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I³ SAFE FOR ME: COVID-19 PLAN

We are in year two of navigating the COVID-19 pandemic. Last year, we were successful in keeping our school open and our students, faculty, and families safe. Our approach to this year will be different, but we must remain vigilant in our effort to keep one another safe. The i3 Academy COVID team has updated the i3 Safe for Me Plan in order to communicate the safeguards that will be implemented, contributing to an effective learning environment.

We will communicate regularly with the Alabama Department of Health (ADPH) and follow CDC guidelines throughout every operational aspect of the school. There may be points when heightened measures are in place, including the requirement for groups of students and staff members to work remotely if a positive case arises or there is a substantial increase in community spread. Conversely, all measures listed in this document may not be necessary throughout the school year. Any decision will be based on data and the advice of experts in public health.

Our desire is that families will feel safe sending their children to school. The health of our students and staff is our primary concern.

Please note: This year, remote learning will only be implemented when a class or specific student is required to self isolate.
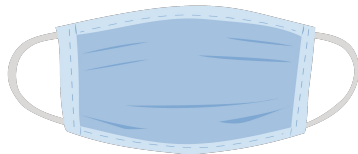
i3 Safe For Me: School Commitment

We are asking all stakeholders to do their part to keep i3 Academy safe and healthy. The i3 Academy team is committed to keeping students and staff safe and healthy. The key points of our commitment are the following:

- Communication will be of utmost importance regarding new and continuing developments.
- Student dignity and privacy are always a priority but will be treated with extra care as we manage potential and actual COVID-19 cases in our community.
- School cleanliness and hand hygiene will be implemented to the best of our ability.
- Access to high-quality teachers and curricula will be a priority.
- Support services for special populations (special education, 504, gifted, etc.) will be in place.
- Every effort will be made to ensure access to technology is not a barrier for any family.

Definitions

Face Coverings

Face coverings appropriate for i3 Academy are cloth or disposable masks with ear loops. Gator-style masks are not allowed. Face coverings should be washed regularly. Until further notice, all faculty, students and campus visitors are required to wear a face mask while indoors. Students should bring their own masks from home.

Hand Sanitizer

Hand sanitizers should contain at least 60% alcohol and only used with staff and older children who can safely use hand sanitizer. Hand soap should be used for younger children.

Clean/Disinfect

Ensure safe and correct application of disinfectants and keep out of reach of children.

Communications

Communication is the key to success in any large organization, especially when confronting an unprecedented event such as the pandemic. Through family and faculty surveys, we have gained insight and understanding into remote learning experiences during the 2020-2021 school year. This information has informed our future plans.

We will continually measure stakeholder satisfaction and areas for improvement throughout the coming weeks and months by utilizing email communication, private Facebook group polls, and surveys.

On urgent matters, we will send official information through email, robocall, and posts on our website. Our social media platforms will support these messages but will not contain sensitive information. If a COVID-19 case is confirmed in a classroom, we will send an email to close contacts.

If you have any questions regarding COVID-19, please contact our nurses, Tanya Kendrick at tkendrick@i3academy.org and Sara Ebersold at sebersold@i3academy.org.

Planning Ahead

In the event that your child is asked to self-isolate, you will need to make plans for child care at a moment's notice. Please contact your child's potential caregiver in advance.

If your child's class is asked to self-isolate, they will automatically move to a remote setting. An iPad will be sent home with your child, and they will begin learning remotely the next day.

If you do not have access to reliable wifi, please reach out to our technology team (Krystal Wright at kwright@i3academy.org or Aaron Goldberg at agoldberg@i3academy.org). They may be able to help.

Remote learning is not an ongoing option at this time. When this document refers to "remote", this is in terms of a remote setting when a student or class is in self-isolation. This document outlines the way various elements will be handled when students are in the remote setting.

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i3 For Me: COVID-19 Plan

Prevention

Remote	Please follow CDC guidelines from home.
In Person	- Students are required to bring masks to school. They must wear the mask at all times. - If a student arrives to school without a mask repeatedly, parents may be contacted to help resolve this issue. - Personal Protective Equipment (PPE) will be provided to staff, including: - Face coverings - Hand sanitizer - Signage on how to stop the spread of COVID-19, properly wash hands, promote everyday protective measures, including face coverings will be displayed around campus. - Consistent scheduled times and procedures will be established throughout the day for hand hygiene, promoting hand washing. - If students or staff are experiencing COVID-19 symptoms, they should stay home, contact their health care provider and then the i3 Academy nurses. Please email our nurses, Tanya Kendrick at tkendrick@i3academy.org and Sara Ebersold at sebersold@i3academy.org. - Mass gatherings in large groups such as assemblies, off-campus field trips, staff meetings will be limited.

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Transmission Mitigation and Cleaning Procedures

Remote	Please follow CDC guidelines from home.
In Person	- Custodial cleaning practices will be focused on cleaning for health, which includes an emphasis on disinfecting surfaces where bacteria or viruses are most likely to be transmitted. - Custodial services will consult with the school Health and Wellness Coordinator (nurse) to ensure appropriate and timely measures are taken to preserve the health and safety of our students, staff, and community.

Materials and Manipulatives

Remote	If necessary, i3 Academy staff will schedule a time for families to pick up materials to use at home.
In Person	Teachers will monitor the sharing of all supplies, utensils, devices, toys, books, and learning aids.

Plan for Sick or Symptomatic Students or Faculty

In Person	- Symptomatic staff and students in the building will go to an established isolation room (not the health room, as this must be kept available) until they can safely leave the building. - We will coordinate with Alabama Department of Public Health (ADPH) and other medical institutions regarding suspected and confirmed cases. - ADPH and UAB experts will assist the i3 Academy leadership team to determine a course of action on a case-by-case basis. - We will follow ADPH Back-to-School Guidance. - All close contacts will be informed via email if there is a confirmed case of COVID-19. - The privacy and dignity of any suspected or positive student or staff member will be a priority during this sensitive time.

Attendance

Remote	- Students will check in with their teacher daily. - If a student become sick at any point, parent/guardian should email teacher directly to let him/her know.
In Person	- Students will check in with their teacher daily. - If a student becomes sick at any point, parent/guardian should email teacher and nurse directly to let him/her know.

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Transitions and Restrooms

In Person	**Transitions** - We will control the flow of traffic into and out of the building to ensure that maximum capacity plans are adjusted and managed at each entry and exit point. **Restrooms** - Younger students (K-1) will have single-person private restrooms. - Older students (2-5) will have a limit on the number of students who can use the restroom at a time. - Restrooms and frequently-used surfaces will be cleaned regularly by custodial team. - Soap will be available at all times and proper handwashing will be encouraged for all students and staff members.

Wellness, Enrichment, and Recess

Remote	- If necessary, enrichment and wellness teachers will work alongside classroom teachers to incorporate wellness and enrichment into the curriculum.
In Person	- Students will participate in wellness and enrichment regularly. - Wellness will take place in the gym or outside.

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Arrival and Dismissal

In Person	**By Car** ● i3 staff will limit contact with any family member who drops off/picks up a student to the extent possible. ● Masks will be worn by staff members, and students and family members are required to wear masks at this time as well. **By Bus** ● STS, our contracted bus service, will support students by providing safe and timely transport services for all riders. STS will serve students in special education or with specific transportation needs. ● Students are required to wear masks while on the bus. ● Wellness stations will be set up to disinfect hands before entering the building.

Campus Visitors

In Person	● All visitors to campus must wear a mask and check in at the front desk. ● During times of substantial spread, visitors will be limited to the foyer area.

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Technology

Technology is integral to teaching and learning. Every student at i3 will be assigned an iPad to sustain learning both at school and at home. Based on our collective experience from this past year, we understand the need to support families as they in turn support their children at home. We will provide how-to videos and trainings to help i3 parents with the programs and processes we plan to use throughout the school year. Students in kindergarten and first grade will use Seesaw. Students in second through fifth grade will use Google Classroom. We will be rolling out Class for Zoom this year as our Zoom platform. The help desk feature on our website and our technology team, Krystal Wright, Aaron Goldberg, and Dr. JohnMark Edwards, will be available to assist families with specific technology issues.

Remote	● All schoolwork and lessons will be delivered and assessed virtually through the apps listed above. Some lessons may be hands-on, interactive, or collaborative with other students.
In Person	● Most lessons will be delivered in person, but platforms will be utilized for various purposes and projects.

School and Internet Safety

Remote	● Teachers will share safety guidelines for using technology and video conferencing tools.
In Person	● Teachers will share safety guidelines for using technology and video conferencing tools. ● Our Student Resource Officers (SRO) will provide ongoing daily coverage of both i3 campuses to ensure safe environments for students, staff, and our community. The service includes: emergency management, threat assessment, campus security, and partnering with all local law enforcement agencies.

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Substitute Teachers

In Person	- i3 Academy anticipates a need for substitute teachers - long-term assignments and daily assignments. - If you know anyone who may be able to help as a substitute, please email Pamela Thomas at PThomas@i3academy.org.

Standards and Curricula

Both Formats	Standards - In both learning formats, the Alabama College and Career Readiness Standards (ACCRS) will be followed. Curricula - Although lessons may be delivered in different ways, teachers will follow the same curricula in both learning formats. - Center for Collaborative Classroom's Collaborative Literacy: *Being a Reader* (K-2) *Making Meaning* (K-5) *Being a Writer* (K-5) *SIPPS* (K-5) - MyPerspectives Literacy Curriculum in Middle School - Investigations Math (K-5) in Elementary, Carnegie Learning in Middle - Science and Social Students - Teacher-created - Project-based

Assessment and Grading

Remote	<u>Assessments:</u> Formal assessments should be administered on campus. It is required for students to take the state ACAP testing on campus. <u>Grading:</u> see below.
In Person	<u>Assessments</u> Assessments will be given at regular intervals. They are critical in determining student needs. The following formal assessments are utilized at i3 Academy: ● iReady - Given three times per year ● NWEA MAP- Given two times per year ● ACAP - End of year state assessment <u>Grading</u> ● Standards-based grading (K-1) ○ Teaching Strategies GOLD ● JumpRope (2-6)

Special Populations
(Gifted, Special Education, English Learners, 504)

i3 Academy is committed to providing free and appropriate educational opportunities for students with unique circumstances to the greatest extent possible in alignment public health guidelines. Collaboration with families is an integral part of these plans and processes and continues to be essential during this time. To address the unique needs of students with disabilities, special education providers will continue to work with families to collaboratively identify the most essential services for each student that can be provided both directly and indirectly in remote and in-person learning environments. Service plans will be adjusted as needed for the circumstances of the learning environment. We recognize that each student will have an individual plan. If a student who receives services is required to self-isolate, we will work diligently to set detailed plans for the delivery of special education services.

Remote	● Parents will be contacted in order to determine the best ways to provide services to students.
In Person	● Students will receive all support services in person.

Child Nutrition Program

Remote	● If necessary, we will develop a "grab and go" program for any remote students who need lunch.
In Person	● Students will eat lunch in their classroom at the elementary school and in the cafeteria at the middle school. ● Compliance with Federal requirements for meals served and cleaning and disinfecting of facilities aligned with CDC cleaning guidance.

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Social-Emotional Learning and Counseling Services

Remote	- Our counselor will communicate with individual families to introduce him/herself and discuss possible services and processes. - We will continue to explore best practices for serving students' social-emotional and counseling needs via video-conferencing and phone calls.
In Person	**Social-Emotional Learning (SEL)** We have developed a comprehensive plan for supporting in-person and remote learning that includes: - Embedded in Collaborative Classroom curriculum. - Training to staff (trauma-informed classroom management) - Supporting family-school partnerships that emphasize relationship building and engagement to enhance building climate and culture. **Counseling Services** - Our counselors will work with grade-level teams and administrators to determine when their services will be provided in-person or remotely.

After-School Care (Elem. Only)

In Person	- Enrichment will take place from 3:15-4:15 PM. - After-school programming will take place from 4:15-6 PM. - All programs will adhere to CDC standards.

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