

March 23, 2020

Good afternoon,

I hope that you had a chance over the Spring Break to enjoy some time with family! As we are now entering our time of distance learning, I wanted to reach out with some important information.

First, please know that we are here to help you and your child(ren). As you begin working with your child on home instruction, please feel free to contact us with any questions. Teachers will be checking email throughout the day, and will respond as they are able. To help with this, we have set some office hours, during which time you can email and expect a prompt reply. These hours are from 9:00-10:00 in the morning, and 3:30-4:30 in the afternoon. Again, teachers will check their emails periodically throughout the day, but these hours will be designed in an effort to answer more pressing questions.

Assignments/activities will be available starting tomorrow, March 24. To access the work, please visit our website, <u>www.pdys.org</u>. Once on the main page, click on the "Schools" tab and select the elementary. On the elementary page, you will be able to scroll about half way down and find some quick links. There is a tab called "Distance Learning Assignment Links." Once you click on that tab, you will see a screen with various links. Please select the appropriate link (grade level, special, counseling, or Title) and you will be directed to some Google folders where you will find any work that needs completed. If you are unable to print needed material, please contact the elementary office and arrangements can be made to pick up the work.

As your child finishes work, it can be returned to the elementary. There will be a place to drop off work inside the front door, where materials and directions will be made available for dropping off any completed work.

If your child had taken any library books from our library, and you would like to return them, there will be a return bin inside the front doors as well.

Please rest assured that we continue to be here to support your child. This is an unknown time for all of us, and together we can make this the best for our students.

Thank you, Ellen Bernal Delta Elementary Principal