

**REQUEST FOR PROPOSAL:
CHROMEBOOKS**



Northwest Local School District
Technology Department
3240 Banning Rd
Cincinnati, OH 45239
www.nwlsd.org

Proposal Date: March 16, 2021

OVERVIEW

The Northwest Local School District (NWLSD) is seeking proposals through fair and competitive negotiations for Student Chromebook devices, licensing, enrollment services and delivery for replacement of some aging 1:1 devices.

SUBMISSION AND DEADLINE

To be considered, your proposal must be made in accordance with the following instructions:

A. **Closing Date** – Proposals must be submitted **no later than 2:00pm. EST on March 31st, 2021** to the Northwest Local School District

Attention: Matt Fischer, Technology Supervisor
3240 Banning Road, Cincinnati, OH 45239

B. **Questions/Explanations** - Any questions or further explanations concerning the RFP may be directed to Matt Fischer, Technology Supervisor.

Contact to be made via email at: mfischer@nwlsd.org or call (513) 923-1000, ext. 3911.

C. **Submission** – It is the vendor's responsibility to ensure the proposal is received by the Northwest Local School District by the date and time specified. The Northwest Local School District reserves the right to request references of bidders at any point during the bidding process. While price is the most heavily weighted decision point in awarding the proposal, NWLSD reserves the right to award the proposal to the most qualified bidder.

SCOPE OF WORK

EQUIPMENT & LICENSING SPECIFICATIONS

Chromebook Quantity: **Up to 1,800**

- Acer Chromebook 311 - C722 (non-touchscreen) - 4GB RAM - 32GB Storage
Part Number: NX.A6UAA.001 or equivalent

- Google Chromebook Management License

Alternate Chromebooks manufactured by Acer or other vendors (HP, Dell, Lenovo, etc) could be considered. Must be comparable to the specs of the model listed above.

ENROLLMENT SERVICES

Northwest Local School Districts requires that reselling vendors will unbox, set up and enroll Chromebook devices in our domain. Furthermore vendor will affix NWLSD's provided asset tags to each unit and the number on this asset tag will be put into the asset identifier field in the Google Admin Console. Vendors will also be responsible for disposal and recycling of manufacturer boxes, if performing the work on-site. This service should be explicitly defined in the scope of work on proposals.

DELIVERY AND TIMELINE

Northwest Local School District facilities do not possess loading docks. Therefore, all deliveries must be made with lift gate vehicles. All delivery and shipping charges should be included in submitted proposals along with possible lift gate charges. Enrollment services must be rendered and complete no later than 30 days after the delivery date or by July 25, 2021, whichever comes first.

SHIPPING LOCATION ADDRESS:

3242 Banning Rd
Cincinnati, OH 45239