

May 5, 2020

Dear Washington Families,

This letter contains important information about building availability to drop off completed work and pick up items your student may have left in his/her classroom. Student items will be available for pick-up on the following days and times:

Kindergarten	Tuesday, May 12	10AM – 2PM
Grade 1	Wednesday, May 13	10AM – 2PM
Grade 2	Thursday, May 14	10AM – 2PM
Grade 3	Friday, May 15	10AM – 2PM
Grade 4	Monday, May 18	10AM – 2PM

If you have more than one student at different grade levels, you may drop-off/pick-up for all so you only need to make one trip.

Please have all completed work that is being turned in organized by teacher/grade level. Also, please return all borrowed school/library books at this time. If you borrowed a chromebook, we will follow-up with return procedure at the end of May.

I encourage you to reach out to your child's teacher if you are unsure if your child left anything that should be picked up. We will be limiting the number of adults in the building so we ask that social distancing be practiced during these pick up times and that only 1 adult comes in the building. Children are not allowed in the building or on playgrounds at this time. Thank you for your patience and understanding during this challenging time. If you should have any questions or cannot pick-up during these times, please contact me by either phone (740) 474-2851 or email jim.wolfe@loganelm.org.

Jim Wolfe
Principal