 10-15-1 and 22-8-12, NMSA, 1978 Compilation, under this section would there be more information to be added on the budget adjustments, and to be more transparent in justification.

D. First Reading School Board Policy: G-0900 GBEC Gifts To And Solicitations By Staff Members and J-4050 JJE Student Fund-Raising Activities

Gary J Montoya read the G-0900 GBEC Gifts to and Solicitations by Staff Members and J-4050 JJE Student Fund-Raising Activities.  
Daniel P Benavidez explained the reason on the policy and the issue is \$100 and \$250, the threshold should be higher such as \$5000 could be signed off by the Board and anything less than \$4999 could be signed off by the office.  
Christina J Aspaas would like to have the policy stay the same, the gifts to and solicitations by staff members should be to all.  
Philip Kinlichee commented on the policy, streamline should be the premise of the Superintendent for the funds coming in, we do have the personnel to take care of this task. We are all one board members, the issue is on the final vote for discussion.  
Sheldon Pickering recommended on the threshold to increase by \$6000 to \$8000.  
Suzette Haskie commented on the donation policy and would like to not put a limit on donations. The consideration from the auditors on the process are within the guidelines and best practice in audit findings.  
Gary J Montoya state that the incorrect policy was read. The correct policy to be read is K-0850 KCD Public Gifts/Donations to Schools. Point of clarity Mr. Montoya read K-0850.

#### **4. DISCUSSION AND POSSIBLE ACTION ITEM**

A. Discussion and Possible Action Item on Guiding Principles and Mission and Vision Statement

Resolution: Motion to approve the Guiding Principles and Mission and Vision Statement

Motion to Approve the Guiding Principles and Mission/Vision Statement with the addition of Intercultural & Outreach Community.

Motion by Sheldon Pickering, second by Philip Kinlichee

Final Resolution: Motion Carried, 3-2

Yes: Gary J Montoya, Sheldon Pickering, Philip Kinlichee

No: Christina J Aspaas and Suzette J Haskie

#### **5. REVIEW CONSENT ITEMS (SEE BELOW) AND ITEMS PULLED FROM CONSENT AGENDA FOR DISCUSSION AND/OR APPROVAL:**

A. Possible Item Removed from Consent Agenda

Resolution: Motion to pull Item C - Unique Trip Request - KCHS JROTC Marksmanship Competition from the Consent Agenda.

Motion to Pull from the Consent Agenda

Motion by Christina J Aspaas, second by Sheldon Pickering

Final Resolution: Motion Carried, 5-0

B. Unique Trip Request: KCHS JROTC Marksmanship Competition

Resolution: Motion to approve the Unique Trip Request: KCHS JROTC Marksmanship Competition with the itinerary submitted.

Motion to Approve the Unique Trip Request - KCHS JROTC Marksmanship Competition with the itinerary submitted.

Motion by Christina J Aspaas, second by Sheldon Pickering.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Suzette J Haskie, Philip Kinlichee

#### **6. CONSENT AGENDA:**

A. Approval of the Consent Agenda

Resolution: Motion to Approve the Consent Agenda

Motion to Approve the Consent Agenda

Motion by Christina J Aspaas, second by Sheldon Pickering.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Suzette J Haskie, Philip Kinlichee

B. Approve Minutes for September 16, 2021 Work Session and September 23, 2021 Regular School Board

Resolution: Motion to approve the Minutes

Motion to Approve the Consent Agenda

Motion by Christina J Aspaas, second by Sheldon Pickering.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Suzette J Haskie, Philip Kinlichee

C. Fundraising Request - KCHS BPA Poster Sales

Resolution: Motion to approve the Fundraising Request - KCHS BPA Poster Sales

Motion to Approve the Consent Agenda

Motion by Christina J Aspaas, second by Sheldon Pickering.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Suzette J Haskie, Philip Kinlichee

D. RFP# 2020-FOOD-100 Warehouse Cooler-Freezer Addition

Resolution: Motion to approve the RFP# 2020-FOOD-100 Warehouse Cooler-Freezer Addition recommendation to Winters Construction, LLC

Motion to Approve the Consent Agenda

Motion by Christina J Aspaas, second by Sheldon Pickering.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Suzette J Haskie, Philip Kinlichee

E. Request for Approval of Gift/Donation from NM COVID Association UNM

Resolution: Motion to approve the Request for Approval of Gift/Donation from NM COVID Association UNM

Motion to Approve the Consent Agenda

Motion by Christina J Aspaas, second by Sheldon Pickering.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Suzette J Haskie, Philip Kinlichee

F. Request for Approval of Gift/Donation from Local Restaurants and Fast Food Stores for SHS Lady Chieftain Basketball Program

Resolution: Motion to approve the Request for Approval of Gift/Donation from Local Restaurants and Fast Food Stores for SHS Lady Chieftain Basketball Program

Motion to Approve the Consent Agenda

Motion by Christina J Aspaas, second by Sheldon Pickering.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Suzette J Haskie, Philip Kinlichee

G. Disposal Listing - October 2021

Resolution: Motion to approve the Disposal Listing - October 2021

Motion to Approve the Consent Agenda

Motion by Christina J Aspaas, second by Sheldon Pickering.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Suzette J Haskie, Philip Kinlichee

H. Certification of Fixed Assets

Resolution: Motion to approve the Certification of Fixed Assets

Motion to Approve the Consent Agenda

Motion by Christina J Aspaas, second by Sheldon Pickering.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Suzette J Haskie, Philip Kinlichee

I. Procurement Over \$60,000

Resolution: Motion to approve the Procurement Over \$60,000

Motion to Approve the Consent Agenda

Motion by Christina J Aspaas, second by Sheldon Pickering.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Suzette J Haskie, Philip Kinlichee

J. Budget Adjustments and Journal Entries: 1) 24106 Entitlement IDEA-B - 0024-M; 2) 24119 21st Century Community Learning Centers - 0017-D; 3) 24130 CDC Healthy Schools - 0018-IB; 4) 24316 USDE CRRSA ESSER II - 0026-IB; 5) 24330 CRRSA ESSER III - 0023-IB; 6) 25131 Johnson O'Malley - 0022-I; 7) 27407 Family Income Index - 0025-IB; 8) 28189 GRADS-Child Care - 0019-IB; 9) 28190 GRADS-Instruction - 0020-IB; 10) 31200 Public School Capital Outlay - 0021-I

Resolution: Motion to approve the Budget Adjustments and Journal Entries: 1) 24106 Entitlement IDEA-B - 0024-M; 2) 24119 21st Century Community Learning Centers - 0017-D; 3) 24130 CDC Healthy Schools - 0018-IB; 4) 24316 USDE CRRSA ESSER II - 0026-IB; 5) 24330 CRRSA ESSER III - 0023-IB; 6) 25131 Johnson O'Malley - 0022-I; 7) 27407 Family Income Index - 0025-IB; 8) 28189 GRADS-Child Care - 0019-IB; 9) 28190 GRADS-Instruction - 0020-IB; 10) 31200 Public School Capital Outlay - 0021-I

Motion to Approve the Consent Agenda

Motion by Christina J Aspaas, second by Sheldon Pickering.

Final Resolution: Motion Carried, 5-0

Yes: Christina J Aspaas, Gary J Montoya, Sheldon Pickering, Suzette J Haskie, Philip Kinlichee

**7. BOARD & SUPERINTENDENT REPORT:**

A. Board Member Report

- Suzette Haskie - no report
- Christina J Aspaas - received a letter from NTUA regarding drinking water. Would like a report on Filtering for the schools and administration building, if we have water filtering. Is our district being affected on the supplies being backed up in ports as far as food services, maintenance and custodial. Requested a Donation listing by Daniel Benavidez for a listing of COVID Donation and how they are spent and used for. We ask ourselves if we are in violation or conflict of interest on pending lawsuit as

yet to hear, our board attorney is also the defendant, I believe it's a liability for the board, should she be part of the meetings until it is resolved, until we can ethically and legally move forward.

- Sheldon Pickering - Thanked Ms. Aspaas for looking out for the safety of the kids on student safety. KCHS soccer team worked with so much at heart, talented team, may well be going to state, dedicated coaches, and good programs. KCHS homecoming dance was a success, the DJ complimented the homecoming dance and had the most fun, thanked Dr. Benedict on the feedback.

**B. Superintendent Report**

- Daniel P. Benavidez - recognized the health care workers who provided the health clinic and doctors on the booster shots, thank publicly for what they do and provide the services for the community. Also recognized the Maintenance Department on the Ben Ray Lujan Maintenance Award for their hard work. A suggestion to board members to stop by the new teacher housing area behind Mesa Elementary.

**8. REQUESTED ACTION ITEMS AND/OR REPORTS FOR NEXT MEETING:**

**A. Possible Items for Next Meeting**

- Proposed wording on the proposed donation policy
- Information purposes, what kind of acceptable practice for 2021
- Report on best practices from the auditors updating our policy on donations
- Report on water filters in the schools and administration building
- Report on COVID Donations

**9. PLUS/DELTA:**

**A. Plus and Delta from Board Members**

Plus:

- Moved through the agenda items quickly
- BPA success
- JROTC Participation in competitions
- Looking forward to Guiding Principles
- Positive conversations

Delta:

- Regarding Guiding Principles, need to remember our roles and constituents, not our personal grudges, need to work together for the benefit of the students
- Speaks for themselves in the meeting
- Conversation took a little longer

***(Christina J Aspaas left the meeting at 6:48 pm)***

**10. ADJOURNMENT:**

**A. Adjourn Regular School Board Meeting**

Motion to Adjourn the Regular School Board Meeting at 6:49 pm

Motion by Sheldon Pickering, second by Philip Kinlichee

Final Resolution: Motion Carried, 4-0

Yes: Gary J Montoya, Sheldon Pickering, Suzette Haskie, Philip Kinlichee

Not Present at time of vote: Christina J Aspaas

Respectfully Submitted,



Christina J Aspaas, School Board Secretary