

May 1, 2020

Dear Pike-Delta-York Local School District Students and Parents:

As we look ahead to the end of the 2019-2020 school year, the District would like to share with you some important information about end-of-the-year procedures, specifically when newly assigned schoolwork/coursework will end and how students will return District-owned devices and retrieve personal belongings.

District-Wide Newly Assigned Schoolwork/Coursework

After May 15, 2020, no new schoolwork/coursework will be assigned. Because students have up to two weeks to complete and submit assignments, students may continue to complete and submit work for credit if needed until May 29, 2020.

District-Wide Pickup/Drop-off

The following information will outline District procedures, stressing the maintenance of social-distancing guidelines at all times.

General Information:

- Every building will be open from 11:00am-6:00pm on the specified dates to try and accommodate daily work schedules. If there is a conflict with this time, please contact your child's building.
- **Dates are assigned by the first letter of the student's last name.** If there are multiple family names in one household, please select one date for all students to avoid multiple trips.
- School personnel will be on hand in each building to provide assistance. Staff will follow social distancing guidelines and ask all visitors to do the same. All individuals will maintain 6 feet of distance with others at all times.
- Admission into the building will be monitored to maintain low numbers and help insure safety precautions are taken.
- Hand sanitizer will be available for use in all buildings.

First Letter of Last Name	Date
A-B	Monday, May 18
C-E	Tuesday, May 19
F-H	Wednesday, May 20
I-M	Thursday, May 21
N-R	Friday, May 22
S	Tuesday, May 26
T-Z	Wednesday, May 27

If there are any questions about the schedule or materials that need to be returned, please contact either your child's teacher or building principal. **Please plan to observe social distancing guidelines, maintain 6 feet of space between yourself and another person, and use the hand sanitizer provided.** Please contact your child's building if there are conflicts with this schedule.

Delta Elementary School Pickup/Drop-off

ONLY A PARENT WILL BE ALLOWED TO ENTER THE BUILDING--NO STUDENTS

1. Staff will place all student belongings into bags and leave them on the student's desk.
2. Parent (ONLY PARENTS ALLOWED IN THE BUILDING) will enter through the front/main door.
3. Once in the building, the first stop will be to return District-owned device (iPads and chargers) if applicable.
4. Parent will go to their student's classroom, return materials, and retrieve the student's belongings.
5. Kindergarten, grade 1, and grade 3 parent will exit through door 2; grade 2 and 4 parent will exit through door 3.

A teacher from each grade level will be present each day in the event there are questions.

Delta Middle School Pickup/Drop-off

ONLY STUDENTS ARE ALLOWED IN THE BUILDING - NO PARENTS

1. Student will enter the building through the front doors and go immediately to the cafeteria to return District-owned MacBook or Chromebook and charger. (Students in grades 6, 7, and 8 be sure to empty your carrying case).
2. After returning the device, student will proceed to their locker and empty all belongings in their backpack or a garbage bag.
3. Leave any school/teacher property on the desk outside the teacher's classroom door.
4. Exit the building through the doors closest to the elementary school.

Please remember to bring the following materials to return:

- MacBook or Chromebook
- Device charger
- Backpack and/or garbage bag to carry materials home
- Calculator to be stored and returned to student next year
- School-issued textbooks
- Library books
- Books/items that belong to teachers
- Band students: school-owned band instruments
- Mr. Fox's 8th grade students: USB to Micro/Mini USB and a circuit board
- Any other items that need to be returned

Delta High School Pickup/Drop-off

ONLY STUDENTS ARE ALLOWED IN THE BUILDING - NO PARENTS

1. Student will enter through the front auditorium doors and report directly to the auditorium to return District owned MacBook or iPad and charger.
2. After returning the device, student will report to PVA to return any school-issued textbooks or other materials. Each teacher will have a designated table/space.
3. Lockers will be cleaned out on this date (this includes band lockers). Items in PE lockers will be placed into bags by staff and left in the student's locker.
4. Once items are returned and lockers are cleaned out, student will exit through the main doors.